



Department of Planning and Zoning
Town of Vienna, Virginia
 127 Center Street South
 Vienna, VA 22180
 Phone: (703) 255-6341
 Email: DPZ@viennava.gov

Project Overview

#2151939

Project Title: Salsbury Spring Park - Lawyers Road and Windover Avenue

Jurisdiction: Town of Vienna

Application Type: Board of Architectural Review: Exterior Modifications

State: VA

Workflow: 1. Initial Review

County: Fairfax

Project Contacts

Contact Information: Applicant

Leslie Herman
 Town of Vienna
 127 Center Street South
 Vienna, VA 22180

P: [REDACTED]
 [REDACTED]

Contact Information: Owner

Leslie Herman
 Town of Vienna
 127 Center Street South
 Vienna, VA 22180

P: [REDACTED]
 [REDACTED]

Indicate which of the following additional project contacts are to be included on project correspondences.:

None of the Above

Project Address

Project Address: LAWYERS ROAD AND WINDOVER AVENUE
 (Unverified)

Suite:

Parcel (PIN):

Town Limits:

Current Zoning:

Project Description

Project Description:

The Ayr Hill Garden Club reached out to Town staff in regard to purchasing and installing a red cedar arbor, a small red cedar bridge (with stain matching that of the arbor) spanning the spring, and a mahogany-colored shed with hickory colored shingles; images of the proposed structures are located in attachments 02 and 03. Ayr Hill Garden Club participated in a work session for the proposed improvements with the Windover Heights Board of Review on December 2, 2025 and received approval at the May 5, 2026 meeting.

Exterior Modifications Information

Nature of Proposed Work: Accessory Structure

Describe proposed improvements (including dimensions as necessary):

Two wooden arbors - 1) to be placed off of Windover Avenue to set back requirements. A sign will be posted to state that accessible entrance to the park is located off of Lawyers Road. 2) to be placed off of Lawyers Road to set back

requirements, this will be the accessible entrance into the park. Arbor dimensions: width: 72.5", inside width: 66.5", depth: 39", height: 92.5", weight 96 lbs., wood: aromatic easter red cedar

Decorative wooden bridge to be placed over the stream - Dimensions: 3.5'x8' red cedar (stained the same color as the arbor. The bridge will not be functional for crossing over the stream, one end will be closed with similar wooden boards as the railings. Its purpose is to be decorative in nature.

Shed to be placed in the back portion of the property manufactured by Capitol Sheds Warrenton, A-Frame, 10x12', Mahogany Urethan Smart Panel siding, Brown (HPDB1) trim, door: 6-foot wood double door no crossbuck in brown standard hinge, 6x4 ramp, shingles: hickory. <

Are any Fairfax County Building Permit application numbers associated with this application?: No

Business/Development Name: Town of Vienna Parks & Recreation

BAR Meeting Date: 05/28/2026

Fairfax County Building Permit Number(s):

BAR Agenda Item:

Project File Number:

Exterior Modifications Information

Proposed construction materials (include manufacturer, identification numbers, and size), colors, and finish types (include specifications and color numbers):

Arbor -

- Material - aromatic Eastern Red Cedar
- Stain - SW 3501 Redwood - Exterior Semi-Transparent Stain
- Dimensions: width: 72.5", inside width: 66.5", depth: 39", height: 92.5", weight 96 lbs., wood: aromatic easter red cedar

Bridge -

- Material - Red Cedar
- Stain - SW 3501 Redwood - Exterior Semi-Transparent Stain
- Dimensions: 3.5 'x 8'

Shed -

- Manufactured by Capitol Sheds Warrenton, A-Frame, 10x12', Mahogany Urethan Smart Panel siding, Brown (HPDB1) trim, door: 6-foot wood double door no crossbuck in brown standard hinge, 6x4 ramp, shingles: color hickory.

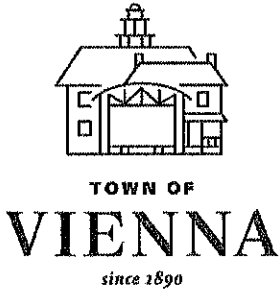
Trail

- Material - Certified Playground Fiber - Engineered Wood Fiber (EWF) - made from 100% virgin wood fibers avoids contaminants and exceeds ASTM standards. Dimension - 48' length x 3.5' width

Lighting & Awning Information

Will your project include lighting?: No

Please describe the lighting elements to be used (including kelvins, lumens):



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Hours: Monday – Friday, 8:00 am - 4:30 pm

APPLICANT AUTHORIZATION FORM

I hereby certify that I am the property owner or I have authority of the property owner to make this application, that the information is complete, and that if a permit or certificate is issued, the construction and/or use will conform to the zoning ordinance and other applicable laws and regulations including private building restrictions, if any, which relate to the property. This form must be submitted prior to issuance of any permit or certificate.

I understand that the permits or certificates obtained pursuant to this permit authorization form will be in my name. I accept full responsibility for the work performed.

Check one box below:

- I am the property owner
- I am an applicant who has the authority of the property owner (owner will still need to sign)

Description of permits or certificates being applied for:

Windover Heights Historic District Review for Salsbury Spring

at the following address: Lawyers Road and Windover Ave.

Applicant Name (fill out if owner is not applicant): _____

Signature of Applicant: Leslie Herman Date: 4/27/26

Property Owner's Name: Leslie Herman / Town of Vienna

Signature of Property Owner: Leslie Herman Date: 4/27/26