



# COMMONWEALTH OF VIRGINIA

**DIVISION OF PURCHASES & SUPPLY (DPS)**  
1111 East Broad Street, Richmond, Virginia 23219

**Contract Number: DEB20170106HE**  
**Contract Title: Non-Professional Construction Related  
Testing and Environmental Services**

CONTRACT PERIOD	May 1, 2019 through November 30, 2020
CONTRACT TYPE	Optional Statewide
RENEWALS REMAINING	0 of 4
AUTHORIZED USERS	Commonwealth of Virginia state agencies, institutions of higher education & other public bodies as authorized and defined in the Code of Virginia §2.2-1110, 2.2-1120, and 2.2-4301
CONTRACTOR & eVA ID #	See Overview section below for supplier info
CONTRACTOR(S) POINT OF CONTACT	See Overview section below for suppliers contract info
MINIMUM ORDER	N/A
PAYMENT TERMS	Net 30
DELIVERY	N/A
DPS CONTRACT OFFICER	Tonia Perry   Phone: 804-225-4035 <a href="mailto:Tonia.perry@dgs.virginia.gov">Tonia.perry@dgs.virginia.gov</a>
COMMODITY CODE(S)	90600, 90700, 91800, 92500, 95800, 96100, 96200
LAST UPDATE & PURPOSE	April 23, 2020 Final Extension

## **INFORMATION:**

1. Ordering Method: Unless otherwise instructed or exempted by DPS, all Authorized Users placing orders against this Contract must place purchase orders through eVA.
2. Purchase Order Information: When placing an eVA order, follow the Buyer Guide. This guide may be found on eVA (Click on "I Buy For Virginia", then on "eVA Buyer Training", then on "Buyer Guide").
3. Authorized User Acceptance: Inspection and acceptance upon delivery and approval of Contractor's invoice is the responsibility of the receiving Authorized User.

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**Contract Summary: DEB20170106HE**

## **OVERVIEW:**

- 1) Select the zone in which the work is being performed and select the classification of services that best fits the needs of the Public Body. Request a proposal from a vendor on the contract list.

- a. Level I vendors (mark-up in black on price sheet) should be used first.

- b. Level II vendors (mark-up in red on price sheet) should be used after level I vendors have been exhausted.

NOTE: It is recommended that the using agency requests resumes from the Contractor. The Contractor has 10 days to respond unless it is an emergency; if it is an emergency, the agency sets the deadline.

- 2) Review proposal for: item from price list, quantity, and projected completion date.  
NOTE: The final hourly rate should not be more than the high rate times the Contractor's mark-up for the specified service in the specified zone. Additionally, the rate should not be less than the low rate times the contractor's mark-up for the specified service in the specified zone.
- 3) Ordering Method: All departments, institutions and agencies of the Commonwealth of Virginia using this contract must order services by issuing purchase orders through eVA prior to commencement of service by the temporary worker. The orders will be governed by this agreement and the terms and conditions contained in the separate agreement for participation in eVA executed by the contractor. If this contract is authorized for use by localities, Virginia cities, counties, town and political subdivisions, they should place all purchase orders through eVA or eVA Lite to the maximum extent possible.
- 4) Ordering Entity Acceptance: Inspection and approval of the contractor's invoice is the responsibility of the receiving entity.
- 5) Complaints: Any complaint that is due to a violation or breach of the Contract provisions shall be reported to the contract manager at DEB/BFM. These complaints shall be in written format via email, fax or written notification.
- 6) Each using Public Body shall be responsible for administering this contract as it pertains to the services required. Each Public Body or institution of higher education shall assign, and identify to the Contractors, the persons who are authorized to request personnel and services. A telephone call from the Public Body's authorized representative shall constitute a request for services under this contract.
- 7) When using this contract the Public Body shall be responsible for documenting the time of the assigned personnel to support the Contractor's invoice. This documentation shall be maintained with the purchase order for audit purposes.
- 8) Monitoring Contractor's performance and approval of invoice is the responsibility of the using Public Body. Complaints shall be documented in accordance with the Agency Procurement and Surplus Property Manual by using the Complaint to State Vendor Form. No other methods of reporting vendor complaints shall be used.
- 9) All services and personnel shall be provided by the Contractor.
- 10) The Contractor shall be paid on the basis of invoices submitted with appropriate documentation as requested by the Public Body to back up the personnel services. Each invoice shall be submitted on the first and fifteenth of each month. The invoices shall include the type of services, personnel name if applicable, dates of work, quantity, and the contract rate. If the Public Body has a dispute with the invoice, they shall process for payment the undisputed amount and notify the Contractor in writing within one week of the

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Contract Summary: DEB20170106HE

Page 2 of 7

receipt of the invoice of the disputed part. All disputes shall be resolved within 30 days.

