

**TOWN OF VIENNA, VIRGINIA  
OFFICE OF THE TOWN MANAGER  
REGULATORY REQUIREMENTS  
FOR COUNCIL ACTIONS**

Council Meeting Date: 01/24/2022	Item: 21-2787 - Town Hall Elevator Modernization		
Department: Public Works	Date Initiated: 12/29/2021		
<b>Item Description (check box):</b>			
Land Use Case (Rezoning, Modification of Requirements, Subdivision, etc.) <input type="checkbox"/>			
Memorandum of Understanding <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution <input type="checkbox"/>			
Procurement (Contract Award, Purchase Agreement, etc.) -			
Other X Describe: Town Hall Elevator Modernization			
Requirements	Yes/No	Applicable Code Section(s)	Applicable Date(s), etc.
Notice of Adoption	No		
Council Approval	Yes	Town Code Chapter 1, Section 1.1	
Public Hearing - Town Council	No		
Public Hearing - Planning Commission	No		
Newspaper Legal Ad	No		
Procurement Waiver*	No		
Sign Posted	No		
Written Notice to Property Owner(s) of Subject Site	No		
Written Notice to Property Owners/Agents/Occupants of Abutting Properties and those Immediately across the Street from Subject Site	No		
Written Notice to Fairfax County	No		
<b><u>For Town Manager/*Staff Use</u></b>			