



MEMORANDUM

To: Mayor and Town Council

From: David B. Levy, Director of Planning and Zoning
Kelly O’Brien, Deputy Director of Planning and Zoning

Date: April 24, 2023

Re: May 8, 2023, Code Create Conference Session
Timeline to Adoption

The Need to Update the Project Timeline

The Town Council has made great progress toward providing guidance that will lead to a draft document ready for formal referral to the Planning Commission and for releasing to the public for the public hearings. Certain topics, however, have required more time than was anticipated in previous versions of the project timeline, which were discussed with the Council. This memorandum describes the need to update the project timeline and, in combination with the attached updated draft calendar, discusses the draft changes and the factors taken into account.

The most important factor in driving the need for a timeline change is that the previous projected dates for the joint public hearings (Town Council and Planning Commission) no longer appear to be achievable. In the previous calendar, those dates were projected to be May 22 and May 24, 2023. As the Council has still not had an opportunity to review a complete draft of all articles, with updates stemming from the Council’s guidance, the public hearings need to be postponed.

From Now to a Draft Released to the Public and Planning Commission

If the Council completes the topics raised at the May 1st meeting, staff proposes to return with a complete draft for a Conference Session after the June 5th meeting. (If the Council needs more time on these topics, staff can return on May 8th to complete them.) Staff needs the time until June 5th for two key reasons:

- The draft will include updates to all Articles and bring a more-complete Article 9 (Definitions), which, as previously discussed, is best reviewed alongside of all the updated articles. All graphics will be updated in accordance with discussions with the Council. At that point, the entire Chapter will be almost ready for release, waiting for final guidance from the Council.
- Deadlines for entering reports into Granicus require, for the report to be on time, that this update of all Articles be completed no later than the week of May 22nd, as the packet needs to be sent to the Council no later than May 30. Updating all the Articles in the three weeks

between May 1st and the week of May 22nd will be a challenge, but staff will aspire to achieve it.

Staff anticipates that the Council will wish to have two Conference Sessions to discuss the entire document, and therefore suggests both June 5th and June 12th. If the Council wishes further discussion, a Conference Session could be held either in a special meeting (for example, on June 9th or June 16th) or on June 20th after the regular meeting.

After this final guidance, staff would update the entire document so that, at a regular meeting, the Council can vote to set the public hearing dates and formally refer the document to the Planning Commission. Staff anticipates these votes to take place on July 10th, the last meeting before the summer break.

An advantage of this approach is that staff could then use the summer break to engage with the public and educate them about the contents of the draft, so that they are more able to provide informed testimony. While it is likely that many people will be on vacation, staff will provide multiple opportunities both in person and online for citizens to engage when they are available.

Public Hearings

Staff remains committed to providing the Council the opportunity to adopt the new zoning regulations during 2023. To do so, staff recommends that the public hearings be set as early as possible after the summer break. As will be seen below, it will be challenging to complete the project in the targeted time even with those early dates.

As a reminder, the plan has been for there to be two public hearings, held jointly with the Town Council and the Planning Commission. One public hearing would be at a normal Town Council Monday meeting, and one would be at a normal Planning Commission Wednesday meeting.

Staff recommends that the dates for public hearings that provide the highest likelihood of adoption during 2023 are **Monday, April 28th and Wednesday, April 30th**. The Council and the Planning Commission could choose to keep the public record for written comments open for longer, such as an extra week, for those who are unable or do not wish to attend the hearings.

From Public Hearings to Adoption – The Challenge

Staff views there to be two possible date goals that the Council could set for adoption:

- 1) Before the end of October (last meeting is October 23rd), or
- 2) Before the end of 2023 (last meeting is December 4th)

The attached calendar presents a timeline that permits completion by *October 23rd*. This timeline is *very* tight. To adopt on that date, the Council will need to vote to advertise its intent to adopt at the prior Town Council meeting, which is October 2nd. (Staff offers an alternative on the attached calendar of a special Town Council meeting on Tuesday, October 10th, to give the Council and staff an extra week.)

Staff apologizes in advance for the complexity of what is to follow, but it explains how staff arrived at what is on the attached draft calendar.

To meet the requirements of reports for the October 2nd date, staff needs to have updated the complete document with Council's direction by no later than September 22nd. Therefore, the last possible guidance from the Council will need to have come from the September 18th Conference Session. By that time, the Council will have needed to consider the public testimony and the Planning Commission's input (If a special October 10th meeting is scheduled, the Council would have an extra week in September to complete this work.)

