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10.30.2025

**Town of Vienna Board of Architectural Review
 Westwood Country Club
 Driving Range Accessory Structure**

To Whom it May Concern:

The purpose of this letter is to accompany the submission of a package to the Board of Architectural Review for the addition of an accessory structure at the Westwood Country Club. Specifically, a covered area for a portion of the existing driving range.

The improvements include the construction of a new accessory structure in the form of a "shed" with roll up doors which can be used as bays for those interested in accessing the driving range under cover. This structure will be fully screened from the public way as it is located entirely behind the existing building on the property. The proposed accessory structure will be screened from the adjoining properties by a thickly wooded area along the western perimeter of the Westwood Country Club site. The materials used in this accessory structure will mimic the materials of other accessory structures on the property – which have been previously deemed to be harmonious with the development on the site. This structure will promote greater enjoyment of the existing facilities on the property and not adversely impact the surrounding properties. The structure will not serve to advertise or promote anything as it will be fully internal to the site and serve as an accessory element to the existing use on the site. The proposed improvement will be submitted for a building permit and will comply with all required life safety design elements based on its intended use.

The zoning for the property (RS-16) allows for this type of accessory structure on the property and the open space following the construction of the accessory structure will far exceed the required minimum open space on the property (maximum lot coverage allowed = 25%, proposed lot coverage 7.38%).

We trust that the above letter as well as the accompanying attachments are sufficient to document the requested approval.

Should you have any questions please feel free to contact us. We appreciate your time and look forward to your favorable interpretation.

Sincerely,
VIKA Virginia, LLC


 Digitally signed by Stephen E.
 Crowell, P.E.
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Stephen E. Crowell, P.E.
Vice President / Member