



Memorandum

To: Board of Architectural Review

From: Sharmaine Abaied, Planner

Meeting Date: April 10, 2025

Re: **Item No. 05 – Docket No. PF-1523359-BAR**
800 Maple Ave E – Westwood Country Club
Exterior Modification

Request approval for installation of a storage shed and concrete pads for Westwood Country Club located at 800 Maple Ave E, Docket No. PF-1523359-BAR, in the RS-16, Residential Zoning district, filed by Bryan Stone of Westwood Country Club, project contact.

The applicant is requesting approval for the installation of a 50-foot by 20-foot aluminum storage shed, which will be situated on a four-inch-thick concrete pad measuring 1,000 square feet in total. The colors for the proposed aluminum shed are as follows:

- Roof: Synergy Bronze
- Siding: Synergy Light Stone
- Trim: Synergy Bright White
- Doors: Synergy Bright White

The proposed storage shed will feature two exterior concrete pads designed to serve as entrances. The first and larger concrete pad will cover an area of 50 square feet and will be sloped at 4.4%. This pad will provide access to the shed through an overhead door measuring 9 feet by 8 feet. The second concrete pad, located at an alternate entry point, will cover an area of 25 square feet and will be accompanied by an entry door measuring 3 feet by 6 feet 8 inches.

*Applicants must attend the meeting and represent their application.
Failure to appear may result in the deferral of the item or amendments to the design.
Failure to appear will not relieve any pending violations.*

Attachments: 01 – Staff Report
 02 – Application and Authorization
 03 – Site Plans
 04 – Architectural Plans
 05 – Samples Colors
 06 – Building Example
 07 – Location Photos
 08 – Relevant Code Sections

Recommended motion:

I move to (approve/ defer/ deny) the request for installation of storage shed and concrete pads for Westwood Country Club located at 800 Maple Ave E, Docket No. PF-1523359-BAR, in the RS-16, Residential Zoning district, filed by Bryan Stone of Westwood Country Club, project contact. (as submitted / with the following conditions....)

Process

Per Town Code Chapter 4, all land areas zoned other than single-family detached residential are architectural control districts. Any lot, parcel or area of land within any area zoned for single-family detached residences, which is used for other than single-family detached residences, or which is the subject of an application for a use permit or building permit involving any such other use, is also designated an architectural control district.

No structure, building, sign or other improvements or other major landscape features surrounding such building, structure, sign or improvement located on any land within any architectural control district shall be erected, reconstructed, altered or restored until the plans for such shall have been approved by the Board of Architectural Review.