

PROPOSED UPDATED SCHEDULE FOR APRIL 6, 2026, PUBLIC HEARING

Sec. 1-12. Schedule of planning and zoning fees.

Following is the Town's schedule of planning and zoning fees:

THE TOWN OF VIENNA—SCHEDULE OF PLANNING AND ZONING FEES:

REZONING:		
Rezoning (changes to the zoning map)	\$15,000.00	\$19,000.00
Amendment to Proffered Conditions	\$5,000.00	\$6,500.00
SUBDIVISION, LOT LINE ADJUSTMENT, AND LOT CONSOLIDATION:		
Subdivision	\$3,000.00 plus \$150.00 per lot \$3,900.00 plus \$200.00 per lot	
Lot Line Adjustment	\$300.00	\$400.00
Lot Consolidation	\$300.00	\$400.00
SITE PLAN REVIEW:		
Major Site Plan - New Development	\$6,000.00	\$7,800.00
Major Site Plan - Update/revision of existing site plan with 2,500 square feet or more of land disturbance	\$3,000.00	\$3,900.00
Minor Site Plan - Update/revision of existing site plan with less than 2,500 square feet of land disturbance	\$1,500.00	\$1,900.00
Modifications of Requirements	\$1,000.00 \$1,300.00 per modification requested	
As-built Plan Review for Residential and Commercial Construction (per occurrence)	\$400.00	\$500.00
BOARD OF ZONING APPEALS:		
Appeal of Zoning Administrator Determination	\$1,000.00	
Variances	\$1,000.00	
Zoning Map Interpretation	\$1,000.00	
Conditional Use Permits	\$1,500.00	
BOARD OF ARCHITECTURAL REVIEW:		
New Development Review/Major Architectural Changes	\$300.00	\$400
Existing Development Review (Includes Revised Landscape Plans)	\$100.00	\$130.00
Sign Review	\$100.00	\$130.00
Master Sign Plans	\$100.00	\$130.00
Appeals to Town Council from decision of BAR	\$250.00	\$325.00
WINDOVER HEIGHTS BOARD OF REVIEW:		
Development Review	\$100.00	\$130.00
Fence Review	\$50.00	\$65.00
Appeals to Town Council from decision of WHBR	\$250.00	\$325.00
CERTIFICATE OF OCCUPANCY:		
Residential	\$100.00	\$130.00
Non-Residential, Multi-Unit and Mixed Use	\$100.00	\$130.00
FAMILY HOME DAY PERMITS (1—4 children): Home-based Businesses and Family Day Homes	\$100.00	\$130.00
SIGN PERMITS:		
Permanent Signs	\$95.00	\$100.00 per sign
RESIDENTIAL BUILDING PERMITS:		

PROPOSED UPDATED SCHEDULE FOR APRIL 6, 2026, PUBLIC HEARING

Large Scale Single-Unit Detached Residential (2,500 square feet and over of land disturbance)	\$1,000.00 \$1,300.00
New Multi-Unit Attached Residential (2—10 units)	\$1,000.00 per building
New Multi-Unit Attached Residential (11 or more units)	\$200.00 + \$0.15 \$260.00 + \$0.20 per square foot of construction
Small Scale Residential (2,499 Less than 2,500 square feet and under of land disturbance)	\$100.00 \$130.00
Accessory Living Unit	\$130.00
Demolition Permit	\$100.00 \$130.00
COMMERCIAL, INDUSTRIAL, MIXED-USE, AND INSTITUTIONAL PERMITS:	
Building Permit	\$200.00 + \$0.15 \$260.00 + 0.20 per square foot of construction
Demolition Permit	\$130.00
DRIVEWAY PERMITS:	for each permit \$130.00
FENCE PERMITS:	\$65.00
PORTABLE STORAGE CONTAINER:	\$30.00 fee per occurrence
OUTDOOR DINING: PERMIT, SEASONAL:	\$25.00 fee per season
Outdoor Dining Fast Track Approval	\$130.00
Seasonal Outdoor Dining Permit	\$25.00 \$35.00 per season
DEFERRAL OF PUBLIC HEARING AFTER TOWN HAS ADVERTISED – APPLICANT REQUEST	\$200 + cost of advertising, up to a limit of \$1,000.
ZONING ADMINISTRATOR INTERPRETATION/DETERMINATION LETTER:	\$500.00 \$650.00 fee per address

(Code 1969, § 1-12; Ord. of 6-16-2003; Ord. of 11-7-2005; Ord. of 8-20-2007; Ord. of 1-2009; Ord. of 6-6-2011(1), § 1; Ord. of 11-7-2016(1); Ord. of 5-13-2019(2); Ord. of 5-17-21(2); Ord. of 1-24-2022; Ord. of 5-19-2025)