

**TABLE OF CONTENT FOR ADDITIONAL RIDEABLE CONTRACT EXTENSIONS & APPROVAL OF  
FY25 FUNDING**

**CONSENT AGENDA CONTRACT ATTACHMENTS**

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**LETTER OF RENEWAL  
IFB # 16-21**

May 23, 2024

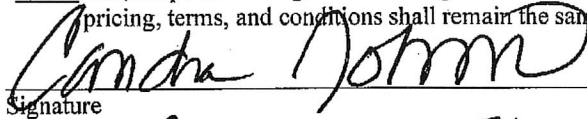
Pinpoint Underground LLC  
Attn: Casondra Johnson  
6231 Crain Highway  
Upper Marlboro, MD 20772

Dear Casondra Johnson,

I am writing regarding Pinpoint Underground LLC. agreement with the City of Rockville for **Utility Locating Services** under **IFB 16-21**. Our records indicate that this agreement may be extended for two (2) additional one-year terms. The City's Public Works Department would like to renew the next option year through June 30, 2025.

Please confirm that your company agrees to renew this contract by placing a check mark by the following statement and having an authorized agent of Pinpoint Underground LLC. sign below.

☒ Yes, Pinpoint Underground LLC. agrees to renew the IFB 16-21 at the same pricing structure, pricing, terms, and conditions shall remain the same through June 30, 2025.

  
Signature

Print Name: Casondra Johnson Date May 23, 2024  
Pinpoint Underground LLC

Upon execution of this document please e-mail a copy to my attention at the e-mail address provided below and copy my co-worker (Bridget Baker) at [bbaker@rockvillemd.gov](mailto:bbaker@rockvillemd.gov).

In the event your company does not wish to renew this agreement further, please reply in writing, on your company's letterhead; and the contract will expire on July 1, 2024.

If you have any questions, feel free to contact me at (240) 314-8431.

Sincerely,



Regina Washington  
Senior Buyer  
City of Rockville  
Procurement Division  
111 Maryland Avenue  
Rockville, MD 20850-2364  
Phone: (240) 314-8431  
Fax: (240) 314-9321  
E-Mail: [rwashington@rockvillemd.gov](mailto:rwashington@rockvillemd.gov)

## ATTACHMENT A

### AFFIDAVIT

I hereby affirm that: I am the Owner and the duly authorized representative of the firm of Pinpoint Underground LLC whose address is 6231 Grain Hwy Upper Marlboro MD 20772 and that I possess the legal authority to make this affidavit on behalf of myself and the firm for which I am acting.

I further affirm:

### AFFIDAVIT OF QUALIFICATION TO CONTRACT WITH A PUBLIC BODY

1. Except as described in Paragraph 2 below, neither I nor the above firm no, to the best of my knowledge, any of its controlling stockholders, officers, directors, or partners, performing contracts with any public body (the State or any unit thereof, or any local governmental entity in the state, including any bi-county or multi-county entity), has:

- A. been convicted under the laws of the State of Maryland, any other state, or the United States of any of the following:
- (1) bribery, attempted bribery, or conspiracy to bribe.
  - (2) a criminal offense incident to obtaining, attempting to obtain, or performing a public or private contract.
  - (3) fraud, embezzlement, theft, forgery, falsification or destruction of records, or receiving stolen property.
  - (4) a criminal violation of an anti-trust statute.
  - (5) a violation of the Racketeer Influenced and Corrupt Organization act, or the Mail Fraud Act, for acts in connection with the submission of bids or proposals for a public or private contract.
  - (6) a violation of Section 14-308 of the State Finance and Procurement Article of the Annotated Code of Maryland.
  - (7) conspiracy to commit any of the foregoing.

B. pled nolo contendere to, or received probation before verdict for, a charge of any offense set forth in subsection A of this paragraph.

C. been found civilly liable under an anti-trust statute of the State of Maryland, another state, or the United States for acts or omissions in connection with the submission of bids or proposals for a public or private contract.

D. during the course of an official investigation or other proceeding, admitted, in writing or under oath, an act or omission that would constitute grounds for conviction or liability under any law or statute described in subsection A or C of this paragraph.

