



Town of Vienna

Charles A. Robinson Jr.
Town Hall
127 Center Street South
Vienna VA, 22180

Meeting Minutes - Draft Town Council Meeting

Monday, October 6, 2025

7:30 PM

Charles Robinson Jr. Town Hall, 127 Center
St. South

Invocation: Pastor Eddie Sampson, New Union Baptist Church

Mayor Colbert called on Pastor Eddie Sampson, New Union Baptist Church to provide the evening's invocation.

Pledge of Allegiance to the Flag of the United States of America

1. Roll Call

Present: 7 - Sandra Allen, Chuck Anderson, Roy Baldwin, Ray Brill Jr., Jessica Ramakis, Howard J. Springsteen and Linda Colbert

2. Receipt of petitions and communications from the Public that are not on the Agenda. (Limited to 3 minutes per issue and no formal action can be taken this evening)

3. Reports/Presentations

Proclamation for Fire Prevention Week 2025

Mayor Colbert read into the record a proclamation declaring October 5, 2025-October 11, 2025 as Fire Prevention Week in Vienna.

A. Report and Inquiries of Council Members

Mayor Colbert opened the floor for comment from Council.

Council Member Springsteen remarked on the success of Octoberfest. A new sand and salt storage facility is under construction. Brad Baer, Director, Public Works reported that the canopy is funded by ARPA and is designed to protect against run-off and contamination.

Council Member Ramakis thanked the Vienna Business Association and Executive Director, Peggy James for the excellent Octoberfest.

Council Member Allen reiterated comments on Octoberfest and brought up meeting the James Madison High School Women's Crew Team, who she wanted to recognize for their achievements. She also discussed the possibility of having a youth representative keep the council up to date on what is going on amongst the younger people of Vienna.

Council Member Brill acknowledged and praised the excellent work of Owen McCarty Deputy Town Clerk.

Council Member Anderson provided an update on the Casino issue. He is scheduled to testify before a Joint Subcommittee organized by Delegate Paul Krizek of

Alexandria on October 20, 2025 in support of a gaming commission. The gaming commission would look at all aspects of gaming holistically and concurrently place a moratorium on all legalized forms of gaming and new brick and mortar operations until the commission is up and running. Speaking on behalf of No Fairfax Casino, Council Member Anderson will stress two points; 1) a moratorium must be established pending creation of a gaming commission and study of the overall economic/social impacts of all forms of gaming and the optimal level of gaming in Virginia, and 2) local land use control must not be eliminated for issues such as location of casinos.

Council Member Anderson also reported on joining Town Manager Payton at a meeting with the Loudon County Administrator to propose the idea of replicating Vienna's Liberty Amendments Month.

Council Member Baldwin commented on the high quality of volunteers for Town Boards and Commissions and urged anyone interested in serving the Town to apply.

B. Report of the Town Manager

Town Manager Payton called on Brad Baer to provide an update of the library project. A contract in the amount of \$23,969,000 was awarded to Costello Construction of Maryland.

Nicole Toulouse, Director, Economic Development, reported on recent conversations with Delegate Seibold and Senator Salim who encouraged including in the legislative agenda a funding request for the property under consideration as an Economic Development Center.

Town Manager Payton stated that one of the regional groups (of which the Town is a part) is considering approaching the General Assembly to seek funding for regional efforts. Additional information will be available by October 20, 2025 for consideration of inclusion in the legislative agenda discussion.

C. Report of the Mayor

Mayor Colbert echoed earlier comments regarding the success of Octoberfest. She also commented on the Crop Hunger Walk that raised funds for hunger relief, noting that 20% of the proceeds support the Committee for Helping Others.

The Park St. sidewalk project is underway. Brad Baer, Director, Public Works, noted that updates on the project can be found on the Public Works webpage.

Mayor Colbert provided an update on the NOVA Parks/Dominion Energy tree issue. Postcards were sent to the 1800 residents who live within 500 feet of the W&OD Trail advising of invasive species removal and replanting. Efforts to develop a plan for tree replacement continue.

The Virginia Municipal League conference will be held this weekend in Roanoke providing an opportunity to share ideas across municipalities.

D. Proposals for Additional Items to the Agenda

Council Member Allen requested a Work Session to clarify how local police collect data. Town Manager Payton noted that the earliest available time would be in March 2026.

E. Closed Session Report

It was moved that the members of the Vienna Town Council be polled to affirm that a closed session was held on Monday, October 6, 2025 at 6:30 PM, in accordance with State Code 2.2-3711 a(1), personnel, for consideration of personnel matters, specifically the discussion of appointment and/or reappointment to Town Boards and Commissions.

And it was further moved that the certification resolution be adopted in accordance with State Statutes and that the Town Clerk is authorized to execute the certification resolution.

And it was further moved that the Closed Session be continued to later this evening October 6, 2025, following the Regular Meeting in accordance with State Code citation 2.2-3711 a(3), acquisition of real property.

Motion, Council Member Ramakis; second, Council Member Springsteen. Motion carried unanimously.

*It was moved to **appoint John Zimmerman** to the Pedestrian Advisory Committee for a two-year term. **Said term to commence October 27, 2025 and expire October 27, 2027.***

Motion, Council Member Ramakis; second Council Member Springsteen. Motion carried unanimously.

approved

Aye: 7 - Allen, Anderson, Baldwin, Brill, Ramakis, Springsteen and Colbert

4. Public Hearings

Present: 7 - Sandra Allen, Chuck Anderson, Roy Baldwin, Ray Brill Jr., Jessica Ramakis, Howard J. Springsteen and Linda Colbert

A. [25-5279](#) 8:00 p.m. - 8:30 p.m. Public Hearing on 2025-26 Budget Supplemental Appropriations

Mayor Colbert called the public hearing to order at 8:02 PM. All Council were present.

