



Michael J. Gallagher PE, Director

March 25, 2019

RE: Church Street NE Sidewalk Extension Project, Construction Contract Award of IFB 19-08

Dear Property Owner,

At their April 8, 2019 meeting at 8 PM in the Town Hall council chamber, the Vienna Town Council will consider authorizing a construction contract to install a new public sidewalk, curb and gutter along Church Street NE from Glyndon Street NE to 344 Church Street NE.

You are welcome to attend the Council meeting and participate in the discussion regarding this project. A copy of the Public Works Department's report recommending the project will be available on Friday before the meeting after 2 PM on the Town Council web site located at: <https://Vienna-va.legistar.com/Calendar.aspx>.

All work will be within the public right-of-way or easement area and there will be no cost to property owners for these improvements. We apologize in advance for the noise, dust and inconvenience of construction. Ms. Alsinia Ervin, Project Manager, 703-255-5723 or alsinia.ervin@viennava.gov is available to answer questions or meet on-site to discuss specifics. My contact information is 703-255-6380 or email at michael.gallagher@viennava.gov.

Sincerely,

A handwritten signature in dark ink that reads "Michael J. Gallagher". The signature is fluid and cursive, with the first and last names being more prominent.

Michael J. Gallagher PE
Public Works Director

Enclosure: Location Map

Church Street NE Sidewalk Extension Project Location map

