



**Department of Planning and Zoning**  
**Town of Vienna, Virginia**  
 127 Center Street South  
 Vienna, VA 22180  
 Phone: (703) 255-6341  
 Email: DPZ@viennava.gov

## Project Overview

#1706190

**Project Title:** 1007 Electric Ave SE - Site Plan - NFCU - ATM Relocation

**Jurisdiction:** Town of Vienna

**Application Type:** Site Plan (Commercial)

**State:** VA

**Workflow:** 1. Site Plan Initial Review

**County:** Fairfax

## Project Contacts

### Contact Information: Applicant

Evan Burch  
 ASDJSKY  
 3030 Clarendon Blvd, Suite 350  
 Arlington, VA 22201  
 P:7038769600  
[eburch@asdnet.com](mailto:eburch@asdnet.com)

### Contact Information: Owner

Tim Markle  
 Navy Federal Credit Union  
 820 Follin Ln  
 Vienna, VA 22180  
 P:(703) 206-3984  
[Tim\\_Markle@NavyFederal.org](mailto:Tim_Markle@NavyFederal.org)

**Indicate which of the following additional project contacts are to be included on project correspondences.:** None of the Above

## Project Address

**Project Address:** 1007 ELECTRIC AVE SE

**Suite:**

**Parcel (PIN): Address/Parcel**

- 1007 ELECTRIC AVE SE: 0393 02 0003C

**Town Limits: Address/Parcel**

- 1007 ELECTRIC AVE SE: IN TOWN OF VIENNA

**Current Zoning: Address/Parcel**

- 1007 ELECTRIC AVE SE: CMP

## Project Description

**Project Description:**

This project includes the addition of two new two-way drive-through ATMs located in the front hard setback of the existing NFCU HQ2 building. The site is a grass field with sparse trees. We propose to build a new driveway to accommodate the ATMs and a fabric tensile structure to provide shade and cover from the weather.

The new driveway approach will accommodate up to twelve stacked vehicles within the new drive area without backing up on to the campus roadways or parking lots.

These two new ATMs are intended to replace the two existing ATMs on the HQ1 building site. The existing ATMs are anticipated to be removed as soon as the new ones are constructed.

A Conditional Use Amendment will be required by the Zoning Department to allow drive-through ATMs to be located in the front yard setback of the property.

A BZA variance order is included in the enclosed documentation. (BZA-25136)

**Fairfax County Building Permit Number(s):** BLDC-2025-00138

**Project Data**

**Proposed Use:** Commercial

**Area of Land Disturbance:** 10775

**New Building Floor Area Square Footage:** 1150

**Existing Tree Canopy Coverage:** 65

**Number of Parcels included with Site:** 1

**Number of Proposed Parking Spaces:** 1,180

**Please describe all requested modifications of requirements:**

See approved variance: BZA-25136

**Are there any existing easements?:** Yes

**Area of Site:** 469047

**Area of Existing Building Square Footage to Remain:** 0

**Proposed Building Height:** 15

**Proposed Tree Canopy Coverage:** 65

**Number of Existing Parking Spaces:** 1,184

**Are there any modifications of requirements being requested?:** Yes

**Is a wall waiver being requested?:** No

**Are there any proposed easements?:** No



## Department of Planning and Zoning

Town of Vienna, Virginia

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Phone: 703-255-6341 | Email: DPZ@viennava.gov

Hours: Monday – Friday, 8:00 am – 4:30 pm

### APPLICANT AUTHORIZATION FORM

I hereby certify that I am the property owner or I have authority of the property owner to make this application, that the information is complete, and that if a permit or certificate is issued, the construction and/or use will conform to the zoning ordinance and other applicable laws and regulations including private building restrictions, if any, which relate to the property. This form must be submitted prior to issuance of any permit or certificate.

I understand that the permits or certificates obtained pursuant to this permit authorization form will be in my name. I accept full responsibility for the work performed.

Check one box below:

☐ I am the property owner

☒ I am an applicant who has the authority of the property owner (owner will still need to sign)

Description of permits or certificates being applied for:

New ATM drive-through and associated driveways.

at the following address: 1007 Electric Ave., Vienna, VA 22180

Applicant Name (fill out if owner is not applicant): Madison Prince

Signature of Applicant: [Signature] Date: 5/29/2025

Property Owner's Name: Shima Mirshekari

Signature of Property Owner: [Signature] Date: 5/21/2025