



# Town of Vienna

127 Center Street South  
Vienna, Virginia 22180  
p: 703.255.6341  
TTY 7111

## Meeting Minutes - Final Planning Commission Work Session

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Wednesday, March 26, 2025

6:30 PM

Charles Robinson Jr. Town Hall, 127 Center  
St. South

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*The Planning Commission met for subcommittee and work session on Wednesday March 12, 2025, beginning at 6:30 pm, in the Vienna Town Hall Council Chambers. Commissioners present were Chairman Matthew Glassman, Douglas Noble, Stephen Kenney, Deepa Chakrapani, Keith Aimone, Jessica Plowgian, and David Miller. Staff members present were Director of Planning & Zoning, David Levy, Deputy Director of Planning & Zoning, Kelly O'Brien, Principal Planner, Lyndsey Clouatre, Town Engineer, John Sergent, Deputy Director of Department of Public Works, Alan Chen, and Clerk to the Commission, Jennifer Murphy.*

### Comp Plan - Group 2 Subcommittee Discussion

1. [PCWS25-147](#) Comprehensive Plan Update Discussion on Transportation Chapter, Continued

*Group 2 members consisting of Douglas Noble, Matthew Glassman, and Stephen Kenney met with staff to continue discussions. Reviewed and edited the draft Streets Typology map. Staff will send out the draft document for suggested feedback. Once received, staff will begin chapter 5 draft Transportation language.*

*Subcommittee discussion adjourned at 7:27 pm.*

*Work Session discussions with the entire Planning Commission began at 7:30 pm.*

### Planning Commission Work Session Item

2. [PCWS25-148](#) Comprehensive Plan Work Session - Review First Drafts of Chapters on 1) Community Facilities and Infrastructure and 2) Environment and Sustainability

*Staff presented Comprehensive Plan draft text for chapters 6 and 8. Updates include revised formatting for policies, implementation and measurable goals for both chapters. Discussed future review timelines with meeting scheduling. Staff will send out a Doodle Poll survey to collect options for additional meeting dates.*

### Work Session Adjournment

*Concluding discussion, the work session adjourned at 9:12 pm.*

*Respectfully submitted,*

*Jennifer M. Murphy  
Clerk to the Commission*

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