



Town of Vienna

Charles A. Robinson Jr.
Town Hall
127 Center Street South
Vienna VA, 22180

Meeting Minutes - Final Town Council Meeting

Monday, November 10, 2025

7:30 PM

Charles Robinson Jr. Town Hall, 127 Center
St. South

Invocation: Council Member Ray Brill

Mayor Colbert called on Ray Brill, Council Member, Town of Vienna to provide the evening's invocation.

Pledge of Allegiance to the Flag of the United States of America

1. Roll Call

Present: 6 - Chuck Anderson, Roy Baldwin, Ray Brill Jr., Jessica Ramakis, Howard J. Springsteen and Linda Colbert

Absent: 1 - Sandra Allen

2. Acceptance of the Minutes:

- A. [25-5330](#) Acceptance of the Draft Minutes of September 15th Work Session, September 29th Town Council Meeting, and October 6th Town Council Meeting.

The draft minutes of September 15th Work Session, September 29th Town Council Meeting, and October 6th Town Council Meeting were accepted as corrected.

3. Receipt of petitions and communications from the Public that are not on the Agenda. (Limited to 3 minutes per issue and no formal action can be taken this evening)

4. Reports/Presentations

2025 Halloween Parade Awards

Mayor Colbert called on Lily Widman, Superintendent, Events and Culture, Parks and Recreation, to present the awards for the 2025 Halloween Parade.

Vienna Recipients of the Fairfax County Design and Environmental Achievement Award

Mayor Colbert recognized the following:

*Mariam Dadka for receipt of the 2024 Friend of the Trees Award;
Susan Stillman for receipt of the 2025 American Institute of Architects of Virginia Award of Merit for Residential Design;
Police Chief Jim Morris and the Town of Vienna Police Department for the 2024 Exceptional Design Award of Merit for the new police station.*

Proclamation: Epilepsy Awareness Month

Mayor Colbert read into the record a proclamation declaring November 2025 as Epilepsy Awareness Month in the Town of Vienna.

A. Report and Inquiries of Council Members

Mayor Colbert opened the floor for comment from Council.

Council Member Ramakis noted that tomorrow (November 11) is Veterans Day. She thanked Brad Baer, Director, Public Works for his assistance in securing the Maple Avenue banner (design by American Legion Post 180), and Jane Brill for input into decorating the "Love" sign (assisted by Girl Scout Troop 50202, Myra Pestrona, Rebecca and Dominic Leigh, American Legion Post 180 Commander David Wallace and Sargent at Arms Alison Stapleton). Council Member Ramakis extended appreciation to Peggy James, Chair, Vienna Business Association, for contacting businesses to provide recognition to area veterans.

Council Member Baldwin congratulated colleagues who were successful in their bid for re-election. With Veterans Day tomorrow he shared the story of his father, Joe Baldwin, U.S. Air force, WWII.

Council Member Springsteen requested an update from Brad Baer, Director Public Works, on the composting program. The drop off service will be available at the 400 Mill St. location beginning November 17, 2025. The 23rd annual Turkey Trot will be held November 23, 2025.

Council Member Anderson noted that Friday, November 14, 2025, Vienna 250 will be airing a preview of the Ken Burns documentary on the American Revolution in the Community Room of the Vienna Police Department at 7:00 PM and again at 8:00 PM. The full six part documentary series will be shown at Mount Vernon on Sunday, November 16, 2025.

Council Member Brill thanked Council Member Ramakis for her efforts with the Veterans Day banner. He congratulated all who were elected to the Town Council and welcomed incoming member Doug Francis, who is in attendance tonight.

B. Report of the Town Manager

Staff will host an incoming Council Member orientation on Wednesday, November 12, 2025.

The 2026 bond sale is scheduled for December 2, 2025 at noon. Council is expected to be present. Steven Barlow, Director, Finance indicated that the sale will go live at 10:00 AM and close at noon.

There will not be a Work Session as previously scheduled on December 15, 2025.

C. Report of the Mayor

Mayor Colbert reminded Council of the Veterans Day ceremony tomorrow at American Legion, Post 180. Flint Hill Elementary School will host its 40th annual Veterans Day celebration today.

The next Mayor and Chief At Your Service will be held Wednesday, November 12, 2025 at 7:00 PM in the Community Room of the Police Station. The topic will be motorized bikes and scooters. Also on

Wednesday, November 12, 2025 Fox 5 will interview Mayor Colbert on the Vienna 250 efforts. Reporters will be broadcasting at various venues throughout the day.