- 11) Each Contractor shall assign a coordinator to handle and assist in any and all scheduling, billing and problem solving. The Contractors shall meet periodically with the agencies or institutions of higher of education, when requested, to discuss services.
- 12) The working hours will be defined by the Public Body or institution of higher education based on the needs.
- 13) For staffing of positions, a normal work week is forty hours. Overtime for service only applies when the 40 hours have been exceeded on the Public Body project order for that specific job. Overtime shall be approved by the Public Body in advance of being earned.
- 14) The Contractor shall provide all cell phones, pagers, beepers, test and sampling equipment, cameras, computers, copiers, fax machines and transportation for the employees assigned to this contract.
- 15) The Public Body will allow for printing of specifications, drawings, minutes and other documentation as reimbursable expenses at the invoice costs. UNDER NO CONDITIONS SHALL A PUBLIC BODY PAY FOR TRAVEL TIME AND CONTRACTORS/VENDORS SHALL NOT INVOICE THE PUBLIC BODY FOR TRAVEL TIME. HOURS ARE ACTUAL WORK HOURS. Travel reimbursements are as defined on the personnel rate sheet.

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**Contract Summary: DEB20170106HE**

**Page 3 of 7**

Contractor Name	eVA Vendor ID#	Location Address	Contact Information (Name, Email, Phone, and Fax)
Apex Companies, LLC	VS0000110440	8854 Rixlew Lane Manassas, VA 20109	Stacey Juran <a href="mailto:SJuran@apexcoss.com">SJuran@apexcoss.com</a> P:(703) 396-6730
C&W-Tesco, Inc.	E42722	430 Southlake Blvd. Ste. B12 North Chesterfield, VA 23236	John Papazian <a href="mailto:jcp@cwtesco.com">jcp@cwtesco.com</a> P: (804- 379-9345 F: (804) 379-8361
Compliance Directive Solutions, Inc.	VS0000116975	P.O. Box 2057 Chester, VA 23831	Herman Garcia <a href="mailto:hgarciac@cdsincorp.com">hgarciac@cdsincorp.com</a> P: (804) 833-1269
DMY Engineering Consultants Inc.	VS0000057431	45662 Terminal Dr. Ste. 110 Dulles, VA 20166	Peng "Paul" Zhang <a href="mailto:pzhang@dmynec.com">pzhang@dmynec.com</a> P: (703) 665-0586 F: (301) 768-4169
ECS Mid- Atlantic, LLC	VS0000000768	2119-D North Hamilton St. Richmond, VA 23230	Grant Walker <a href="mailto:gwalker@ecslimited.com">gwalker@ecslimited.com</a> P: (540) 362-2000 F: (540) 362-1201
EEE Consulting, Inc	E2604	8525 Bell Creek Rd. Mechanicville, VA 23116	Sharon Harless <a href="mailto:sharless@eee-consulting.com">sharless@eee-consulting.com</a> P: (804) 442-3330 F: (804) 442-3334
Engineering & Testing Services, Inc.	E34892	5226 Indian River Rd. Virginia Beach, VA 23464	Charlie Nabhan <a href="mailto:charlie@etsva.com">charlie@etsva.com</a> P: 757-306-1040 F:757-306-1042
Environmental Specialties Group, Inc.	E5166	5007-C #211 Victory Blvd. Yorktown, VA 23693	Julie Steelew <a href="mailto:admin@evspgroup.com">admin@evspgroup.com</a> P: (757) 596-4495
France Environmental, Inc.	E3515	78434 Forest Hill Ave Ste. 7 Richmond, VA 23225	Joseph France <a href="mailto:jfrance@fraceenv.com">jfrance@fraceenv.com</a> <a href="mailto:mleoard@fraceenv.com">mleoard@fraceenv.com</a> P: (804) 716-0560 F: (804) 918-7098
Froehling & Robertson, Inc	C11270	3015 Dumbarton Rd. Richmond, VA 23228	Donald Sipher <a href="mailto:dsipher@fandr.com">dsipher@fandr.com</a> P: (804) 264-2701 F: (804) 264-1202

