



Memorandum

To: Board of Architectural Review

From: Sharmaine Abaied, Planner

Meeting Date: November 20, 2025

Re: **Item No. 9 – Docket No. PF-1919648-BAR**
Ayr Hill Church – 100 Ayr Hill Ave NE
Sign

Request approval of updated signs for Ayr Hill Church, located at 100 Ayr Hill Ave NE., Docket No. PF-1919648-BAR, in the RS-10, Residential zoning district; filed by Brenda Burns, Ayr Hill Church, Project Contact.

The applicant, Ayr Hill Church (formerly Vienna Assembly of God), is requesting approval to update their existing signage to reflect the recent name change. The proposal includes refurbishing both the monument sign and the corner sign located on-site.

Monument Sign:

The refurbished monument sign will feature a white background and white trim with black lettering. The church's black-and-white logo will also be displayed. The text specifications are as follows:

- 5-inch black text: "AYR HILL CHURCH"
- 1¾-inch black text: "HERE FOR GOOD"
- 1¼-inch black text: "EST. 1944" and "AYRHILLCHURCH.COM"

Corner Sign:

The refurbished corner sign will be painted dark brown, with the logo and lettering in white. The text specifications are as follows:

- 5¾-inch text: "AYR HILL CHURCH"
- 3-inch text: "HERE FOR GOOD"
- 1-inch text:
 - "ALSO, HOME TO:"
 - "THE CLASSROOM PRESCHOOL"

Applicants must attend the meeting and represent their application.
Failure to appear may result in the deferral of the item or amendments to the design.
Failure to appear will not relieve any pending violations.

- “IGLESIA CRISTO ES MI REFUGIO”
- “FAITH ENCOUNTERS COMMUNITY CHURCH”
- “AYRHILLCHURCH.COM”

Attachments: 01 – Staff Report
 02 – Application and Authorization
 03 – Site Plan
 04 – Sign Renderings
 05 – Site Photos
 06 – Relevant Code Section

Recommended motion:

I move to (approve/defer/deny) the request for updated signs for Ayr Hill Church, located at 100 Ayr Hill Ave NE., Docket No. PF-1919648-BAR, in the RS-10, Residential zoning district; filed by Brenda Burns, Ayr Hill Church, Project Contact. (as submitted / with the following conditions....)

Process

Per Town Code Chapter 4, all land areas zoned other than single-family detached residential are architectural control districts. Any lot, parcel or area of land within any area zoned for single-family detached residences, which is used for other than single-family detached residences, or which is the subject of an application for a use permit or building permit involving any such other use, is also designated an architectural control district.

No structure, building, sign or other improvements or other major landscape features surrounding such building, structure, sign or improvement located on any land within any architectural control district shall be erected, reconstructed, altered or restored until the plans for such shall have been approved by the Board of Architectural Review.