D. Proposals for Additional Items to the Agenda

E. Closed Session Report

It was moved that the members of the Vienna Town Council be polled to affirm that a closed session was held on Monday, November 10, 2025, at 6:30 PM in accordance with State Code 2.2-3711 a(1), personnel, for consideration of personnel matters, specifically the discussion of appointment and/or reappointment to Town Boards and Commissions.

And it was further moved that the certification resolution be adopted in accordance with State Statutes and that the Town Clerk is authorized to execute the certification resolution.

And it was further moved that the Closed Session be continued to Monday, December 8, 2025, at 6:00 PM in accordance with State Code 2.2-3711 a(1), personnel, specifically for annual evaluations.

Motion, Council Member Ramakis; second, Council Member Baldwin. Motion carried unanimously.

It was moved to reappoint Patti Hanley to the Board of Architectural Review for a two-year term. Said term shall be effective December 13, 2025 and expire December 13, 2027.

It was moved to reappoint Ken Foley to the Tree Advocacy Committee for a two-year term. Said term shall be retroactively effective October 30, 2025 and expire October 30, 2027.

It was moved to appoint Hunter Guthrie to the Tree Advocacy Committee as a student member for a one-year term. Said term to commence November 11, 2025 and expire November 11, 2026.

Motion, Council Member Ramakis; second, Council Member Springsteen. Motion carried unanimously.

A motion was made by Ramakis, seconded by Springsteen, that the be approved. The motion carried by the following vote:

Aye: 6 - Anderson, Baldwin, Brill, Ramakis, Springsteen and Colbert

Absent: 1 - Allen

5. Public Hearings

Mayor Colbert called the Public Hearing to order at 8:10 PM. Council Members present: Anderson, Baldwin, Brill, Ramakis, Springsteen. Council Members absent: Allen

A. [25-5326](#) 8:30 - 9:00 pm Public Hearing on the Town's 2026 Legislative Agenda

Mayor Colbert recognized Town Attorney Steve Briglia to review the proposed

Legislative Agenda.

On September 15th, the Town Council met in Work Session to provide preliminary input. On October 20th the Town Council met with Town's state Delegate and state Senator to also receive preliminary input. The Town Council Members each provided proposed rankings and the proposed agenda items have been ranked accordingly. The General Assembly pre-filing deadline for legislation is now set for December 1st. The Draft proposed Legislative Agenda includes legislative actions/positions and one (1) funding request (per Senator Salim).

Mayor Colbert called for comment from the public. With no speakers present, Mayor Colbert called for a motion to close the public hearing at 8:15 PM.

Motion, Council Member Springsteen; second, Council Member Baldwin. Motion carried unanimously.

A motion was made to approve the 2026 Town of Vienna Legislative Agenda with the budget request listed as Item 1.

Motion, Council Member Springsteen; second, Council Member Baldwin.

Discussion items are summarized as follows:

- *Suggest layout with budget request first, followed by the top ten items and concluded with others;*
- *Concern that this layout implies ranking of importance; All items are important;*
- *Concern that qualified immunity continues to fall in ranking; Protection of police force is of critical importance;*
- *Police do not have unqualified immunity; Issue monitored by VML and Virginia Chiefs Association;*
- *Qualified immunity was a hot topic in 2021 but has lost traction; Important to remain on legislative list;*
- *Legislative Items fall in rank if unthreatened;*
- *Items in top priority are those Senator Salim and Delegate Seibold believed could gain traction;*
- *Potential exists to pass resolution to address this issue, if necessary.*

With no further comment from Council, Mayor Colbert called for a vote on the motion on the floor.

Motion passed unanimously.

A motion was made by Springsteen, seconded by Baldwin, that the Action Item be approved.

The motion carried by the following vote:

Aye: 6 - Anderson, Baldwin, Brill, Ramakis, Springsteen and Colbert

Absent: 1 - Allen

B. [25-5325](#) 9:00 - 9:15 PM Public Hearing on Bond Ordinance

Mayor Colbert opened the second public hearing at 8:45 PM. All Council were present.

Steven Barlow, Director, Finance presented the Item for consideration. The Town plans to borrow money for projects proposed in the 2026 Capital Improvement Plan (CIP). These projects include parks and recreation facility improvements, building improvements, transportation improvements, water and

sewer infrastructure investments, and other public improvements. The Town borrows money via the issuance of general obligation bonds repaid via meals tax revenue and water and sewer fees.

