



TOWN OF
VIENNA
since 1890

March 13, 2026

Bowman Consulting Group, Ltd.
Attn: Brad Glatfelter
13461 Sunrise Valley Drive, Suite 500
Herndon, VA 20171

SUBJECT: Town of Vienna Contract Renewal

Reference: RFP 23-37 On-Call Civil Engineering Services

Dear Mr. Glatfelter:

The subject contract expires on June 30, 2026. In accordance with the provisions of RFP 23-37 On-Call Civil Engineering Services, the Town of Vienna wishes to renew the contract for the third (3) of three (3) one-year renewal options, for the period of July 1, 2026, through June 30, 2027.

The Town requests this renewal at the current contact rates. If you wish to request a price increase, please submit your request, in writing, and I will forward your request to the department for consideration. Per the terms of the IFB, any change in rates shall not exceed the percentage for the most recent twelve (12) months of the CPI-U rate for this region.

Please choose one of the options below, and sign and return to the Purchasing Department no later than April 1, 2026. Once approved by Town Council, a Purchase Order for the renewal period will be sent to you.

All other terms and conditions remain unchanged.

Gerald W. Amacker
Gerald W. Amacker, (Jerry) CPPB, VCO, VCA
Procurement Officer
jerry.amacker@viennava.gov

Renew at current contract rates

Renewal increase request submitted

Signature

Brad Glatfelter, PE

Print Name

March 13, 2026

Date