2. [State "none," or as appropriate, list any conviction, plea or admission as described in Paragraph 1 above, with the date, court, official or administrative body, the individuals involved and their position with the firm, and the sentence or disposition, if any]. None

3. I further affirm that neither I nor the above firm shall knowingly enter into a contract with the Mayor and Council of Rockville under which a person or business debarred or suspended from contracting with a public body under Title 16 of the State Finance and Procurement Article of the Annotated Code of Maryland, will provide, directly or indirectly, supplies, services, architectural services, construction related services, leases of real property, or construction.

I acknowledge that this Affidavit is to be furnished to the Mayor and Council of Rockville and, where appropriate, to the State Board of Public Works and to the Attorney General. I acknowledge that I am executing this Affidavit in compliance with the provisions of Title 16 of the State Finance and Procurement Article of the Annotated Code of Maryland which provides that persons who have engaged in certain prohibited activity may be disqualified, either by operation in law or after a hearing, from entering into contracts with the Mayor and Council of Rockville. I further acknowledge that if the representations set forth in this Affidavit are not true and correct, the Mayor and Council of Rockville may terminate any contract awarded and take any other appropriate action.

### NON-COLLUSION AFFIDAVIT

1. Am fully informed respecting the preparation and contents of the attached bid and of all pertinent circumstances respecting such bid;

2. Such bid is genuine and is not a collusive or sham bid

3. Neither the said bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other bidder, firm or person to submit a collusive or sham bid in connection with the Contract for which the attached bid has been submitted or to refrain from bidding in connection with Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other bidder, firm or person to fix the price or prices in the attached bid or of any other bidder, or to fix any overhead, profit or cost element of the bid price or the bid price of any other bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the Mayor and Council of Rockville, Maryland (Local Public Agency) or any person interested in the proposed Contract; and

4. The price or prices quoted in the attached bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant. I do solemnly declare and affirm under the penalties of perjury that the contents of these affidavits are true and correct.

Signature and

Title

Andra Normm Owner

Date

May 12, 2021

COMPLETE AND RETURN WITH BID



## County of Fairfax, Virginia

**NOTICE OF AWARD**

Date of Award: 10/1/2021

CONTRACT TITLE: New Tires, Tubes, and Services

CONTRACT NUMBER(S): See Below

CONTRACT TYPE: Requirement (RQ)

RFx NUMBER: IFB 200003336

NIGP CODE: 86305

CONTRACT PERIOD: Three Years from the Date of Award Expires 09/30/2024

RENEWALS: Two (2) One-Year Options

SUPERSEDES CONTRACT: 4400006703, 4400006704, 4400006705, 4400006706

**SECONDARY SOURCE AWARD FOR GROUP VI ONLY** - Please note that secondary source (see the attached pricing schedule) shall be used only for urgent requests where the Primary source cannot meet your response requirement. Documentation from the Primary source stating they cannot meet the response requirement must be obtained prior to contacting the Secondary source.

<u>CONTRACTOR'S NAME AND ADDRESS:</u> Alban Tire Corporation 7244 Boudinot Drive Springfield, VA 22150	<u>SUPPLIER CODE:</u> 1000011957	<u>CONTRACT NO.:</u> 4400010755
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Contact: Keith McMichael  
Telephone: 703-455-9300  
Email: [kmcmichael@albantire.com](mailto:kmcmichael@albantire.com)

AFTER HRS EMERGENCY CONTACT:

After Hours Phone: 703-906-6224  
Keith McMichael: 571-244-5715  
Response Time: 2 Hours

FIELD SUPPORT: 703-455-9300

BUSINESS HOURS: Mon-Fri 7 A.M to 5 P.M.

DELIVERY/ SERVICE: 6 Hours after receipt of order (ARO)  
2 Hours response for service

Department of Procurement & Material Management  
12000 Government Center Parkway, Suite 427  
Fairfax, VA 22035-0013  
Website: [www.fairfaxcounty.gov/procurement](http://www.fairfaxcounty.gov/procurement)  
Phone 703-324-3201, TTY: 711, Fax: 703-324-3228

Notice of Award  
NEW TIRES, TUBES AND SERVICE  
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FIELD SUPPORT:

Tech Support: 703-753-6400

Placing Orders: 301-694-0983

BUSINESS HOURS: Mon-Fri 12:00 A.M. to 11:59 P.M.  
Weekends 12:00 A.M. to 11:59 P.M.