Proposed borrowing includes:

Meals Tax Funded projects: Not to exceed \$10,000,000.00

Water and Sewer funded projects: Not to exceed \$10,000,000.00

Total Not to Exceed (Including Closing Costs): \$20,000,000.00

The proposed expenditure has been discussed in two prior work sessions and one Council Meeting.

With no comment from the public, Mayor Colbert called for a motion to close the public hearing at 8:50 PM.

Motion, Council Member Anderson; second, Council Member Brill. Motion carried unanimously.

It was moved to approve the bond ordinance entitled 'Ordinance Authorizing the Issuance of General Obligation Public Improvement Bonds, Notes, or Other Forms of Indebtedness of the Town of Vienna, Virginia'; providing for reimbursement to the Town of Vienna, Virginia from bond proceeds; and authorizing the execution and delivery of certain documents related thereto. And it was further moved that the Town Clerk and Bond Counsel be authorized to advertise notice of adoption of such bond ordinance.

Motion, Council Member Springsteen; second, Council Member Ramakis. Motion carried unanimously.

Town Manager Payton extended appreciation to David Rose, Davenport & Co., Town financial advisors.

A motion was made by Springsteen, seconded by Ramakis, that the Action Item be approved. The motion carried by the following vote:

Aye: 6 - Anderson, Baldwin, Brill, Ramakis, Springsteen and Colbert

Absent: 1 - Allen

6. Regular Business

A. [25-5320](#)

9:15 - 9:45 PM Navy federal Credit Union Proposed Advance Funding Agreement with the Town of Vienna for Design and Engineering for the Aquatics and Fitness Center

Mayor Colbert called on Leslie Herman, Director, Parks and Recreation, to present the Item for consideration by Council. Town Attorney Steve Briglia provided a brief history of the relationship between Navy Federal Credit Union and the Town of Vienna. The agreement will put in place a mechanism where the Town can draw on funds for the identified project.

Comments from Council are summarized as follows:

- Lender will not dictate any terms on how project will proceed;
- Project manager should be first hire (as per recommendation from Police Chief Jim Morris); Other decisions subsequent to this, including feasibility of project, will come before Council in the future;

- Navy Federal funds would be available for periodic drawdown;
- Concern that language is not explicit enough regarding ramifications if Town elects to not build facility; Virginia is a strict construction state (bound by plain text); Agreement is not a loan; Does not qualify under regulatory requirements as a loan; Lack of interest is considered a donation to the Town;
- Discussion of reserved memberships for Navy Federal implies a type of partnership;
- Need to assure no financial obligation or penalty should Town decide against project;
- Suggest inclusion of "entire agreement clause";
- Navy Federal Credit Union cannot loan money to those who are not part of the organization; Navy Federal assures compliance with it's by-laws and with federal regulations;
- Concern that by adding these clauses the Town requires an "out"; Suggested language creates uncertainty;
- Agreement, as written, does not require the Town to complete the aquatic and fitness center; States that Town plans on bidding and awarding a contract, subject to future approvals and available funding;
- Language limits Town from using funds for anything other than aquatic/fitness center; Document represents only one piece of much broader effort with many decision points in future.

A motion was made to approve the advance of funds agreement for the Aquatic and Fitness Center design between the Town of Vienna and Navy Federal Credit Union. And it was further moved to authorize the Mayor to execute the advance of funds agreement between the Town of Vienna and Navy Federal Credit Union for the design of the Aquatic and Fitness Center.

Motion, Council Member Brill; second, Council Member Baldwin.

An amendment to the motion was offered as follows:

This agreement does not authorize the Town to build an aquatic and/or fitness center or any other facility, nor will the Town incur any financial penalties or obligations beyond the repayment terms specified in paragraph II a(4) should the Town decide not to build an aquatic and/or fitness center or any other facility. This agreement constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior extemporaneous agreements, negotiations, promises, representations, and warranties whether oral or written of each party.

*Motion, Council Member Anderson; second, Council Member Baldwin.
Amendment motion failed in a 2-4 vote.*

*Mayor Colbert called for a vote on the original motion.
Motion passed in a 5-1.*

A motion was made by Brill, seconded by Baldwin, that the Action Item be approved. The motion carried by the following vote:

Aye: 5 - Baldwin, Brill, Ramakis, Springsteen and Colbert

Nay: 1 - Anderson

Absent: 1 - Allen

B. [25-5323](#)**9:45 - 10:15 PM Annex Interim Conditional Use Permit (CUP) - Hours of Operation for Proposed Uses**

Mayor Colbert called on Kelly O'Brien, Deputy Director, Planning and Zoning to present the Item.

