



Department of Planning and Zoning
Town of Vienna, Virginia
 127 Center Street South
 Vienna, VA 22180
 Phone: (703) 255-6341
 Email: DPZ@viennava.gov

Project Overview

#1736811

Project Title: 820 Follin Lane SE_NFCU_AUDITORIUM_BAR
EXT MOD

Jurisdiction: Town of Vienna

Application Type: Board of Architectural Review: Exterior
Modifications

State: VA

Workflow: 1. Initial Review

County: Fairfax

Project Contacts

Contact Information: Applicant

Evan Burch
 ASD|SKY
 3030 Clarendon Blvd, Suite 350
 Arlington, VA 22201
 P:(703) 343-0152
eburch@asdnet.com

Contact Information: Owner

Tim Markle
 Navy Federal Credit Union
 820 Follin Ln
 Vienna, VA 22180
 P:(703) 206-3984
Tim_Markle@navyfederal.org

**Indicate which of the following additional project contacts
are to be included on project correspondences.:** None of the
Above

Project Address

Project Address: 820 FOLLIN LN SE

Suite: N/A

Parcel (PIN): Address/Parcel

- 820 FOLLIN LN SE: 0391 02 0007

Town Limits: Address/Parcel

- 820 FOLLIN LN SE: IN TOWN OF VIENNA

Current Zoning: Address/Parcel

- 820 FOLLIN LN SE: CMP

Project Description

Project Description:

This project consists of the following parts:

1. The demolition of the existing ATM structure and associated driveway.
2. The renovation of interior office space in the conference center portion of the HQ1 building
3. The addition of a new auditorium space located adjacent to the SE of the conference center. The auditorium addition will include a full basement for furniture storage, mechanical, and office space.
4. The auditorium is for NFCU employees only, outside organizations are not to use the space.

Exterior Modifications Information

Nature of Proposed Work: New Development/New Construction,Landscape Plan (new or revised)

Describe proposed improvements (including dimensions as necessary):

See project description

Are any Fairfax County Building Permit application numbers associated with this application?: Yes

Fairfax County Building Permit Number(s): ALTC-2025-01391

Business/Development Name: NFCU

BAR Agenda Item:
N/A

BAR Meeting Date: 08/21/2025

Project File Number: N/A

Exterior Modifications Information

Proposed construction materials (include manufacturer, identification numbers, and size), colors, and finish types (include specifications and color numbers):.

See attached documents:

ACM Panels: Classic Bronze, solid aluminum panel

Brick Veneer: Belden - Modular Sienna Bld, driftwood mortar

Paint: Match Classic Bronze of metal panel

Concrete: Match existing

Landscape pavers: Match existing

Lighting & Awning Information

Will your project include lighting?: Yes

Please describe the lighting elements to be used (including kelvins, lumens):

See attached documents:

Pole light (3500k) and bollards (4000k): relocate existing

Soffit down lighting: 3500k, 8500 lumens



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Hours: Monday – Friday, 8:00 am - 4:30 pm

APPLICANT AUTHORIZATION FORM

I hereby certify that I am the property owner or I have authority of the property owner to make this application, that the information is complete, and that if a permit or certificate is issued, the construction and/or use will conform to the zoning ordinance and other applicable laws and regulations including private building restrictions, if any, which relate to the property. This form must be submitted prior to issuance of any permit or certificate.

I understand that the permits or certificates obtained pursuant to this permit authorization form will be in my name. I accept full responsibility for the work performed.

Check one box below:

☐

I am the property owner

☒

I am an applicant who has the authority of the property owner (owner will still need to sign)

Description of permits or certificates being applied for:

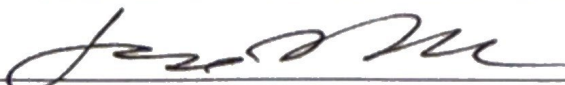
The renovation of interior office space in the conference center and the addition of a new auditorium space located adjacent to the conference center.

at the following address: 820 Follin Lane SE, Vienna, VA 22180

Applicant Name (fill out if owner is not applicant): Madison Prince

Signature of Applicant:  Date: 5/29/2025

Property Owner's Name: Tim Markle

Signature of Property Owner:  Date: 5/28/2025