



## Memorandum

To: Board of Architectural Review

From: Sharmaine Abaied, Planner

Meeting Date: June 3, 2026

Re: **Work Session - Green Hedges  
415 Windover Ave NW - Acoustic Fencing**

The applicant has requested a work session with the Board of Architectural Review (BAR) to discuss a proposal for the installation of approximately 660 linear feet of sound isolation/acoustic material to be attached to **fencing** located around the playground and athletic field areas, encompassing a portion of the left side yard and majority of the rear yard. The portion of the fence proposed for acoustic treatment is highlighted in yellow on the site plan included as Attachment 03.

**The materials originally submitted by the applicant on May 26, 2026, depicted acoustic material attached to an existing chain-link fence. However, on June 1, 2026, the applicant provided additional information stating that the current concept under consideration is a new solid wood fence, potentially six or eight feet in height depending on location and coordination with adjacent property owners. Staff has edited the original staff report that indicated chain link fence only to now state "fencing".**

At this time, a Conditional Use Permit (CUP) application related to the property is scheduled for consideration at the June Board of Zoning Appeals (BZA) meeting. The applicant has indicated that the proposed fencing project will proceed regardless of the outcome of the CUP request.

The applicant has also stated that, although the work session materials include conceptual landscaping, the landscape design remains preliminary and is not advanced enough to seek BAR feedback at this time.

Please note that the school intends to coordinate with adjacent property owners regarding the proposed fence following receipt of feedback from the BAR. This item is being presented for discussion purposes only. No formal action is requested from the BAR at this time.

\*Amendment – This staff report was revised on June 1, 2026, to include the additional information provided by the applicant regarding the fencing. Attachment 07 – Wood Fence Illustrative has been added to the work session materials as part of this amendment to the agenda. \*

Attachments:           01 – Staff Memo  
                              02 – Application & Authorization  
                              03 – Site Plan with Proposed Acoustic Fence Location  
                              04 – Acoustic Fence Specifications  
                              05 – Fence and Planting Illustrative  
                              06 – Additional Plan Pages for BAR Work Session  
                              07 – Wood Fence Illustrative

**Role of the Board of Architectural Review:** The Board of Architectural Review is authorized by Chapter 4 of the Town Code, and the Town Charter, to review exterior modifications within designated architectural review districts.