A current limitation is that there is only one Council meeting (September 11th) and one Conference Session (September 18th) before the packet deadline for the October 2nd meeting. Staff anticipates that the Council will want to have more time for discussion, especially if the Council still wishes to have a joint Conference/Work Session of the Town Council and Planning Commission.

Staff therefore suggests the possibility of a special meeting on September 15th (or any other date that week or earlier). That date is shown in yellow on the calendar. If the Council were to add October 10th as a special meeting to vote on the intent to adopt, a special Conference Session on September 22nd and a Conference Session after the regularly scheduled September 25th meeting would provide more discussion time. Staff would then have until September 29th to update the draft. (Staff recognizes that any large-scale changes made on September 22nd or 25th would be difficult to implement by September 29th.)

With this extended time, the September 18th Conference Session could be used, at least in part, for a joint Conference/Work Session of the Town Council and Planning Commission, to discuss the Planning Commission's input and the public testimony that they both would have heard. Otherwise, staff is having trouble finding an appropriate time for this joint Conference/Work Session.

Extending the Work Past October

Staff has not projected any Code Create Conference Sessions or Meetings beyond October. The Council may wish to discuss whether those months should be included to reach final adoption by the end of 2023.

Conclusion

Staff recognizes the difficulty of this timeline and would welcome any creative ideas from the Council.

Attachment: Draft Project Timeline/Calendar

APRIL 2023

UPDATED 04/19/23

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																																					
			<p>It's Town budget season, and public hearings at Town Hall this month gives residents an opportunity to provide feedback. You can also watch regular Vienna Town Council and Planning Commission meetings live on the Town's cable access channel (Cox 27; Verizon 38) or via live stream on the Town's website: www.viennava.gov/tvcnlive.</p>		<p>MARCH</p> <table border="1"> <tr><th>SUN</th><th>MON</th><th>TUE</th><th>WED</th><th>THU</th><th>FRI</th><th>SAT</th></tr> <tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr> <tr><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr> <tr><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td></tr> </table>	SUN	MON	TUE	WED	THU	FRI	SAT				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		<p>MAY</p> <table border="1"> <tr><th>SUN</th><th>MON</th><th>TUE</th><th>WED</th><th>THU</th><th>FRI</th><th>SAT</th></tr> <tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td></tr> <tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr> <tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr> <tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr> <tr><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td></tr> </table>	SUN	MON	TUE	WED	THU	FRI	SAT		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				<p>1</p> <p>Town Clean-Up Day 9 a.m.-12 p.m. Town Green</p>
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<p>2</p> <p>Little Library Open 1-4 p.m. Palm Sunday</p>	<p>3</p> <p>FCPS Spring Break Week begins</p>	<p>4</p> <p>Windover Heights Board of Review 7:30 p.m.</p>	<p>5</p> <p>Passover Begins at Sundown</p>	<p>6</p>	<p>7</p> <p>Meet the Mayor 9-10:30 a.m.</p>	<p>8</p>																																																																																					
<p>9</p> <p>Easter</p>	<p>10</p> <p>Council review Art. 4B</p> <p>Town Council Meeting (Public hearing on FY24 proposed budget, water & sewer rates) 8 p.m.</p>	<p>11</p> <p>On Deck with Mercury 6-7 p.m.</p>	<p>12</p> <p>Planning Commission review Art. 4A, 4B</p> <p>Planning Commission 7:30 p.m.</p>	<p>13</p> <p>Town Business Liaison Committee 7 p.m.</p>	<p>14</p>	<p>15</p> <p>NOVA Model Railroaders Open House 1-5 p.m.</p>																																																																																					
<p>16</p>	<p>17</p> <p>Council discuss Art. 2 (height, setbacks, etc)</p> <p>Tax Day (Taxes Due) Town Council Conference Session 7:30 p.m. • VPD</p>	<p>18</p> <p>Vienna Public Art Commission 7 p.m. VCC</p> <p>Mayor's Volunteer Reception 6 p.m. • VFD</p>	<p>19</p> <p>Board of Zoning Appeals 7:30 p.m.</p>	<p>20</p> <p>CSC Green Expo 7-9 p.m. • VCC</p> <p>Board of Architectural Review 7:30 p.m.</p>	<p>21</p> <p>Mayor's Walk 9:30-10:30 a.m. Vienna Theatre Company 8 p.m. • VCC</p>	<p>22</p> <p>Vienna Theatre Company 8 p.m. • VCC</p> <p>Earth Day Eid al-Fitr</p>																																																																																					
<p>23</p> <p>Walk on the Hill 2 p.m. Vienna Theatre Company 2 p.m. • VCC</p>	<p>24</p> <p>Town Council Meeting 8 p.m. (Public hearing on FY24 tax rate)</p>	<p>25</p> <p>Bicycle/Pedestrian Advisory Committee 7 p.m.</p> <p>Transportation Safety Commission 8 p.m.</p>	<p>26</p> <p>Planning Commission report on Art 2, review Art. 5A, 5B</p> <p>Planning Commission 7:30 p.m.</p> <p>Administrative Professionals Day</p>	<p>27</p>	<p>28</p> <p>Arbor Day Tree Planting 5 p.m. • VCC</p> <p>Vienna Theatre Company 8 p.m. • VCC</p> <p>Arbor Day</p>	<p>29</p> <p>Taste of Vienna 11 a.m.-8 p.m. • VFD</p> <p>Vienna Theatre Company 8 p.m. • VCC</p>																																																																																					

