

TOWN OF VIENNA, VIRGINIA
OFFICE OF THE TOWN MANAGER
**REGULATORY REQUIREMENTS
FOR COUNCIL ACTIONS**

Attachment 7 Pg 1

| Council Meeting Date: 07/07/2025 | Item: 25-5140 - Request approval to award purchase and installation of the TA funded Capital Bikeshare Stations and Bikes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|----------------------------------|--------------------------|----------------------------|--------------------------|--------------------|----|--|--|------------------|-----|----------------------------------|--|-------------------------------|----|--|--|--------------------------------------|----|--|--|--------------------|----|--|--|---------------------|----|--|--|-------------|----|--|--|---|----|--|--|---|----|--|--|----------------------------------|----|--|--|
| Department: Public Works | Date Initiated: 06/06/2025 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Item Description (check box): Land Use Case (Rezoning, Modification of Requirements, Subdivision, etc.) <input type="checkbox"/> Memorandum of Understanding <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution <input type="checkbox"/> Procurement (Contract Award, Purchase Agreement, etc.) Request approval to award purchase and installation of the TA funded Capital Bikeshare Stations and Bikes Other Describe: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">Requirements</th> <th style="width: 10%;">Yes/No</th> <th style="width: 20%;">Applicable Code Section(s)</th> <th style="width: 30%;">Applicable Date(s), etc.</th> </tr> </thead> <tbody> <tr> <td>Notice of Adoption</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>Council Approval</td> <td>Yes</td> <td>Town Code Chapter 1, Section 1.1</td> <td></td> </tr> <tr> <td>Public Hearing – Town Council</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>Public Hearing – Planning Commission</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>Newspaper Legal Ad</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>Procurement Waiver*</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>Sign Posted</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>Written Notice to Property Owner(s) of Subject Site</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>Written Notice to Property Owners/ Agents/ Occupants of Abutting Properties and those Immediately across the Street from Subject Site</td> <td>No</td> <td></td> <td></td> </tr> <tr> <td>Written Notice to Fairfax County</td> <td>No</td> <td></td> <td></td> </tr> </tbody> </table> | | Requirements | Yes/No | Applicable Code Section(s) | Applicable Date(s), etc. | Notice of Adoption | No | | | Council Approval | Yes | Town Code Chapter 1, Section 1.1 | | Public Hearing – Town Council | No | | | Public Hearing – Planning Commission | No | | | Newspaper Legal Ad | No | | | Procurement Waiver* | No | | | Sign Posted | No | | | Written Notice to Property Owner(s) of Subject Site | No | | | Written Notice to Property Owners/ Agents/ Occupants of Abutting Properties and those Immediately across the Street from Subject Site | No | | | Written Notice to Fairfax County | No | | |
| Requirements | Yes/No | Applicable Code Section(s) | Applicable Date(s), etc. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Notice of Adoption | No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Council Approval | Yes | Town Code Chapter 1, Section 1.1 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Public Hearing – Town Council | No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Public Hearing – Planning Commission | No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Newspaper Legal Ad | No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Procurement Waiver* | No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Sign Posted | No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Written Notice to Property Owner(s) of Subject Site | No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Written Notice to Property Owners/ Agents/ Occupants of Abutting Properties and those Immediately across the Street from Subject Site | No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Written Notice to Fairfax County | No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <u>For Town Manager/*Staff Use</u> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |