

**ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT
2100 CLARENDON BOULEVARD SUITE 500
ARLINGTON, VIRGINIA 22201**

NOTICE OF AMENDMENT OF CONTRACT

TO: DOUBLE H LOCATES, LLC.
7057 LEEDS MANOR ROAD
MARSHALL, VA 20115

DATE	
ISSUED:	June 28, 2018
CONTRACT	
NO:	475-10LW
CONTRACT	
TITLE:	DES - UTILITY MARKING
AMENDMENT	
NO:	2

THIS IS A NOTICE OF RENEWAL OF CONTRACT AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.

This is your notice that the above referenced contract has been amended to extend the contract term. The contract term covered by this Notice of Extension is effective **JULY 1, 2018** and expires on **OCTOBER 30, 2018**.

The contract documents consist of the terms, conditions and specifications of Invitation to Bid No. 455-09LW and the bid of the Contractor.

CONTRACT PRICING

1) PRICING FOR THIS EXTENSION REMAINS THE SAME AS THE PREVIOUS TERM.

EMPLOYEES NOT TO BENEFIT:

NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.

VENDOR CONTACT: MARK FRINKS

TELEPHONE NO.: 540-364-2005

VENDOR PAYMENT TERMS: NET 30 DAYS

EMAIL ADDRESS: MFRINKS@DOUBLEHLOCATES

COUNTY CONTACT: MIKE COLLINS

TELEPHONE NO.: 703-228-6468

EMAIL ADDRESS: mcollins@arlingtonva.us

ISSUED BY:

Igor Scherbakov
Procurement Officer

ARLINGTON COUNTY, VIRGINIA
AGREEMENT NO. 455-09LW
AMENDMENT NUMBER 2

This Amendment No. 2 ("Amendment") is made on the date of execution of the Amendment by the County and amends Agreement Number 455-09LW dated December 13, 2009 ("Main Agreement as Amended") and made between Double H Locates, LLC ("Contractor") and the County Board of Arlington County, Virginia ("County").

Whereas the County and the Contractor desire to amend the Scope of Work, the Contractor and the County, in consideration of the promises and other good and valuable consideration specified in this Amendment, amend the Main Agreement, as follows.

- Extend the Contract Term by three (3) months to end on October 31, 2018.

All other terms and conditions of the Main Agreement and Exhibits, as amended shall remain in full force and effect.

WITNESS THESE SIGNATURES:

THE COUNTY BOARD OF ARLINGTON
COUNTY, VIRGINIA

DOUBLE H LOCATES, LLC

SIGNED
BY: 

SIGNED
BY: 

PRINT NAME: MICHAEL E. BEVIS
AND TITLE: PURCHASING AGENT

PRINT NAME:
AND TITLE: C. Mark Frinks , Director

DATE: 6/28/2018

DATE: 06/26/2018

ARLINGTON COUNTY, VIRGINIA
OFFICE OF THE PURCHASING AGENT
2100 CLARENDON BOULEVARD SUITE 500
ARLINGTON, VIRGINIA 22201

NOTICE OF RENEWAL OF CONTRACT

TO: DOUBLE H LOCATES, LLC.
7057 LEEDS MANOR ROAD
MARSHALL, VA 20115

DATE ISSUED: OCTOBER 09, 2014

CONTRACT NO: 475-10LW

CONTRACT TITLE: DES - UTILITY MARKING

**THIS IS A NOTICE OF RENEWAL OF CONTRACT AND NOT AN ORDER. NO WORK IS AUTHORIZED UNTIL THE
VENDOR RECEIVES A VALID COUNTY PURCHASE ORDER ENCUMBERING CONTRACT FUNDS.**

This is your notice that the above referenced contract has been renewed. The contract term covered by this Notice of Renewal is effective JANUARY 1, 2015 and expires on DECEMBER 31, 2015.

This is the FIFTH year of a possible SEVEN year contract.

The contract documents consist of the terms, conditions and specifications of Invitation to Bid No. 455-09LW and the bid of the Contractor.

CONTRACT PRICING

- 1) REFER TO CONTRACTOR'S BID FORM
- 2) PRICING FOR THIS EXTENSION OPTION REMAINS THE SAME AS THE PREVIOUS OPTION. PRICE ADJUSTMENTS OTHERWISE BASED ON THE CPI-U, FOR THE MONTH OF SEPTEMBER.

