

RESOLUTION # _____

A RESOLUTION FOR THE *BOARD/COUNCIL* OF THE *COUNTY/CITY/TOWN* OF
_____ VIENNA _____, VIRGINIA

AS AN ENDORSEMENT OF _____ Ayr Hill Ave Sidewalk Improvements _____ PROJECT

WHEREAS, in accordance with the Commonwealth Transportation Board construction allocation procedures, it is necessary that a resolution be received from the sponsoring local jurisdiction or agency requesting the Virginia Department of Transportation (VDOT) to establish a project in the *County/City/Town* of Vienna.

NOW, THEREFORE, BE IT RESOLVED, that the *County/City/ Town* of Vienna requests the Commonwealth Transportation Board to establish a project for the construction of
_____ Ayr Hill Ave Sidewalk Improvements _____ project.

BE IT FURTHER RESOLVED THAT: The *County/City/Town* of Vienna hereby agrees to provide its share of the total cost for preliminary engineering, right-of-way and construction of this project in accordance with the project financial documents subject to appropriation.

BE IT FURTHER RESOLVED THAT: The *County/City/Town* of Vienna hereby agrees to enter into a project administration agreement with VDOT and provide the necessary oversight to ensure the project is developed in accordance with all applicable federal, state and local requirements for design, right-of-way acquisition, and construction of the project.

NOTE: The following section is applicable only to municipalities that maintain their roads, and to Arlington and Henrico counties – Do not include for all other localities:

BE IT FURTHER RESOLVED THAT: The *County/City/Town* of Vienna will be responsible for maintenance and operating costs of the facility as constructed unless other arrangements have been made with VDOT.

BE IT FURTHER RESOLVED THAT: If the *County/City/Town* of _____ Vienna _____ subsequently elects to cancel the project, the *County/City/Town* of Vienna hereby agrees to reimburse VDOT for the total amount of costs expended by VDOT through the date VDOT is notified of such cancellation. The *County/City/Town* of _____ Vienna _____ also agrees to repay any funds previously reimbursed that are later deemed ineligible by the Federal Highway Administration or VDOT.

BE IT FURTHER RESOLVED THAT: The *Board/Council* of the *County/City/Town* of Vienna hereby grants authority for the *County/City/Town Administrator/Manager* to apply for funds and

execute project administration agreements, as well as other documents necessary for approved projects.

Adopted: 9/8/25

Attest: _____
Clerk *Board/Council Chair*

In my capacity as the duly appointed Clerk of the *County/City/Town* of Vienna, I hereby certify that Resolution #_____ which is hereto attached, was adopted at a duly called and constituted meeting of the *County/City/Town* of Vienna held at 127 Center St S Vienna VA 22180 on 9/8/2025. Said meeting was called to order by The Mayor at time with the following members present who remained in attendance throughout and constituted a quorum: *(list members present)*

The *Board/Council* of the *County/City/Town* of Vienna, voted unanimously to adopt attached Resolution #_____.

Given under my hand this _____ day of month/year.

Clerk

NOTE: The following section is applicable when a scanned or photocopy version is made and submitted. Do not include if an original is submitted:

STATE OF VIRGINIA

COUNTY/CITY/TOWN OF _____

Attested Photocopy:

On this _____ day of month/year, I Clerk's name, attest that the preceding document is a true, exact. Complete and unaltered photocopy made by me of Resolution #_____.

Clerk