



Department of Planning and Zoning
Town of Vienna, Virginia
 127 Center Street South
 Vienna, VA 22180
 Phone: (703) 255-6341
 Email: DPZ@viennava.gov

Project Overview

#1903561

Project Title: 121 A Park St NE_BAR EXT_SOLAR PANELS

Jurisdiction: Town of Vienna

Application Type: Board of Architectural Review: Exterior Modifications

State: VA

Workflow: 1. Initial Review

County: Fairfax

Project Contacts

Contact Information: Applicant

jim hanson

121A Park St NE, A
 Vienna, VA 22180

Contact Information: Owner

jim hanson

121A Park St NE, A
 Vienna, VA 22180

Indicate which of the following additional project contacts are to be included on project correspondences.: None of the Above

Project Address

Project Address: 121 PARK ST NE, UNIT A, VIENNA VA 22180 (Unverified)

Suite:

Parcel (PIN):

Town Limits:

Current Zoning:

Project Description

Project Description:

Installation of roof top solar panels to be completed by Convert Solar. Project proposes 24 solar panels mounted horizontally on a flat roof. Finished project will not be visible to any neighbors or to any adjacent or nearby sidewalks, streets or buildings. Installation is expected to take one day.

Exterior Modifications Information

Nature of Proposed Work: Roof Modification/New Roof Equipment

Describe proposed improvements (including dimensions as necessary):

Installation of roof top solar panels to be completed by Convert Solar. Project proposes 24 solar panels mounted horizontally on a flat roof covering 23% of existing roof with appropriate setbacks. Please refer to Project Plan by Convert Solar. Finished project will not be visible to any neighbors or to any adjacent or nearby sidewalks, streets or buildings. Installation is expected to

Are any Fairfax County Building Permit application numbers associated with this application?: Yes
Business/Development Name: Convert Solar, installer
BAR Meeting Date: 11/20/2025

take one day.

Fairfax County Building Permit Number(s): Electrical Permit # SOLARR-2025-00921, building permit NA

BAR Agenda Item:

Project File Number:

Exterior Modifications Information

Proposed construction materials (include manufacturer, identification numbers, and size), colors, and finish types (include specifications and color numbers):

Please refer to Project Plan by Convert Solar.

Lighting & Awning Information

Will your project include lighting?: No

Please describe the lighting elements to be used (including kelvins, lumens):



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Hours: Monday – Friday, 8:00 am - 4:30 pm

APPLICANT AUTHORIZATION FORM

I hereby certify that I am the property owner or I have authority of the property owner to make this application, that the information is complete, and that if a permit or certificate is issued, the construction and/or use will conform to the zoning ordinance and other applicable laws and regulations including private building restrictions, if any, which relate to the property. This form must be submitted prior to issuance of any permit or certificate.

I understand that the permits or certificates obtained pursuant to this permit authorization form will be in my name. I accept full responsibility for the work performed.

Check one box below:



I am the property owner



I am an applicant who has the authority of the property owner (owner will still need to sign)

Description of permits or certificates being applied for: Board of Architectural Review Approval for installation of 24 solar panels by Convert Solar on flat roof, mounted horizontally. Finished installation will not be visible to neighbors or to any nearby streets, sidewalks or buildings. Installation is expected to take one day.

at the following address: 121 A Park Street NE, Vienna VA 22180

Applicant Name (fill out if owner is not applicant): _____

Signature of Applicant: _____ Date: _____

Property Owner's Name: Jim Hansen

Signature of Property Owner: Jim Hansen Date: 15 Oct 25