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VCC - Vienna Community Center VFD - Vienna Fire Department VPD - Vienna Police Department

MAY 2023

UPDATED 04/19/23

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<p>APRIL</p> <p>SUN MON TUE WED THU FRI SAT</p> <p>1</p> <p>2 3 4 5 6 7 8</p> <p>9 10 11 12 13 14 15</p> <p>16 17 18 19 20 21 22</p> <p>23 24 25 26 27 28 29</p> <p>30</p>	<p>1</p> <p>Council review Art. 3 Uses</p> <p>Town Council Meeting 8 p.m.</p>	<p>2</p> <p>Windover Heights Board of Review 7:30 p.m.</p>	<p>3</p>	<p>4</p>	<p>5</p> <p>Meet the Mayor 9-10:30 a.m.</p> <p>Vienna Theatre Company 8 p.m. • VCC</p> <p>Cinco De Mayo</p>	<p>6</p> <p>Farmers Market Opens 8 a.m.-12 p.m. • VCC (Saturdays through Oct. 28)</p> <p>CSC Spring Native Plant Sale 8 a.m.-12 p.m. • VCC</p> <p>Vienna Theatre Company 8 p.m. • VCC</p>
<p>7</p> <p>Little Library Open 1-4 p.m.</p> <p>Vienna Theatre Company 2 p.m. • VCC</p>	<p>8</p> <p>Town Council Conference Session 7:30 p.m. • VPD</p>	<p>9</p> <p>Mayor and Chief @ Your Service 7 p.m. • VPD</p>	<p>10</p> <p>PC review Art. 3 Uses</p> <p>Planning Commission 7:30 p.m.</p>	<p>11</p> <p>Town Business Liaison Committee 7 p.m.</p>	<p>12</p>	<p>13</p>
<p>14</p> <p>Mother's Day</p>	<p>15</p> <p>Town Council Meeting 8 p.m. (Adoption of budget, tax rate and water and sewer rates)</p>	<p>16</p> <p>Vienna Public Art Commission 7 p.m. • VCC</p>	<p>17</p> <p>Board of Zoning Appeals 7:30 p.m.</p>	<p>18</p> <p>Public Works Open House 2-6 p.m.</p> <p>Board of Architectural Review 7:30 p.m.</p>	<p>19</p> <p>Mayor's Walk 9:30-10:30 a.m.</p>	<p>20</p> <p>Armed Forces Day</p>
<p>21</p>	<p>22</p>	<p>23</p>	<p>24</p> <p>Planning Commission 7:30 p.m.</p>	<p>25</p> <p>Conservation and Sustainability Commission 7:30 p.m.</p>	<p>26</p>	<p>27</p> <p>Viva Vienna Church Street 10 a.m.-10 p.m.</p> <p>NOVA Model Railroaders Open House 1-5 p.m.</p>
<p>28</p> <p>Viva Vienna Church Street 10 a.m.-10 p.m.</p> <p>NOVA Model Railroaders Open House 1-5 p.m.</p>	<p>29</p> <p>TOWN OFFICES CLOSED Regular Waste Collection</p> <p>Viva Vienna Church Street 10 a.m.-6 p.m.</p> <p>Memorial Day</p>	<p>30</p> <p>Bicycle/Pedestrian Advisory Committee 7 p.m.</p> <p>Transportation Safety Commission 8 p.m.</p>	<p>31</p>	<p>JUNE</p> <p>SUN MON TUE WED THU FRI SAT</p> <p>1 2 3</p> <p>4 5 6 7 8 9 10</p> <p>11 12 13 14 15 16 17</p> <p>18 19 20 21 22 23 24</p> <p>25 26 27 28 29 30</p>	 <p>Pick up fresh, locally sourced produce from the Farmers Market, Saturdays from May through October at the Vienna Community Center.</p>	

