

Project Narrative  
Town of Vienna  
Police Department Use of Faith Baptist Church

With the purchase of Faith Baptist Church, the Police Department would propose that the current temporary relocation planning for the Department move from 440 Beulah Road to the church site. This would allow the Police Department to maintain a limited public presence in the same area we are currently located. During peak weekday hours there would be a maximum of 15 employees in the building and that number would drop to five or below at night and on weekends. Although the Police Department would occupy the church 24 hours a day 7 days a week, the building would only be open for public access Monday through Friday business hours. Additionally:

- No additional parking would need to be created; parking plan attached which allows for 35 spaces to be designated for the department.
- The physical move would be much easier.
- Investigations would not need to move out of Town Hall.
- Construction management could take place directly next to the construction site.
- Although hours would be limited, the department could remain open during the week for citizens to walk in.
- No ADA improvements would be needed.
- Possible to direct the current Police emergency generator to the church during this temporary relocation.
- The rental of a 40 foot trailer for the Departments property and evidence section would not be required.

The current temporary relocation plan would change to the following:

- Dispatch would continue to move to the back-up location in Town Hall.
- Investigations would not move.
- Chief, Deputy Chief and other administrative functions would move to the Church.
- Patrol would move to the Church. Areas have already been identified for officer changing space, roll call and report writing.
- Shared office space for Lieutenants has been identified.
- Records section would move to the Church and walk in requests for records would continue.
- Traffic Division would move to the Church.
- The property and evidence section will move to the Church. The actual placement will be reviewed once the final lease back arrangement is in place and available space defined.

The Faith Baptist Church is a much better temporary home for the Police Department as identified above. Additional security measures will be designed moving forward.