



## Memorandum

To: Board of Architectural Review

From: Sharmaine Abaied, Planner

Meeting Date: June 12, 2025

Re: **Item No. 03 –Docket No. PF-1720639-BAR**  
**501 Church St NE – Klondyke Church LLC**  
**Exterior Modification**

**Request approval of installation two sheds located at 501 Church St NE, Docket No. PF-1720639-BAR, in the T, Transitional Zoning district, filed Victoria Orlich, project contact.**

The applicant proposes the installation of two storage sheds at the rear parking lot of the property located at 501 Church Street NE. Each shed will measure 18 feet in width by 20 feet in depth (totaling 360 square feet) and will be 10 feet in height.

The proposed color scheme for the sheds is as follows:

- Roof: Beige
- Trim: Beige
- Walls: Evergreen

Please note that the business currently has an active zoning violation. Approval of the sheds, along with staff review and approval of the attached plan, will resolve the existing violation.

Attachments: 01 – Staff Report  
02 – Application and Authorization  
03 – Site Plan  
04 – Shed Plans  
05 – Shed Colors  
06 – Shed Photos  
07 - Relevant Code Sections

***Applicants must attend the meeting and represent their application.***  
***Failure to appear may result in the deferral of the item or amendments to the design.***  
***Failure to appear will not relieve any pending violations.***

*Recommended motion:*

I move to (approve/defer/deny) the installation of installation two sheds located at 501 Church St NE, Docket No. PF-1720639-BAR, in the T, Transitional Zoning district, filed Victoria Orlich, project contact (as submitted / with the following conditions....)

***Process***

Per Town Code Chapter 4, all land areas zoned other than single-family detached residential are architectural control districts. Any lot, parcel or area of land within any area zoned for single-family detached residences, which is used for other than single-family detached residences, or which is the subject of an application for a use permit or building permit involving any such other use, is also designated an architectural control district.

No structure, building, sign or other improvements or other major landscape features surrounding such building, structure, sign or improvement located on any land within any architectural control district shall be erected, reconstructed, altered or restored until the plans for such shall have been approved by the Board of Architectural Review.