JUNE 2023

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<p>Father's Day</p>		<p>Kids on the Green • 10 am</p> <p>Vienna Public Art Commission • 7 p.m. • VCC</p> <p>Town Council Meeting • 8 p.m.</p>	<p>Start of Summer (Summer Solstice)</p> <p>Board of Zoning Appeals 7:30 p.m.</p> <p>LAM Keynote Event 6:30 p.m. • VCC</p>	<p>Conservation and Sustainability Commission 7:30 p.m.</p>	<p>Summer on the Green 6:30 p.m.</p>																																																		
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● LAM – Liberty Amendments Month VCC – Vienna Community Center VPD – Vienna Police Department

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<p>Celebrate our nation's independence and commemorate the Constitutional Amendments that granted equal freedoms to all U.S. citizens during Liberty Amendments Month (LAM). Check out family friendly activities and be inspired by LAM Wednesday keynote events for older children and adults. For details, visit www.viennava.gov/liberty.</p>				<p>JUNE</p> <table border="1"> <tr> <th>SUN</th> <th>MON</th> <th>TUE</th> <th>WED</th> <th>THU</th> <th>FRI</th> <th>SAT</th> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td>1</td> <td>2</td> <td>3</td> </tr> <tr> <td>4</td> <td>5</td> <td>6</td> <td>7</td> <td>8</td> <td>9</td> <td>10</td> </tr> <tr> <td>11</td> <td>12</td> <td>13</td> <td>14</td> <td>15</td> <td>16</td> <td>17</td> </tr> <tr> <td>18</td> <td>19</td> <td>20</td> <td>21</td> <td>22</td> <td>23</td> <td>24</td> </tr> <tr> <td>25</td> <td>26</td> <td>27</td> <td>28</td> <td>29</td> <td>30</td> <td></td> </tr> </table>	SUN	MON	TUE	WED	THU	FRI	SAT					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30		<p>AUGUST</p> <table border="1"> <tr> <th>SUN</th> <th>MON</th> <th>TUE</th> <th>WED</th> <th>THU</th> <th>FRI</th> <th>SAT</th> </tr> <tr> <td></td> <td></td> <td>1</td> <td>2</td> <td>3</td> <td>4</td> <td>5</td> </tr> <tr> <td>6</td> <td>7</td> <td>8</td> <td>9</td> <td>10</td> <td>11</td> <td>12</td> </tr> <tr> <td>13</td> <td>14</td> <td>15</td> <td>16</td> <td>17</td> <td>18</td> <td>19</td> </tr> <tr> <td>20</td> <td>21</td> <td>22</td> <td>23</td> <td>24</td> <td>25</td> <td>26</td> </tr> <tr> <td>27</td> <td>28</td> <td>29</td> <td>30</td> <td>31</td> <td></td> <td></td> </tr> </table>	SUN	MON	TUE	WED	THU	FRI	SAT			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31			
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2 Little Library Open 1-4 p.m.	3	4 TOWN OFFICES and COMMUNITY CENTER CLOSED Regular Waste Collection No bulk, brush or yard waste Independence Day and LAM Celebration and Fireworks 7 p.m. • Yeonas Park	5 Stories and Sprinklers 1 p.m. • Town Green	6	7 Meet the Mayor 9-10:30 a.m. Summer on the Green 6:30 p.m.	8																																																																																				
9	10 Town Council refer to PC and set public hearing Town Council Meeting 8 p.m.	11 Kids on the Green 10 a.m. On Deck with Mercury 6-7 p.m. Windover Heights Board of Review 7:30 p.m.	12 Stories and Sprinklers 1 p.m. • Town Green LAM Keynote Event 6:30 p.m. • VCC Planning Commission 7:30 p.m.	13 Big Screen on the Green 8:30 p.m.	14 Summer on the Green 6:30 p.m.	15 NOVA Model Railroaders Open House 1-5 p.m. LAM Multicultural Festival 3-8 p.m. • Town Green																																																																																				
16	17	18 Kids on the Green 10 a.m.	19 Stories and Sprinklers 1 p.m. Town Green Board of Zoning Appeals 7:30 p.m.	20 Board of Architectural Review 7:30 p.m.	21 Mayor's Walk 9:30-10:30 a.m. Chillin' on Church 6:30-9:30 p.m.	22 Vienna Youth Players 7 p.m. • VCC																																																																																				
23 Vienna Youth Players 1:30 p.m. • VCC	24	25 Kids on the Green 10 a.m. • Town Green Bicycle/Pedestrian Advisory Committee 7 p.m.	26	27 Vienna Youth Players 7 p.m. • VCC Conservation and Sustainability Commission 7:30 p.m.	28 Real Estate Tax First Installment Due Summer on the Green 6:30 p.m. Vienna Youth Players 7 p.m. • VCC	29 Vienna Youth Players 7 p.m. • VCC																																																																																				
30 Vienna Youth Players 1:30 p.m. • VCC	31	Transportation Safety Commission 8 p.m.	Stories and Sprinklers 1 p.m. • Town Green																																																																																							