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Contract Summary: DEB20170106HE

Page 4 of 7

Geotechnical Environmental Testing Solutions, Inc	E37077	5465 Greenwich Rd. Virginia Beach, VA 23462	D. Mark Scholefield <a href="mailto:mscholefield@getsolutionsinc.com">mscholefield@getsolutionsinc.com</a> P: (757) 518-1703 F: (757) 518-1703
HDH Technical, Inc	VS0000010305	P.O. Box 6158 400 West Main St. Christianburg, VA 24068	Robin Liebal <a href="mailto:rliebal@hdhassociates.com">rliebal@hdhassociates.com</a> P: (540) 381-7999 F: (540) 381-7990
Hurt & Proffitt, Inc.	E15540	2524 Langhorne Rd. Lynchburg, VA 24501	Earl Dickerson <a href="mailto:ehd@handp.com">ehd@handp.com</a> P: (434) 847-7796 F: (434) 847-0047
JTS, LLC	VS0000144101	7723 Rock Creek Rd. Henrico, VA 23229	Kenneth Cordo <a href="mailto:ken@jtsva.com">ken@jtsva.com</a> P: (804) 698-9657
Lynch Mykins Structural Engineers P.C.	VS0000214133	5032 Rouse Dr. Ste. 200 Virginia Beach, VA 23462	David Mykins <a href="mailto:dmykins@stroudpence.com">dmykins@stroudpence.com</a> P: (757) 671-8626 ext 515
MBP	E13647	7400 Beaufont Springs Dr. Ste. 403 Richmond, VA 23225	Don Young <a href="mailto:dyoung@mbpce.com">dyoung@mbpce.com</a> P: (804) 330-4875 F: (804) 330-4876
Montgomery Consulting, LLC	VS0000122578	1618 Westcastle Dr. Richmond, VA 23238	Chris Montgomery <a href="mailto:chris@montgomeryconsulting.net">chris@montgomeryconsulting.net</a> P: (804) 754-8010 F: (804) 754-8012
Pennoni Associates Inc.	E29995	349 Southport Circle Ste. 100 Virginia Beach, VA 23452	Bruce Frederick <a href="mailto:bfrederick@pennoni.com">bfrederick@pennoni.com</a> P: (757) 355-6729 F: (757) 497-0250
PeopleSolutions, Inc.	VS0000014247	6802 Paragon Place Ste. 430 Richmond, VA 23230	Tom Bailey <a href="mailto:Tom@peoplesolution.cc">Tom@peoplesolution.cc</a> P: (804) 288-6035 F: (804) 282-4990
Professional Service Industries, Inc.	VS0000113585	2930 Eskridge Rd Fairfax, VA 22031	Elliot Gross <a href="mailto:elliott.gross@intertek.com">elliott.gross@intertek.com</a> P: (703) 698-9300 ext.127

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Contract Summary: DEB20170106HE

Page 5 of 7

Roof Consulting Services, Inc.	E939	1660 Mountain Rd. Glen Allen, VA 23228	William Sanders <a href="mailto:wdsanders@roofdesign.com">wdsanders@roofdesign.com</a> P: (804) 515-0885 F: (804) 515-0890
Schnabel Engineering, LLC	E40815	1901 S. Main St. Ste. 11 Blacksburg, VA 24060	Steven Winter <a href="mailto:swinter@schnabel-eng.com">swinter@schnabel-eng.com</a> P: (540) 953-1239 F: (540) 953-3863
SC Stevenson Consulting	E37105	13500 East Boundary Rd Midlothian, VA 23112	Galyna Murphy <a href="mailto:gmurphy@stevensonconsulting.net">gmurphy@stevensonconsulting.net</a> 804-622-8630
Stokes Environmental Associates	E18837	4101 Granby St. Ste. 404 Norfolk, VA 23504	Paul Thomas <a href="mailto:alspthomas@ao.com">alspthomas@ao.com</a> P: (757) 623-0777 F: (757) 623-2782
The EI Group, Inc.	E36002	4186 Innslake Dr. Glen Allen, VA 23060	Chadwick Bowman <a href="mailto:cbowman@ei1.com">cbowman@ei1.com</a> P:(804) 320-3200 F: (804) 320-9302
WECl, Inc.	VS0000228204	112 Walker Ct. Winchester, VA 22602	James Sigurdson <a href="mailto:Jsigurdson@thinkweci.com">Jsigurdson@thinkweci.com</a> P: (540) 336-9256 F: (540) 877-9495
Zannino Engineering Inc.	E5144	9915 Greenwood Rd. Glen Allen, VA 23060	Thomas Zannino <a href="mailto:tom@zanninoengr.com">tom@zanninoengr.com</a> P: (804) 262-0299 F: (804) 262-8479

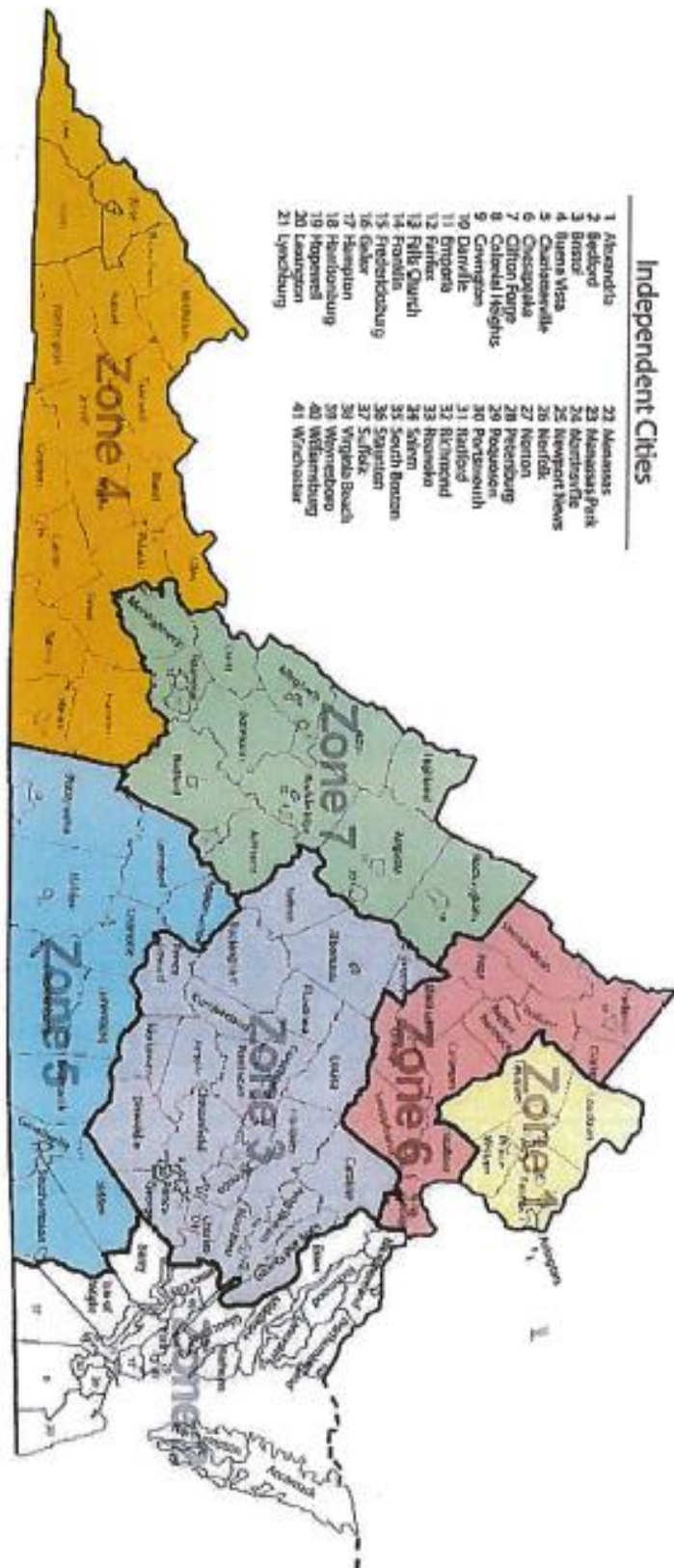
## **PRICING**

Price quotes will be provided according to the specifications of each service required submitted by the Agency Authorized Users.

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Contract Summary: DEB20170106HE

Page 6 of 7



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Contract Summary: DEB20170106HE