TOWN OF VIENNA, VIRGINIA
OFFICE OF THE TOWN MANAGER
REGULATORY REQUIREMENTS FOR COUNCIL ACTIONS

Council Meeting Date: 04/08/2024	**Item: 24-4362 – Request to Approve Design Contract for Ayr Hill NW Traffic Calming Improvements at the Lawyers Rd Intersection.**
Department: Public Works	**Date Initiated: 03/18/2024**

Item Description (check box):

Land Use Case (Rezoning, Modification of Requirements, Subdivision, etc.) ☐

Memorandum of Understanding ☐ Ordinance ☐ Resolution ☐

Procurement (Contract Award, Purchase Agreement, etc.) Request to Approve Design Contract for Ayr Hill NW Traffic Calming Improvements at the Lawyers Rd Intersection.

Other Describe:

Requirements	Yes/No	Applicable Code Section(s)	Applicable Date(s), etc.
Notice of Adoption	No		
Council Approval	Yes	Sec 6-74	
Public Hearing – Town Council	No		
Public Hearing – Planning Commission	No		
Newspaper Legal Ad	No		
Procurement Waiver*	No		
Sign Posted	No		
Written Notice to Property Owner(s) of Subject Site	No		
Written Notice to Property Owners/Agents/Occupants of Abutting Properties and those Immediately across the Street from Subject Site	Yes	N/A	
Written Notice to Fairfax County	No		

For Town Manager/*Staff Use