Unless otherwise noted, all public meetings are held at Vienna Town Hall.

● LAM - Liberty Amendments Month VCC - Vienna Community Center VPD - Vienna Police Department


AUGUST 2023

UPDATED 04/19/23

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<p>JULY</p> <p>SUN MON TUE WED THU FRI SAT</p> <p>1</p> <p>2 3 4 5 6 7 8</p> <p>9 10 11 12 13 14 15</p> <p>16 17 18 19 20 21 22</p> <p>23 24 25 26 27 28 29</p> <p>30 31</p>	<p>SEPTEMBER</p> <p>SUN MON TUE WED THU FRI SAT</p> <p>1 2</p> <p>3 4 5 6 7 8 9</p> <p>10 11 12 13 14 15 16</p> <p>17 18 19 20 21 22 23</p> <p>24 25 26 27 28 29 30</p>	<p>1</p> <p>Kids on the Green 10 a.m.</p> <p>Windover Heights Board of Review 7:30 p.m.</p>	<p>2</p>	<p>3</p>	<p>4</p> <p>Meet the Mayor 9-10:30 a.m.</p> <p>Summer on the Green 6:30 p.m.</p>	<p>5</p> <p>Town Clean Up Day 9 a.m.-12 p.m. Town Green</p>
<p>6</p> <p>Little Library Open 1-4 p.m.</p>	<p>7</p>	<p>8</p> <p>Kids on the Green 10 a.m.</p> <p>On Deck with Mercury 6-7 p.m.</p>	<p>9</p>	<p>10</p> <p>Big Screen on the Green 8:30 p.m.</p>	<p>11</p> <p>Summer on the Green 6:30 p.m.</p>	<p>12</p>
<p>13</p>	<p>14</p>	<p>15</p> <p>Kids on the Green 10 a.m.</p> <p>Vienna Public Art Commission 7 p.m. • VCC</p>	<p>16</p>	<p>17</p> <p>Board of Architectural Review 7:30 p.m.</p>	<p>18</p> <p>Mayor's Walk 9:30-10:30 a.m.</p> <p>Chillin' on Church 6:30-9:30 p.m.</p>	<p>19</p>
<p>20</p>	<p>21</p>	<p>22</p>	<p>23</p> <p>PC begin discussion of recommendations</p> <p>Planning Commission 7:30 p.m.</p>	<p>24</p> <p>Conservation and Sustainability Commission 7:30 p.m.</p>	<p>25</p>	<p>26</p>
<p>27</p>	<p>28</p> <p>TC/PC joint Public Hearing on the draft</p> <p>Town Council Meeting 8 p.m.</p>	<p>29</p>	<p>30</p> <p>TC/PC joint Public Hearing on the draft</p>	<p>31</p>	 <p>Explore the Little Library Museum on Mill Street, and learn about its connection to Vienna History. Open the first Sunday of each month, 12-4 p.m.</p>	

