



Town of Vienna

Meeting Agenda

Town Council Meeting

Charles A. Robinson Jr. Town
Hall
127 Center Street South
Vienna VA, 22180

Monday, August 25, 2025

7:30 PM

Charles Robinson Jr. Town Hall, 127 Center St.
South

Invocation: Jay Miller, Baha'i Community of the Town of Vienna

Pledge of Allegiance to the Flag of the United States of America

1. Roll Call

2. Acceptance of the Minutes:

- A. [25-5208](#) Acceptance of the Regular Council Meeting Minutes of July 7, 2025 and the Work Session Minutes of July 7, 2025.

Attachments: [1. Draft Meeting Minutes 7-7-25](#)
[2. Draft Work Session Minutes 7-7-25](#)

**3. Receipt of petitions and communications from the Public that are not on the Agenda.
(Limited to 3 minutes per issue and no formal action can be taken this evening)**

4. Reports/Presentations

- A. Report and Inquiries of Council Members
- B. Report of the Town Manager
- C. Report of the Mayor
- D. Proposals for Additional Items to the Agenda
- E. Closed Session Report

5. Consent Agenda

- A. [25-5204](#) Approval to Publish a List of Delinquent Real Estate Tax Payments as of August 25, 2025

Attachments: [1. RE Delinquent List](#)
[2. 2025 Changes in Delq RE Taxes](#)
[3. Billed Parcels under \\$20](#)
[4. Tax Certification 2025](#)
[5. Regulatory Requirement - Delinquent RE](#)

- B. [25-5220](#) Changing the November 10 Meeting to a Town Council Meeting and the November 17 Meeting to a Work Session

6. Regular Business

- A. [25-5205](#) Set a Public Hearing on 2025-26 Supplemental Appropriations (Fiscal Year 2024-2025 End of Year Update)

Attachments: [1. Notice of Public Hearing - Supplemental Adjustment to the 2025-26 GF Budget](#)
[2. Regulatory Requirements - Carry forward set public hearing](#)

- B. [25-5206](#) Amendment to Town Code Chapter 6, Section 6-33 Levy, to Increase the Meals Tax Rate from 3% to 4%

Attachments: [2 Reg Require - Incr meals tax public hearing](#)
[Option 1 MealsTax4_2025 Amendments wSunset 10 years Beginning January 1 2026](#)
[Option 2 - MealsTax4_2025 Amendments Beginning January 1 2026](#)

- C. [25-5202](#) Town Council decision to proceed into the full design stage of the Church Street and East Street, NE, roundabout project

Attachments: [1. Town of Vienna - TO Proposal - FULL SERVICE - Church & East, March 08, 2024](#)
[2. Church Street and East St NE Purchase Order](#)
[3. Church Street and East Street NE Mini Roundabout Full Grant App - May 06, 2024](#)
[4. RFP 23-17 On-Call Engineering Services for Local-State-Federal Projects](#)
[5. DPW - East and Church Roundabout Worksession Update -June 09, 2025](#)
[6. 25-5202 - Regulatory Requirements for Agenda Items Rev - April 15, 2024.docx](#)

- D. [25-5209](#) Strategic Plan: Review of Board/Commission Input and Potential Adoption

Attachments: [Attach 01 - Strategic Plan Draft after TC 3-10-25 Work Session](#)
[Attach 02 - BAR Chair Memo to TC -Strategic Plan](#)
[Attach 03 - CSC.TOV Strategic Plan 2025.Suggested changes](#)
[Attach 04 - SP Strategic Goals and Priorities Draft for 2-10-25 Work Session - di fiore](#)
[Attach 05 - Redline Strategic Plan Draft - Updated for TC 8-25-25 Redline](#)
[Attach 06 - CLEAN Strategic Plan Draft - Updated for TC 8-25-25 Clean](#)

7. Meeting Adjournment

THE TOWN OF VIENNA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (703) 255-6304, OR 711 VIRGINIA RELAY SERVICE FOR THE HEARING IMPAIRED.