

Tree Advocacy Committee Meeting DRAFT minutes

February 27th, 2025, 6:30 PM

Vienna Community Center, 120 Cherry St. SE

The TAC Chair, Roxanne Paul, called the meeting to order at 6:30 p.m.

All the members were present. Sammy Bryant, Sandy Shinn, Ken Foley, Roxanne Paul, Aditi Chandra, John Shults, Chris Bredehoeft, Doug Noble, Lea Giovannello.

Staff present: Matt Fuller, Tim Koski, Jeremy Edwards, Leslie Herman, John St. Amant, and Owen McCarty.

Item 1: Approval of the Minutes from the previous meeting

Ken Foley motioned to approve the minutes, Doug Noble seconded. The motion to approve passed unanimously.

Item 2: Presentation from Karen Thayer, Public Information Director.

Director Thayer shared the different media streams that the town has and how TAC can take advantage of them. The TAC asked questions about the process for submitting articles for the Vienna voice and Director Thayer provided them with timelines, guidelines, and parameters for how to create an effective article. She also let them know to work with the CSC to make sure they are not doubling up on topics. Along with articles, the TAC also was briefed about social media and YouTube platforms that the town has and how they could potentially use them.

Item 3: Presentation from Tim Koski, Parks and Recreation

Tim works within the parks and recreation department as the town's urban forester. He shared a presentation with TAC about his daily work doing Site Reviews. He outlined his day-to-day process of receiving site plans from builders and how he analyzes plans to let the builders know which trees to preserve or which to plant, to fit in with the town's tree ordinance. He shared many slides and talked in depth about what he looks for in site plans and how trees are graded based on their condition. He also talked about his process of inspecting sites and how he works with other departments in the town to make sure that all these new construction projects are fitting into the tree ordinance.

Tim let them know as well that he has arranged a time that the TAC can join him to do a site visit so that he can show them exactly what he looks at. Finally, Tim let the TAC know that he will be leaving his position in the town due to him moving. In his leave, John St. Amant and Matt Fuller from parks and recreation will be working to take over his workload.

The final 2 items on the agenda, Election of Vice Chair and Presentation from Brian Land, were moved to the next meeting due to time constraints.

Chirs Bredehoeft motions to adjourn, and Roxanne Paul seconded.

The meeting adjourned at 7:32 p.m.