EMPLOYEES NOT TO BENEFIT:

NO COUNTY EMPLOYEE SHALL RECEIVE ANY SHARE OR BENEFIT OF THIS CONTRACT NOT AVAILABLE TO THE GENERAL PUBLIC.

VENDOR CONTACT: MARK FRINKS

TELEPHONE NO.: 540-364-2005

VENDOR PAYMENT TERMS: NET 30 DAYS

EMAIL ADDRESS: MFRINKS@DOUBLEHLOCATES

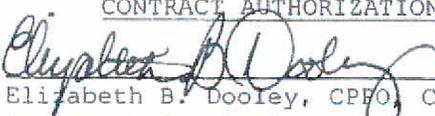
COUNTY CONTACT: DIANA MCCOLGAN

TELEPHONE NO.: 703-228-7137

EMAIL ADDRESS: DMCCOLGAN@ARLINGTONVA.US

CONTRACT AUTHORIZATION

DISTRIBUTION


Elizabeth B. Dooley, CPFO, CPPB
Assistant Purchasing Agent

10/16/14
Date

VENDOR: 1
BID FOLDER: 1

that the bidder has a complete, up-to-date package. Acknowledgement of all issued Addenda shall be indicated on the bid form in the appropriate spaces.

9. **Governing Document:** The solicitation document maintained by Purchasing in the bid file shall be considered the official copy. In the case of any inconsistency between bid documents submitted to the City, but not clearly listed as an exception, the language of the official copy shall prevail. Furthermore, any exception or change to the specifications made by the bidder may be cause to disqualify your bid.
10. **Award:** Award will be made to the lowest responsive and responsible bidder. The quality of the goods and/or services to be supplied, their conformity with the specifications, their suitability to the requirements, the delivery, qualifications and references will be taken into consideration in making the award. The City reserves the right to refuse all bids. Determination of low bid shall be determined by the audited figure shown on the pricing page titled 'TOTAL.' In case of error in the extension of prices, the unit price shall govern. The City reserves the exclusive right to award by line, group or in total.
11. **Negotiation:** Unless canceled or rejected, a responsive bid from the lowest responsible bidder shall be accepted as submitted; except that if the bid from the lowest responsible bidder exceeds available funds, the City may negotiate with the apparent low bidder to obtain a contract price within the available funds.
12. **Announcements:** Upon the award or the announcement of the decision to award a contract, the City will publicly post such notice on the bulletin board located outside of the Purchasing Division and on the City's web site: (http://www.suffolkva.us/bids/bid_search_awarded.jsp)
13. **City's Rights:** ~~The City reserves the right to reject any and all bids, and to waive any informality if it is determined to be in the best interest of the City.~~
14. **Cooperative Agreements:** If authorized by the bidder(s), the resultant contract(s) may be extended to any jurisdiction within the Commonwealth of Virginia to purchase at the contract prices in accordance with the contract terms. Any jurisdiction using such contracts shall place its own order(s) directly with the successful contractor(s). The City of Suffolk acts only as the contracting agent and is not responsible for placement of orders, payment, or discrepancies of the participating jurisdictions. It is the contractor's responsibility to notify the jurisdictions of the availability of contract(s).
15. **Prices:** ~~Prices shall be stated in units of quantity specified. No additional charges shall be passed on to the City, including any applicable taxes, delivery, or surcharges. Prices quoted shall be the final cost to the City. In case of error in the extension of prices, the unit price shall govern.~~
16. **Corrections:** All prices and notations should be in ink or typewritten. Mistakes may be crossed out and corrections made in ink and must be initialed and dated by the person signing the bid.
17. **Delivery:** The time of delivery must be stated in definite terms. If time of delivery for different goods and/or services varies, the bidder shall so state.