SEPTEMBER 2023

UPDATED 04/19/23

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																																				
	<p>Monday, Sept. 11, Patriot Day, is a National Day of Service and Remembrance. Attend Vienna's Remembrance Ceremony at 9 a.m. on the Freeman Store lawn hosted by American Legion Post 180, or participate in a service project in honor of those who responded to or were victims of the 9/11 terrorist attacks.</p>		<p>AUGUST</p> <table border="1"> <tr><th>SUN</th><th>MON</th><th>TUE</th><th>WED</th><th>THU</th><th>FRI</th><th>SAT</th></tr> <tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td></td></tr> <tr><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td></tr> <tr><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td></tr> <tr><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td></tr> <tr><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td></tr> </table>	SUN	MON	TUE	WED	THU	FRI	SAT		1	2	3	4	5		6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31			<p>OCTOBER</p> <table border="1"> <tr><th>SUN</th><th>MON</th><th>TUE</th><th>WED</th><th>THU</th><th>FRI</th><th>SAT</th></tr> <tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td></tr> <tr><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td></tr> <tr><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td></tr> <tr><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td></tr> <tr><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td><td></td></tr> </table>	SUN	MON	TUE	WED	THU	FRI	SAT	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31						
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<p>3</p> <p>Little Library Open 1-4 p.m.</p>	<p>4</p> <p>TOWN OFFICES CLOSED Regular Waste Collection Labor Day</p>	<p>5</p> <p>Last day for written public comments</p> <p>Windover Heights Board of Review 7:30 p.m.</p>	<p>6</p> <p>Special PC meeting discuss testimony and develop recommendation</p>	<p>7</p> <p>Club Phoenix Teen Center Open House 5-7 p.m. • VCC</p>	<p>8</p>	<p>9</p> <p>Quarterly Recycling Day 8 a.m.-2 p.m. Northside Property Yard NOVA Model Railroaders Open House 1-5 p.m.</p>																																																																																				
<p>10</p> <p>Council discuss testimony and provide guidance to staff →</p>	<p>11</p> <p>9/11 Remembrance Day Ceremony 9 a.m. Freeman Store Lawn Town Council Meeting 8 p.m. Patriot Day</p>	<p>12</p> <p>Mayor and Chief @ Your Service 7 p.m. • VPD</p>	<p>13</p> <p>Joint TC/PC meeting to discuss testimony and PC recommendation</p> <p>Planning Commission 7:30 p.m.</p>	<p>14</p> <p>Town Business Liaison Committee 7 p.m.</p>	<p>15</p> <p>Possible special Council conf. session Mayor's Walk 9:30-10:30 a.m. Chillin' on Church 6:30 -9:30 p.m. Rosh Hashana Begins at Sundown</p>	<p>16</p>																																																																																				
<p>17</p>	<p>18</p> <p>Town Council Conference Session (Capital Budget) 7:30 p.m. • VPD</p>	<p>19</p> <p>Vienna Public Art Commission 7 p.m. • VCC</p>	<p>20</p> <p>Board of Zoning Appeals 7:30 p.m.</p>	<p>21</p> <p>Board of Architectural Review 7:30 p.m.</p>	<p>22</p> <p>Possible special Council conf. session</p> <p>Meet the Mayor 9-10:30 a.m.</p>	<p>23</p> <p>Start of Fall (Autumnal Equinox)</p>																																																																																				
<p>24</p> <p>Yom Kippur Begins at Sundown</p>	<p>25</p> <p>Town Council Meeting 8 p.m.</p>	<p>26</p> <p>Bicycle/Pedestrian Advisory Committee 7 p.m. Transportation Safety Commission 8 p.m.</p>	<p>27</p> <p>Planning Commission 7:30 p.m.</p>	<p>28</p> <p>Conservation and Sustainability Commission 7:30 p.m.</p>	<p>29</p>	<p>30</p> <p>CSC Fall Native Plant Sale 8 a.m.-12 p.m. • VCC</p>																																																																																				


