



Town of Vienna

Charles A. Robinson Jr. Town
Hall
127 Center Street South
Vienna VA, 22180

Meeting Agenda Town Council Meeting

Monday, February 7, 2022

8:00 PM

Charles A. Robinson, Jr. Town Hall, 127 Center
Street, South

Invocation: Councilmember Ray Brill

Pledge of Allegiance to the Flag of the United States of America

1. Roll Call

2. Acceptance of the Minutes: None

**3. Receipt of petitions and communications from the Public that are not on the Agenda.
(Limited to 3 minutes per issue and no formal action can be taken this evening)**

4. Reports/Presentations

- A. Report and Inquiries of Council Members
- B. Report of the Town Manager
- C. Report of the Mayor
- D. Proposals for Additional Items to the Agenda
- E. Closed Session Report

5. Public Hearings

A. [22-2845](#) Public hearing for Potential Name Change for Wade Hampton Drive

Attachments:

1. [Regulatory Requirements - Wade Hampton Drive Public Hearing 1.24.22](#)
2. [Wade Hampton Drive Ad Hoc Committee recommendation to council - 9.25.21 - rev](#)
3. [Wade Hampton Drive SW - HVI Memo to Mayor - 8.12.21](#)
4. [Wade Hampton - Doc 1](#)
5. [Wade Hampton - Doc 2](#)
6. [Wade Hampton - Doc 3](#)
7. [Wade Hampton - Doc 4](#)
8. [Wade Hampton - Doc 5](#)
9. [Wade Hampton - Doc 6](#)
10. [Wade Hampton - Doc 7](#)
11. [Wade Hampton - Doc 8](#)
12. [Wade Hampton - Doc 9](#)

B. [22-2883](#) Public Hearing for Issuance of 2022 Bond

Attachments:

1. [Active_122930976_7_Vienna 2022 - Ordinance](#)
2. [Funding by Source](#)
3. [2022 CIP ARPA FINAL 1-24 for Pub Hearing](#)
- [Regulatory Requirements for Agenda Bond Pub Hearing](#)

6. Regular Business

A. [21-2268](#) Setting of Public Hearing on Leaf Collection and Mulching Program for March 21, 2022

Attachments:

- [Regulatory Requirements](#)

B. [22-2873](#)

Award IFB 22-06 for the Provision and Installation of Water Mains - As Needed to Crown Construction Service, Inc. and approval for spending \$1,000,000 for water main improvements within the Town's service area

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EXPLANATION AND SUMMARY:

On Nov. 17, 2021, the Town's purchasing agent opened bids for IFB 22-06 Provision and Installation of Water Mains - As Needed, with six firms responding. Crown Construction Service, Inc. submitted the low bid of \$2,271,937 and has been deemed the lowest responsive and responsible bidder. **This is an on-call unit price contract and therefore can award an amount less than the total bid.**

At this time, in conjunction with the contract approval, the Department of Public Works requests approval for spending \$1,000,000 to utilize IFB 22-06 Provision and Installation of Water Mains - As Needed for improvements throughout the Town's service area. Improvements will consist of new water meter installation, repairs to aging infrastructure, and provisions to increase the Town's water system functionality. Improvements will be prioritized based on water main break data and in coordination with concurrent Town projects. Specific project locations, selected from those on the attached list, will be posted to the Town website, and all impacted customers will receive notification with additional information and points of contact prior to the start of construction. Funds will come from the 2020 CIP Bond. Previous projects completed using 2020 CIP Bond funding are also included in the attached list.

Strategic Plan Initiative: Vienna is an environmentally sustainable community.

Departmental Recommendation: Award IFB 22-06 for the Provision and Installation of Water Mains - As Needed to Crown Construction Service, Inc. and approve spending in the amount of \$1,000,000 for water main improvements within the Town's service area.

Finance Recommendation:

Purchasing Recommendation: Recommend approval

Town Attorney Recommendation: The Town may award the proposed water main contract to the lowest responsive and responsible bidder in the discretion of the Town Council.

Town Manager's Recommendation: I recommend the Town Council make a motion to award IFB 22-06 Provision and Installation of Water Mains, as presented.

Cost and Financing: \$1,000,000

Account Number: 300-000-0000-39450-48803 / 518WATR023-CONSTRUCT

WATER MAIN

Decision Needed by This date: Feb. 7, 2022

PROPOSED/SUGGESTED MOTION**Attachments:**

- [1. Completed Water and Sewer Capital Projects from 2020 Bond \(FY 20 - Current\) 202](#)
- [2. IFB 22-06 FINAL](#)
- [3. IFB 22-06 Summary Report and Bid Tab](#)
- [4. Proposed Water and Sewer Capital Projects Jan 2022](#)
- [5. Regulatory Requirements for Agenda Items Rev 011222](#)

- C. [22-2874](#) Update of Electronic Participation Resolution for Town Council

Attachments:

- [Virginia State Code Section 2.2-3708.2 as updated by General Assembly in Special Ses:](#)
[ResolutionTownCouncilElectronicParticipationPolicy Proposed Update 01 24 2022](#)
[ResolutionTownCouncilElectronicParticipationPolicy Proposed Update Clean 01 24 20](#)

7. Meeting Adjournment

THE TOWN OF VIENNA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (703) 255-6304, OR 711 VIRGINIA RELAY SERVICE FOR THE HEARING IMPAIRED.