Steven Barlow, Director, Finance, provided a summation of the Item.

This is a request for Town Council consideration of supplemental appropriations to the Fiscal Year (FY) 2026 budget in order to carry forward obligated purchase orders from FY 2025. During FY 2025, the Town of Vienna issued purchase orders for various goods and services that were not delivered or completed prior to year-end. In accordance with Town policy and best practices, these obligations are recommended for carry-forward to FY 2026 to ensure funding remains available for their intended purpose. The majority of purchase orders relate to the Town's Vehicle Replacement Program (VRP), which supports the scheduled replacement of critical fleet assets across departments. Financial Impact. The total supplemental appropriation request is \$1,705,484 to the FY 2026 General Fund, consisting of: \$1,547,959 for vehicle purchase order carry-forwards, \$157,525 for other purchase order carry-forwards. Because the supplemental appropriations exceeds 1% of the FY 2026 General Fund budget, a public hearing is required prior to Council adoption.

Mayor Colbert opened the floor for Council inquiry.

Council Member Allen requested clarification on the Park St side walk and the Public Works Canopy projects noting that a purchase order has not been fully paid. Why is this item not included in the document under consideration? Director Barlow noted that these projects are paid out of ARPA funds, Capitol Improvement Projects funds, or Water and Sewer funds. The Items under consideration tonight are purchase order obligations under the General Fund. The Park St sidewalk and Public Works canopy project work orders do not exceed 1% of the specified funds budget.

Council Member Allen requested further clarification, to which Director Barlow stated that the projects referenced by Council Member Allen are paid out of funds other than the General Fund. Although those projects are carry forward, because they do not exceed 1% of that funds total budget, they would not be up for discussion.

With no additional questions, Mayor Colbert opened the floor for public comment, of which there were none.

A motion was made to close the Public Hearing at 8:05 PM.

Motion, Council Member Anderson; second, Council Member Springsteen. Motion passed unanimously.

It was moved to adopt the \$1,705,484 amendment to the FY 2025-26 General fund budget as presented and direct the Town Clerk to advertise a Notice of Adoption

Motion, Council Member Anderson; second, Council Member Springsteen. Motion carried unanimously.
approved

Aye: 7 - Allen, Anderson, Baldwin, Brill, Ramakis, Springsteen and Colbert

5. Regular Business

A. [25-5277](#) 8:30 p.m. - 9:15 p.m. Set a Public Hearing on Bond Ordinance for Nov. 10, 2025

It was moved that a Public Hearing on a Proposed Bond Ordinance authorizing the issuance of general obligation bonds or other forms of indebtedness by the Town of Vienna, Virginia, in an aggregate principal amount up to \$20,000,000.00, in one or more series, which may be tax-exempt or taxable, for the purpose of financing, among other things, road improvements, parks and recreational facilities improvements and other public facilities improvements, transportation improvements, water and sewer improvements, and certain other public improvements described in the Town's capital improvement plan, be scheduled at the regular Council Meeting of Nov. 10, 2025. And it was further moved that the Town Clerk be authorized to advertise a Notice of the Public Hearing and Notice of the Council's Intention to Adopt such Ordinance at such Meeting.

Motion, Council Member Baldwin; second, Council Member Springsteen.

Comments from Council included the following.

- Request replacement of title "Aquatics and Fitness Center Design and Construction" with "New Upgrades for Park Facilities" in 2028-30 CIP; Original title advances perception of aquatics center approval by Council; Must demonstrate

that no decision has been made on issue;

- *Concern expressed about advancing these projects to the public hearing step;*
- *Important to continue moving forward with 2026 bond process because of departmental need to plan for work during warmer weather.*

Mayor Colbert called for a vote on the Item.

Motion passed in a 6-1 vote.

Brad Baer, Director, Public Works, noted that Staff is investigating ways to push the drainage project request forward, including outside funding sources. The project passed through the design stage many years ago but construction was pushed out to CIP 2040. Given the time lapse and resultant changes in economic conditions, rather than request the original \$1.3M, the plan is to propose a design project at \$400,000 to reassess the project using current financial figures.

approved

Aye: 6 - Anderson, Baldwin, Brill, Ramakis, Springsteen and Colbert

Nay: 1 - Allen

6. Second Closed Session

It was moved that the members of the Vienna Town Council be polled to affirm that a second Closed Session was held on Monday, October 6, 2025 following the Regular Meeting in accordance with State Code citation 2.2-3711 a(3), acquisition of real property.

And it was further moved that the certification resolution be adopted in accordance with State Statutes and that the Town Clerk is authorized to execute the certification resolution.

And it was further moved that a Closed Session be held on Monday October 27, 2025, at 6:30 PM in accordance with State Code citation 2.2-3711 a(1) personnel, specifically the appointment and/or reappointment to Town Boards and Commissions.

Motion, Council Member Ramakis; second, Council Member Springsteen. Motion carried unanimously.

Town Attorney Briglia extended an apology for his inability to attend the Virginia Municipal League Conference.

approved

Aye: 7 - Allen, Anderson, Baldwin, Brill, Ramakis, Springsteen and Colbert

7. Meeting Adjournment

With no additional business, Mayor Colbert adjourned the meeting at 10:15 PM.

adjourned

THE TOWN OF VIENNA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (703) 255-6304, OR 711 VIRGINIA RELAY SERVICE FOR THE HEARING IMPAIRED.

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