OCTOBER 2023

UPDATED 04/19/23

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																																				
1 Little Library Open 1-4 p.m.	2 Council intent to adopt Town Council Meeting 8 p.m.	3 Windover Heights Board of Review 7:30 p.m.	4	5	6 Meet the Mayor 9-10:30 a.m.	7 Oktoberfest 11 a.m.-7 p.m. Church Street																																																																																				
8	9 Columbus Day	10 Possible special Council meeting for intent to adopt On Deck with Mercury 6-7 p.m.	11 Planning Commission 7:30 p.m.	12 Town Business Liaison Committee 7 p.m.	13	14 Halloween on the Green 10:30 a.m. NOVA Model Railroaders Open House 1-5 p.m.																																																																																				
15	16 Town Council Conference Session 7:30 p.m. • VPD	17 Vienna Public Art Commission 7 p.m. • VCC	18 Board of Zoning Appeals 7:30 p.m.	19 Board of Architectural Review 7:30 p.m.	20 Mayor's Walk 9:30-10:30 a.m. Vienna Theatre Company 8 p.m. • VCC	21 Vienna Theatre Company 8 p.m. • VCC																																																																																				
22	23 Council Adoption of Code Town Council Meeting 8 p.m.	24	25 Halloween Parade Maple Avenue 7 p.m.	26 Conservation and Sustainability Commission 7:30 p.m. • VCC	27 Vienna Theatre Company 8 p.m. • VCC	28 CSC Fall Native Tree Giveaway 8 a.m.-12 p.m. • VCC Vienna Theatre Company 8 p.m. • VCC																																																																																				
29 Vienna Theatre Company 2 p.m. • VCC	30	31 Bicycle/Pedestrian Advisory Committee 7 p.m. Transportation Safety Commission 8 p.m. Halloween	<p>SEPTEMBER</p> <table border="1"> <tr><td>SUN</td><td>MON</td><td>TUE</td><td>WED</td><td>THU</td><td>FRI</td><td>SAT</td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td>1</td><td>2</td></tr> <tr><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td></tr> <tr><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td></tr> <tr><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td></tr> </table>	SUN	MON	TUE	WED	THU	FRI	SAT						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	<p>NOVEMBER</p> <table border="1"> <tr><td>SUN</td><td>MON</td><td>TUE</td><td>WED</td><td>THU</td><td>FRI</td><td>SAT</td></tr> <tr><td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr> <tr><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr> <tr><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td></td><td></td></tr> </table>	SUN	MON	TUE	WED	THU	FRI	SAT					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30			 <p>From Oktoberfest to the Vienna Halloween Parade, there's plenty to celebrate this month! Decorate a float, dress in costume and march, or watch and cheer curbside as the parade moves down Maple Avenue.</p>
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NOVEMBER 2023

UPDATED 04/19/23

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<p>OCTOBER</p> <p>SUN MON TUE WED THU FRI SAT</p> <p>1 2 3 4 5 6 7</p> <p>8 9 10 11 12 13 14</p> <p>15 16 17 18 19 20 21</p> <p>22 23 24 25 26 27 28</p> <p>29 30 31</p>	 <p>Usher in the holiday season with a beloved town tradition, the Church Street Stroll, Monday after Thanksgiving.</p>	<p>1</p>	<p>2</p>	<p>3</p> <p>Meet the Mayor 9-10:30 a.m.</p> <p>Vienna Theatre Company 8 p.m. • VCC</p>	<p>4</p> <p>Town Cleanup Day 9 a.m.-12 p.m. Town Green</p> <p>Vienna Theatre Company 8 p.m. • VCC</p>	
<p>5</p> <p>Daylight Saving Time Ends</p> <p>Little Library Open 1-4 p.m.</p> <p>Vienna Theatre Company 2 p.m. • VCC</p>	<p>6</p>	<p>7</p> <p>Election Day Includes Town Council</p>	<p>8</p> <p>Planning Commission 7:30 p.m.</p>	<p>9</p> <p>Town Business Liaison Committee 7 p.m.</p>	<p>10</p> <p>TOWN OFFICES CLOSED (Veterans Day Observed)</p> <p>Regular Waste Collection</p>	<p>11</p> <p>Veterans Day</p>
<p>12</p> <p>Diwali</p>	<p>13</p> <p>Town Council Meeting 8 p.m.</p>	<p>14</p> <p>Mayor and Chief @ Your Service 7 p.m. • VPD</p> <p>Windover Heights Board of Review 7:30 p.m.</p>	<p>15</p> <p>Board of Zoning Appeals 7:30 p.m.</p>	<p>16</p> <p>Conservation and Sustainability Commission 7:30 p.m. • VCC</p> <p>Board of Architectural Review 7:30 p.m.</p>	<p>17</p> <p>Mayor's Walk 9:30-10:30 a.m.</p>	<p>18</p> <p>NOVA Model Railroaders Open House 1-5 p.m.</p>
<p>19</p>	<p>20</p>	<p>21</p> <p>Vienna Public Art Commission 7 p.m. • VCC</p>	<p>22</p>	<p>23</p> <p>TOWN OFFICES and COMMUNITY CENTER CLOSED No Waste Collection</p> <p>Thanksgiving Day</p>	<p>24</p> <p>TOWN OFFICES CLOSED Thursday & Friday Waste Collection No brush, bulk or yard waste</p>	<p>25</p> <p>Small Business Saturday Support your local businesses!</p>
<p>26</p>	<p>27</p> <p>Church Street Holiday Stroll 6-8:30 p.m.</p> <p>NOVA Model Railroaders Open House 6-9 p.m.</p>	<p>28</p> <p>Bicycle/Pedestrian Advisory Committee 7 p.m.</p> <p>Transportation Safety Commission 8 p.m.</p>	<p>29</p>	<p>30</p>	<p>DECEMBER</p> <p>SUN MON TUE WED THU FRI SAT</p> <p>1 2</p> <p>3 4 5 6 7 8 9</p> <p>10 11 12 13 14 15 16</p> <p>17 18 19 20 21 22 23</p> <p>24 25 26 27 28 29 30</p> <p>31</p>	