MEMORANDUM

	REBECCA GREENBERG	Date: 6/26	
From:	Purchasing Department		
Subject:	Returned Requisition		

The attached Requisition No. 3737 for BAD DOUBLE IT FY 16 is being returned for the following reason(s):

	<u>Reason</u>	<u>Comments</u>
	Item no longer needed – cancelled by requisitioner	
	Item can be purchased using other procurement vehicle (i.e., Blanket Purchase Order, Online Ordering, Credit Card)	
	Missing/Wrong Account information	
	Requires <i>Request for Waiver</i>	
	Missing required Departmental Approval	
	Insufficient information (i.e.): vague or incomplete description -- missing copies of quotes received, communications with vendor(s), contract information, etc.	
	Missing the Expenditure Status Report(s)	
X	Other	PLEASE INCLUDE A COPY OF THE RIDER CLAUSE. <i>attached!</i> <i>Thanks!</i> <i>-R</i>

TOWN OF VIENNA
REQUESTED EXPENSE BUDGET BY DIVISION

DEPT : WATER AND SEWER
ACTIVITY : SEWER DIVISION

FUND : WATER AND SEWER
NUMBER : 50114

ACCOUNT NUMBER	TITLE	FY 13-14		FY 14-15			FY 15-16 REQUESTED	NET CHANGE
		BUDGET	ACTUAL	BUDGET	ADJUSTED	ESTIMATED		
41001	SALARIES AND WAGES	337,085	348,353	374,700	374,700	334,000	394,230	19,530
41002	OVERTIME	25,000	28,300	25,000	25,000	22,000	25,000	
41006	ANNUAL LEAVE LIQUIDATION					1,100		
41008	ANNUAL LEAVE CASH-IN		5,081			3,730		
41011	NON-EXEMPT COMPTIME LIQ.		415					
41026	SEWER CAP PROJ SUPPORT	-27,000						
TOTAL	PERSONAL SERVICES	335,085	382,149	399,700	399,700	360,830	419,230	19,530
42001	F. I. C. A.	26,475	27,959	30,540	30,540	26,600	32,070	1,530
42002	V. R. S.	43,157	42,891	47,040	47,040	41,300	48,570	1,530
42003	V. R. S. LIFE INS	4,119	4,093	5,040	5,040	4,000	5,200	160
42004	LOCAL PENSION PLAN		17,168	17,010	17,010	21,890	21,490	4,480
42007	HEALTH INSURANCE	28,540	37,488	40,070	40,070	44,610	31,500	(8,570)
42012	CAFETERIA PLAN FEES	126	63	60	60	60	60	
42015	MISC ALLOWANCES	125		130	130	130	130	
42018	ER CONTRIBUTIONS:DC401A	5,510	6,642	5,330	5,330	6,500	4,110	(1,220)
TOTAL	EMPLOYEE BENEFITS	108,052	136,304	145,220	145,220	145,090	143,130	(2,090)
43301	EQUIPM MICE CONTRACTS	1,000	1,747	1,000	1,000	1,000		(1,000)
43307	REPAIR/MICE SVCS	600	237	800	800	400	800	
CHARGEBACKS - OUTSIDE VEHICLE REPAIRS								
43308	CONTRACTS/SERVICES	72,500	69,992	64,000	64,000	64,000	64,000	
	UTILITY LOCATING SERVICES		~\$35,000					
	MISS UTILITY SERVICES		~\$10,000					
43309	CELL PHONE EXPENSE						1,900	1,900
43701	UNIFORM RENTAL/CLEANING	2,500	2,500	2,800	2,800	2,500	2,800	
43801	SERVICES FROM OTHER GOV'TS	16,850	4,337	16,850	16,850	17,400	16,850	
CROSS CONNECTION FEE 2@ \$8,425/QTR=\$16,850/YR SPLIT COST BETWEEN WATER & SEWER DIVISIONS.								
43802	LANDFILL FEES	500	400	500	500	500	500	
FOR DISPOSAL OF SPOILS FROM SANITARY SEWER REPAIRS OR OTHER EXCAVATIONS.								
43804	SWG TREATMENT/POTOMAC	1,295,750	1,083,503	988,310	988,310	1,073,950	1,128,000	139,690
SEWAGE TREATMENT COSTS AT THE BLUE PLAINS FACILITY.								
43805	SWG TREATMENT/ACCOTINK	434,750	455,670	465,410	465,410	509,320	555,160	89,750
SEWAGE TREATMENT L.P.P.C.P.								
43807	TWN SHARE:LPPCP UPGRADE	90,000	127,836	40,640	40,640	40,640	38,000	(2,640)
TOWN OF VIENNA'S SHARE OF LPPCP UPGRADE FOR NITROGEN REMOVAL. DEBT REFINANCED IN 2014.								
TOTAL	PURCHASED SERVICES	1,914,450	1,746,221	1,580,310	1,580,310	1,709,710	1,808,010	227,700

