



## COMMONWEALTH of VIRGINIA

### Virginia Information Technologies Agency

11751 Meadowville Lane  
Chester, Virginia 23836-6315  
(804) 416-6100

TDD VOICE -TEL. NO.  
711

Nelson P. Moe  
Chief Information Officer  
Email: [cio@vita.virginia.gov](mailto:cio@vita.virginia.gov)

August 28, 2017

Erik Schroeder  
SHI International Corporation  
290 Davidson Avenue  
Somerset New Jersey 08873

Mr. Schroeder,

Per Section 3.A. ("Term and Termination") of contract VA-131017-SHI, The Virginia Information Technologies Agency has elected to exercise its option to renew the contract for one year, from October 17, 2017 through October 16, 2018. Should you have any questions, please feel free to contact me.

Respectfully,  
Doug Crenshaw  
Strategic Sourcing Manager  
Virginia Information Technologies Agency  
(804) 416-6160