Comments from Council are summarized as follows:

- *Suggest hours for Fire Station be extended to 9:00 AM-4:30 PM;*
 - *Consider planting trees on property now;*
 - *Concerned that these interim uses will have negative effect on neighbors (noise, lights);*
 - *Space already used for parking without approval;*
 - *Lights are on until 11:00 PM for baseball games;*
 - *Trash will be handled like any other event in Town;*
 - *Helpful to offer this as an additional parking option; Other uses with value to community should also be considered;*
 - *Property is zoned residential, single family; Parking requires CUP; CUP written as a blanket approval;*
 - *Concerned about enforcement; Listing events complicates this;*
 - *Issue is lack of primary use on this property; Language attempts to cover other permitted uses that are not accessory uses thereby creating individual primary uses;*
 - *Neighbors should be allowed to comment on detailed use list;*
 - *Storage shed use is a concern, particularly when it becomes time to remove;*
- Planning Commission requested reevaluation of CUP every 1-2 years with changes as necessitated; Idea is that upon initiation of construction, no additional storage will be allowed on the lot;*
- *Motorcycle training could potentially cause noise issues with neighbors;*
- Alternatives, such as sending to the Fairfax County Drivers Training Track in Chantilly, or limiting training to once each month, are options.*

It was moved to direct staff to present the proposed uses and related hours of operation for the Conditional Use Permit application for the Annex property to the Planning Commission and Board of Zoning Appeals as presented.

Motion, Council Member Springsteen; second, Council Member Baldwin.

Council Member Ramakis offered the following amendment.

Activities will be available from 7:00 AM – 9:00 PM. Parking will be available until 11:00 PM.

The amended motion read as follows:

It was moved to direct staff to present the proposed uses and related hours of operation for the Conditional Use Permit application for the Annex property to the Planning Commission and Board of Zoning Appeals, with the following changes: Activities will be available from 7:00 AM – 9:00 PM. Parking will be available until 11:00 PM.

The amended motion passed in a 5-1 vote.

A motion was made by Springsteen, seconded by Baldwin, that the Action Item be approved.

The motion carried by the following vote:

Aye: 5 - Anderson, Baldwin, Ramakis, Springsteen and Colbert

Nay: 1 - Brill

Absent: 1 - Allen

- C. [25-5327](#) 10:15 - 10:30 PM Set a public hearing on Dec. 8, 2025, to receive public input on proposed changes to the Town Noise Ordinance.

Mayor Colbert recognized Chief Jim Morris to present the Item.

A motion was made to set a Public Hearing for Dec. 8, 2025 to receive citizen input on the proposed changes to the Town's Noise Ordinance.

Motion, Council Member Anderson; second, Council Member Ramakis. Motion carried unanimously.

A motion was made by Anderson, seconded by Ramakis, that the Action Item be approved. The motion carried by the following vote:

Aye: 6 - Anderson, Baldwin, Brill, Ramakis, Springsteen and Colbert

Absent: 1 - Allen

- D. [25-5286](#) 10:30 - 10:45 PM Approval Request for the Sale of Certain Land Rights on Town of Vienna Property, Necessary for the Construction of Fairfax County Project WW-000034-004: Gravity Sewer Capacity Improvements-Tysons West.

Mayor Colbert called on Brad Baer, Director, Public Works, to present the Item.

It was moved to grant certain land rights to Fairfax County for a sanitary sewer easement as described in this report and attachments, in exchange for the sum of \$210,000.00 of total compensation; which includes compensation to plant trees in the Town of Vienna.

Motion, Council Member Anderson; second, Council Member Springsteen. Motion carried unanimously

A motion was made by Anderson, seconded by Springsteen, that the Action Item be approved. The motion carried by the following vote:

Aye: 6 - Anderson, Baldwin, Brill, Ramakis, Springsteen and Colbert

Absent: 1 - Allen

7. Meeting Adjournment

Mayor Colbert called for a motion to adjourn at 10:35 PM.

Motion Council Member Springsteen

THE TOWN OF VIENNA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (703) 255-6304, OR 711 VIRGINIA RELAY SERVICE FOR THE HEARING IMPAIRED.