DELIVERY/ SERVICE: 4 Hours after receipt of order (ARO)  
2 Hours response for service

CONTRACTOR'S NAME AND ADDRESS:

Service Tire Truck Center  
2255 Avenue A  
Bethlehem, PA 18017

SUPPLIER CODE:

1000032650

CONTRACT NO:

4400010758

Contact: Fernando Espinoza  
Telephone: 703-530-8473  
Email: [fespinoza@sttc.com](mailto:fespinoza@sttc.com)

AFTER HRS EMERGENCY CONTACT:

After hours service: 703-530-8473  
Fernando Espinoza: 571-364-2113  
Response Time: 8 Hours ARO; 2 Hour response for service

FIELD SUPPORT: 800-684-8473

BUSINESS HOURS: Mon-Fri 7:30 A.M. to 5 P.M.

DELIVERY/ SERVICE: 8 Hours after receipt of order (ARO)  
2 Hours response for service

TERMS: Net 30

FOB: Destination

PRICES: See Attached Pricing Schedule

DPMM CONTACT: Krystyna Watts, Contract Specialist I  
Telephone: (703) 324-3279  
Fax: (703) 324-3228  
E-mail: [Krystyna.Watts@fairfaxcounty.gov](mailto:Krystyna.Watts@fairfaxcounty.gov)

IFB 2000003336

SPECIAL PROVISIONS**25. SUBCONTRACTING:**

- 25.1. If one or more subcontractors are required, the Contractor is encouraged to utilize small, minority-owned, and women-owned business enterprises. For assistance in finding subcontractors, contact the Virginia Department of Small Business and Supplier Diversity <https://www.dbsd.virginia.gov>; local chambers of commerce and other business organizations.

**26. USE OF CONTRACT BY OTHER PUBLIC BODIES:**

- 26.1. Reference Paragraph 71, General Conditions and Instructions to Bidders, Cooperative Purchasing: Bidders are advised that the resultant contract(s) may be extended, with the authorization of the Bidder, to other public bodies, or public agencies or institutions of the United States to permit their use of the contract at the same prices and/or discounts and terms and conditions of the resulting contract. If any other public body decides to use the final contract, the Contractor(s) must deal directly with that public body concerning the placement of orders, issuance of the purchase orders, contractual disputes, invoicing and payment. The County of Fairfax acts only as the "Contracting Agent" for these public bodies. Failure to extend a contract to any public body will have no effect on consideration of your bid.
- 26.2. It is the Contractors responsibility to notify the public body(s) of the availability of the contract(s).
- 26.3. Other public bodies desiring to use this contract must make their own legal determination as to whether the use of this contract is consistent with their laws, regulations, and other policies.
- 26.4. Each public body has the option of executing a separate contract with the Contractor(s). Public bodies may add terms and conditions required by statute, ordinances, and regulations, to the extent that they do not conflict with the contract's terms and conditions. If, when preparing such a contract, the general terms and conditions of a public body are unacceptable to the Contractor, the Contractor may withdraw its extension of the award to that public body.
- 26.5. Fairfax County shall not be held liable for any costs or damages incurred by another public body as a result of any award extended to that public body by the Contractor.

**27. NEWS RELEASES BY VENDORS:**

- 27.1. As a matter of policy, the County does not endorse the products or services of a Contractor. A Contractor will not make news releases concerning any resultant contract from this solicitation without the prior written approval of the County. All proposed news releases will be routed to the Purchasing Agent for review and approval.

**28. AMERICANS WITH DISABILITIES ACT REQUIREMENTS:**

- 28.1. Fairfax County is committed to a policy of nondiscrimination in all County programs, services, and activities and will provide reasonable accommodations upon request. Bidders requesting special accommodations should call the Department ADA representative (703) 324-3201 or TTY 711. Please allow seven (7) working days in advance of the event to make the necessary arrangements.