

TOWN OF VIENNA, VIRGINIA
OFFICE OF THE TOWN MANAGER
**REGULATORY REQUIREMENTS
FOR COUNCIL ACTIONS**

Attachment 4

Council Meeting Date: 4/11/25

Item: Amend Town Code Chapter 6,
Section 6.4-2, Tax Relief Eligibility

Department: Finance

Date Initiated: 3/21/22

Item Description (check box):

Land Use Case (Rezoning, Modification of Requirements, Subdivision, etc.) ☐

Memorandum of Understanding ☐ Ordinance ☒ Resolution ☐

Procurement (Contract Award, Purchase Agreement, etc.) ☐

Other ☐ Describe:

Requirements	Yes	No	Applicable Code Section(s)	Applicable Date(s), etc.
Notice of Adoption	☒	☐	Code of VA 15.2-1427	10 days after approval, 4/21/22
Council Approval	☒	☐		
Public Hearing Notice - Website	☐	☐		
Public Hearing - Town Council	☐	☐		
Public Hearing - Planning Commission	☐	☐		
Newspaper Legal Ad	☒	☐	Code of VA 15.2-1427	Two weeks in advance, upon adoption
Procurement Waiver*	☐	☐		
Sign Posted	☐	☐		
Written Notice to Property Owner(s) of Subject Site	☐	☐		
Written Notice to Property Owners/ Agents/ Occupants of Abutting Properties and those Immediately across the Street from Subject Site	☐	☐		
Written Notice to Fairfax County	☐	☐		Not required, but advised

For Town Manager/*Staff Use