vs
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TOWN OF VIENNA
REQUESTED EXPENSE BUDGET BY DIVISION

DEPT : WATER AND SEWER
ACTIVITY : OPERATIONS & MAINTENANCE

FUND : WATER AND SEWER
NUMBER : 50111

ACCOUNT NUMBER	TITLE	FY 13-14		-----FY 14-15-----			FY 15-16 REQUESTED	NET CHANGE
		BUDGET	ACTUAL	BUDGET	ADJUSTED	ESTIMATED		
41001	SALARIES AND WAGES	290,033	263,356	325,580	325,580	290,000	335,270	9,690
41002	OVERTIME	85,000	89,614	85,000	85,000	65,000	85,000	
41006	ANNUAL LEAVE LIQUIDATION		1,480					
41008	ANNUAL LEAVE CASH-IN		2,038					
41011	NON-EXEMPT COMPTIME LIQ.		818					
TOTAL	PERSONAL SERVICES	375,033	357,307	410,580	410,580	355,000	420,270	9,690
42001	F.I.C.A.	22,187	25,756	31,380	31,380	24,200	32,150	770
42002	V.R.S.	36,167	32,838	40,990	40,990	36,350	41,310	320
42003	V.R.S. LIFE INS	3,452	3,136	4,390	4,390	3,600	4,430	40
42004	LOCAL PENSION PLAN	7,437	12,450	10,450	10,450	15,560	13,200	2,750
42007	HEALTH INSURANCE	39,172	35,028	54,700	54,700	60,550	76,960	22,260
42012	CAFETERIA PLAN FEES	63	63	60	60	60	60	
42015	MISC ALLOWANCES	125		130	130	130	130	
42018	ER CONTRIBUTIONS:DC401A	9,541	7,408	11,700	11,700	7,500	12,660	960
42021	VRS HYBRID 401A MATCH		25			700		
42025	VRS HYBRID DISABILITY		15			400		
TOTAL	EMPLOYEE BENEFITS	118,144	116,720	153,800	153,800	149,050	180,900	27,100
43301	EQUIPMT MICE CONTRACTS	3,000	3,000	2,900	2,900	2,900		(2,900)
43307	REPAIR/MICE SVCS	1,000	1,652	800	800	800	800	
VDOT PERMITS CHARGEBACKS - OUTSIDE VEHICLE REPAIRS								
43308	CONTRACTS/SERVICES	76,350	76,350	65,000	67,500	65,000	65,000	45
UTILITY LOCATING SERVICE = \$50,000 MISS UTILITY-VUPS = \$15,000								
43309	CELL PHONE EXPENSE						2,500	2,500
43701	UNIFORM RENTAL/CLEANING	2,625	2,591	2,600	2,600		2,600	
43801	SRVCS FROM OTHER GOV'TS	46,000	49,560	46,000	46,000	46,000	46,000	
CROSS CONNECTION PROGRAM 2@ \$8,425/QTR=\$16,850/YR COST SPLIT BETWEEN WATER & SEWER DIVISIONS VDH WATERWORKS FEE 4@ \$7,031.33/QTR=\$28,125.32/YR								
43802	LANDFILL FEES	21,000	21,006	32,000	27,000	27,000	32,000	
DISPOSAL OF SPOILS FROM WATER MAIN BREAKS &/OR RELATED EXCAVATIONS.								
43803	WHOLESALE WATER PURCHASE	2,188,650	1,781,130	1,800,000	1,800,000	1,800,000	1,800,000	
REDUCTION DUE TO ALL WATER BEING PURCHASED FROM FAIRFAX WATER								
TOTAL	PURCHASED SERVICES	2,338,625	1,935,289	1,949,300	1,946,800	1,941,700	1,948,900	(400)
45101	ELECTRICITY	21,000	16,666	22,000	22,000	20,000	22,000	
45202	LONG DIST SERVICE	50	45	30	30	30	30	