



Town of Vienna

Meeting Agenda

Town Council Meeting

Charles A. Robinson Jr. Town
Hall
127 Center Street South
Vienna VA, 22180

Monday, August 29, 2022

8:00 PM

Charles A. Robinson, Jr. Town Hall, 127 Center
Street, South

Invocation: Cantor Allen Leider, Temple Rodef Shalom

Pledge of Allegiance to the Flag of the United States of America

1. Roll Call

2. Acceptance of the Minutes:

- A. [22-3291](#) Acceptance of the Regular Council Meeting Minutes and Conference Session
Minutes of July 11, 2022

Attachments: [1. Draft Meeting Minutes 7-11-2022 \(Revised\)](#)
 [2. Draft Conference Session Minutes 7-11-2022](#)

**3. Receipt of petitions and communications from the Public that are not on the Agenda.
(Limited to 3 minutes per issue and no formal action can be taken this evening)**

4. Reports/Presentations

- A. [22-3240](#) Resolution of Appreciation - Leigh Kitcher - Liberty Amendments Month

Attachments: [Leigh Kitcher Resolution of Appreciation LAM 2022- TOV](#)

- B. [22-3297](#) Proclamation for Robert Leggett

- C. [22-3298](#) Recognition of Vienna Little League (The Big Red Machine) All Star Team

A. Report and Inquiries of Council Members

B. Report of the Town Manager

C. Report of the Mayor

D. Proposals for Additional Items to the Agenda

E. Closed Session

5. Consent Agenda

- A. [22-3284](#) Request approval of a Memorandum of Understanding (MOU) between the Town of Vienna and Vienna Business Association for 2022 Oktoberfest.

Attachments: [1. Regulatory Requirements for Agenda Items- Oktoberfest MOU 2022](#)
[2. VBA - 2022 Oktoberfest MOU](#)

- B. [22-3292](#) Approval to Publish a list of Delinquent Real Estate Tax Payments as of June 30, 2022

Attachments: [#1 2022 Changes in Delinq RE Taxes for Council](#)
[#2 RE Delinquent list 22-Public](#)
[#3 2022 BILLED PARCELS UNDER \\$5.00](#)
[#4 2021 tax certification](#)
[#5 Regulatory Require Delinquent RE](#)

- C. [22-3294](#) Request approval for spending \$158,087.58 with U.S. Concrete and Paving, Inc. for construction of Robinson Trust Sidewalk Projects.

Attachments: [1. Meadows LN Sidewalk -Proposal from US Concrete](#)
[2. US Conctete Estimate - Park St and Hilltop Rd. NE RTE](#)
[3. Location Map- Meadow Ln](#)
[4. Location Map- Hill Top Rd NE](#)
[5. Notification Letters of Agenda Item- Aug 29, 2022 Council Meeting](#)
[6. Regulatory Requirements for Agenda Items 22-3294 Rev 080822](#)

- D. [22-3301](#) Request approval for spending an additional \$10,672.09 in funds for Cherry Street SE - Robinson Trust Sidewalk Project utilizing Arthur Construction Co., Inc.

Attachments: [1. Highlighted ActionSummary March 21, 2022](#)
[2. Arthur Proposal](#)
[4. Arthur Construction - Cherry St SE Invoice](#)
[5. Arthur Construction - Adahi Rd Invoice](#)
[6. Regulatory Requirements for Agenda Items 22-3301 - Rev 080922](#)

- E. [22-3302](#) Request approval for replacement of two in-ground heavy truck lifts

Attachments: [1. Vienna - ECO60 Proposal - 080522](#)
[2. SourceWell - Stertil-Koni Contract - 013020-SKI](#)
[3. Regulatory Requirements for Agenda Items 22-3302- Rev 080922](#)

- F. [22-3311](#) Request approval of sanitation trucks purchase within the Vehicle Replacement Program.

Attachments: [1. SourceWell - Heil Co Contract - 091219-THC](#)
[2. Vienna - Mid-Atlantic Waste Systems Proposal - RSSQ37887](#)
[3. Regulatory Requirements for Agenda Items 22-3311 Rev 080922](#)

6. Regular Business

- A. [22-3313](#) Request FY23 spending with Commonwealth Paving utilizing IFB 20-01 for asphalt repairs as needed.

Attachments: [1. Commonwealth Paving Contract Renewal Letter IFB 20-01 FY 23](#)
[2. Regulatory Requirements for Agenda Items 22-3313 Rev 080922](#)

- B. [22-3310](#) Award a Design Contract to A. Morton Thomas and Associates, Inc. for Bear Branch Phase II - Southside Park Stream Restoration Project

Attachments: [1. Summary for Award RFP 22-03](#)
[2. AMT Bear Branch Phase 2 Proposal 2022-08-04](#)
[3. Bear Branch - Southside Park \(Phase II\) Stream Restoration project map](#)
[4. RFP 22-03 with signed deapartment and attorney approval](#)
[5. Citizen Meeting Notice - August 2022 - Town Hall Council Chambers](#)
[6. Regulatory Requirements for Agenda Items 22-3310 Rev 080922](#)

- C. [22-3285](#) Intent to adopt the proposed amendments/modifications to Chapter 22 - Massage Salons, Health Clubs, etc.

Attachments: [1. Chapter 22 MESSAGE SALONS HEALTH CLUBS ETC wTA Edits Revis](#)
[2. June Edits for Chapter 22 MESSAGE SALONS HEALTH CLUBS ETC Ed](#)
[3. Massage Therapist Initial Requirements for Licensure 18 VAC 90-50-40](#)
[4. 18 VAC 90-50-75 Renewal and Reinstatement](#)
[5. Notice of Intent to adopt - Chapter 22](#)

- D. [22-3289](#) Intent to Adopt Text Amendments Related to Historic Structures, Sites and Places in Sections 25-8

Attachments: [1. Regulatory Requirements for Agenda Items - Amend Code Chapter 25 Historic Struc](#)
[2. Proposed Ordinance - red lined 8.29.22](#)
[3. Notice of intent to adopt - Chapter 25](#)

- E. [22-3286](#) Steeple and Roof Project on the Annex property located at 301 Center Street South

Attachments: [1. Regulatory Requirements for Agenda Items- Annex Roof and Steeple - 8.29.22](#)
[2. Annex Roof and Steeple Diagram](#)

- F. [22-3300](#) Request to adopt 2023 Town Council meeting schedule for inclusion in the 2023 Town calendar.
- Attachments: [Proposed 2023 Town Council Calendar](#)
 [Regulatory Requirements for Agenda Items 08-23-22 Calendar Final](#)
- G. [22-3293](#) Adding Economic Development Director and Public Information Director to Town Code and updating the holidays in Town Code.
- Attachments: [1. Aug 2022 Regulatory Requirements for Agenda Items](#)
 [2. Directors and Holidays 2022](#)
 [3. Notice of Intent to Adoption - Personnel](#)
- H. [22-3312](#) Setting of a Public Hearing on September 12, 2022 for the Town of Vienna Vision for 2023
- Attachments: [Regulatory Requirements for Agenda Items 08-23-22 Setting of Public Hearing](#)

8. Meeting Adjournment

THE TOWN OF VIENNA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (703) 255-6304, OR 711 VIRGINIA RELAY SERVICE FOR THE HEARING IMPAIRED.