DECEMBER 2023

UPDATED 04/19/23

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																																				
	<p>Got old electronics and dead batteries? Recycle them at the Town's quarterly recycling day Dec. 2 and start the new year with a clean slate. To learn what can be recycled, visit www.viennava.gov/recycling or call 703-255-6380.</p>		<p>NOVEMBER</p> <table border="1"> <tr><td>SUN</td><td>MON</td><td>TUE</td><td>WED</td><td>THU</td><td>FRI</td><td>SAT</td></tr> <tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr> <tr><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr> <tr><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td></td><td></td></tr> </table>	SUN	MON	TUE	WED	THU	FRI	SAT				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30			<p>JANUARY</p> <table border="1"> <tr><td>SUN</td><td>MON</td><td>TUE</td><td>WED</td><td>THU</td><td>FRI</td><td>SAT</td></tr> <tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td></tr> <tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr> <tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr> <tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr> <tr><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td></tr> </table>	SUN	MON	TUE	WED	THU	FRI	SAT		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31				<p>1</p> <p>Meet the Mayor 9-10:30 a.m.</p>	<p>2</p> <p>Quarterly Recycling Day 8 a.m.-2 p.m. Northside Property Yard</p> <p>Cookies with Santa VCC</p>
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<p>3</p> <p>Little Library Open 1-4 p.m.</p>	<p>4</p> <p>Town Council Meeting 8 p.m.</p>	<p>5</p> <p>Real Estate Tax Second Installment Due</p> <p>Windover Heights Board of Review 7:30 p.m.</p>	<p>6</p>	<p>7</p> <p>Hanukkah Begins at Sundown</p>	<p>8</p> <p>Mayor and Council Holiday Reception 4-6 p.m.</p>	<p>9</p>																																																																																				
<p>10</p>	<p>11</p> <p>Town Council Conference Session 7:30 p.m. • VPD</p>	<p>12</p> <p>On Deck with Mercury 6-7 p.m.</p>	<p>13</p> <p>Planning Commission 7:30 p.m.</p>	<p>14</p> <p>Town Business Liaison Committee 7 p.m.</p>	<p>15</p> <p>Mayor's Walk 9:30-10:30 a.m.</p>	<p>16</p> <p>NOVA Model Railroaders Open House 1-5 p.m.</p>																																																																																				
<p>17</p>	<p>18</p>	<p>19</p> <p>Vienna Public Art Commission 7 p.m. • VCC</p>	<p>20</p> <p>Board of Zoning Appeals 7:30 p.m.</p>	<p>21</p> <p>Start of Winter (Winter Solstice)</p> <p>Board of Architectural Review • 7:30 p.m.</p> <p>Conservation and Sustainability Commission 7:30 p.m. • VCC</p>	<p>22</p> <p>TOWN OFFICES and COMMUNITY CENTER CLOSE at NOON Regular Waste Collection</p>	<p>23</p>																																																																																				
<p>24</p>	<p>25</p> <p>TOWN OFFICES & COMMUNITY CENTER CLOSED No Waste Collection Christmas Day</p>	<p>26</p> <p>Monday & Tuesday Waste Collection No brush, bulk or yard waste</p>	<p>27</p>	<p>28</p>	<p>29</p>	<p>30</p>																																																																																				
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