



# ARPA FUNDS REQUEST FORM

Requesting Department: INFORMATION TECHNOLOGY

Contact Person Name: Tony Mull Phone: 7032556364

Email: tony.mull@viennava.gov

Item/Project: VOIP Phone to Play Intercom Audio

ARPA Spending Category: 9601 - PROVISION OF GOVERNMENT SERVICES  
(See page 3 for reference)

U.S. Treasury Interim Rule FAQ Reference Number: 3.8

Strategic Plan Initiative: SAFE COMMUNITY

Description of the item & explanation how it qualifies for the requested ARPA category:  
The services covered by this Statement of Work will include the procurement and installation of speakers and accessories to be installed throughout the common areas of the Vienna Community Center. These common areas are in places where there is not a VOIP phone to play intercom audio or in larger areas such as the Gym or Auditorium.

Total funds requested: \$ 27,712.61

Please list each budgeted area for the Item/Project:

Expenditure Description	Requested Amt.	Account No.(FINANCE ONLY)
VOIP phone to play Intercom Audio	\$ 27,720	130-102-9601-12920-43308-
	\$	
	\$	
	\$	
	\$	
	\$	

Expected Start Date: 10/01/2022 Expected End Date: 10/31/22



# ARPA FUNDS REQUEST FORM

Is this a Capital Project? ☐ YES ☒ NO

If YES, please input the project name: \_\_\_\_\_

Project Number (FOR FINANCE USE ONLY): \_\_\_\_\_

Notes:



<p>DocuSigned by: <i>Sony Mull</i> B6EE335D2FDA48C...</p> <p>Requestor Signature</p>	<p>09/08/22   4:57 PM EDT</p> <p>Date</p>
<p>DocuSigned by: <i>Sony Mull</i> B6EE335D2FDA48C...</p> <p>Department Head Signature</p>	<p>09/08/22   4:58 PM EDT</p> <p>Date</p>
<p>DocuSigned by: <i>Marion Surfass</i> D80B88520E7D492...</p> <p>Finance Director Signature</p>	<p>09/09/22   11:58 AM EDT</p> <p>Date</p>
<p>DocuSigned by: <i>Gwen Riddle</i> 076827563DA442A...</p> <p>Finance Operations Manager Signature</p>	<p>09/09/22   12:33 PM EDT</p> <p>Date</p>
<p>DocuSigned by: <i>Mary Tuohy</i> 767445D54F484E8...</p> <p>Project/Grant Accountant Signature</p>	<p>09/12/22   9:21 AM EDT</p> <p>Date</p>
<p>DocuSigned by: <i>Aurany Payton</i> 5BF8A83E2009439...</p> <p>Town Manager Signature</p>	<p>09/12/22   9:23 AM EDT</p> <p>Date</p>

## FOR FINANCE DEPARTMENT USE ONLY

<input type="checkbox"/> Expense Account Created in MUNIS	Date: _____
<input type="checkbox"/> Project Account Created in MUNIS (if applicable)	Date: _____
<input type="checkbox"/> Budget Amendment Created/Submitted	Date: _____
<input type="checkbox"/> Budget Amendment Approved/Posted	Date: _____



# ARPA FUNDS REQUEST FORM - FY 2022

## **CATEGORY DEFINITIONS**

### **5: Infrastructure**

- **9502 – Clean Water: Centralized Wastewater Collection and Conveyance:**
  - Costs for correction of sewer system infiltration/inflow problems. Infiltration includes controlling the penetration of water into a sanitary or combined sewer system from the ground through defective pipes or manholes. Inflow includes controlling the penetration of water into the system from drains, storm sewers, and other improper entries.
  - Costs for the maintenance, reinforcement, or reconstruction of structurally deteriorating sanitary or combined sewers. The corrective actions must be necessary to maintain the structural integrity of the system.
  - Costs of new pipes used to collect and carry wastewater from a sanitary or industrial wastewater source to an interceptor sewer that will convey the wastewater to a treatment facility.
- **9506 – Clean Water: Stormwater:**
  - Costs associated with the planning, design, and construction of conveying stormwater via pipes, inlets, roadside ditches, and other similar mechanisms. This category also includes the costs of activities associated with the planning, design, and construction of treating stormwater with wet ponds, dry ponds, manufactured devices, and other similar means.
  - Costs associated with the planning, design, and construction of low impact development and green infrastructure, such as bioretention, constructed wetlands, permeable pavement, rain gardens, green roofs, cisterns, rain barrels, vegetated swales, restoration of riparian buffers and flood plains, etc.
- **9511 – Drinking water – Transmission & Distribution:**
  - Includes any of the following: raw and finished water transmission, service lines, valves, backflow prevention, water meters, and/or pumping stations

### **6: Revenue Replacement**

- **9601 – Provision of Government Services:**
  - For the provision of government services to the extent of a reduction in the recipient's general revenue.