



Town of Vienna

Charles A. Robinson Jr. Town
Hall
127 Center Street South
Vienna VA, 22180

Meeting Agenda Town Council Meeting

Monday, November 18, 2024

7:30 PM

Charles Robinson Jr. Town Hall, 127 Center St.
South

Invocation: John Russo, Chairperson of the Baha'i Community of the Town of Vienna

Pledge of Allegiance to the Flag of the United States of America

1. Roll Call

2. Acceptance of the Minutes:

- A. [24-4749](#) Acceptance of the Regular Meeting Minutes of October 28, 2024, and the Work Session Minutes of October 21, 2024

Attachments: [Draft Meeting Minutes 10-28-2024](#)
[Draft Work Session Minutes 10-21-2024](#)

3. Receipt of petitions and communications from the Public that are not on the Agenda. (Limited to 3 minutes per issue and no formal action can be taken this evening)

4. Reports/Presentations

- A. [24-4741](#) 2024 Halloween Parade Awards

A. Report and Inquiries of Council Members

B. Report of the Town Manager

C. Report of the Mayor

D. Proposals for Additional Items to the Agenda

E. Closed Session Report

- A. [24-4753](#) Closed Session Report

5. Public Hearings

- A. [24-4744](#) Public Hearing to Change Meals Tax Collection for Town-Sponsored Special Events

Attachments:

- [1. Proposed Ordinance-special events meals tax 10 25 2024 w all amendments](#)
- [2. Notice of Public Hearing - Amend Town Code \(Meals taxes\)](#)
- [3. TOWN OF VIENNA SPECIAL EVENT MEALS FEE SCHEDULE Final](#)
- [4. Reg Require - Change sp events meals tax public hearing](#)

- B. [24-4743](#) Public Hearing to Approve a 10-Year Temporary Increase to Meals Taxes to Fund Aquatics Center

Attachments:

- [1. Final Annex Slides Final 11-15-24](#)
- [2 Notice of Public Hearing - Increase Meals Tax Rate on 11-18-24](#)
- [3 MealsTax4% 2024 Amendments wSunset 10 years](#)
- [4 Reg Require - Incr meals tax public hearing](#)

- C. [24-4746](#) Public Hearing - Zoning Amendments to Allow Accessory Living Units, With Regulations

Attachments:

- [01 - Draft ALU Zoning Code Amendments](#)
- [02 - Regulatory Requirements Form - ALUs 11-18-24](#)
- [03 - PC Chair memo to TC - ALU Recommendation - 11.13.2024](#)

- D. [24-4745](#) Public hearing on the Town's 2025 Legislative Agenda

Attachments:

- [2024 Legislative Agenda Executed](#)
- [2025 Town of Vienna Legislative Agenda Prioities Work Session DRAFT Updated 11 |](#)

6. Regular Business

- A. [24-4619](#) Request approval to award construction of the ARPA funded Glyndon Street, NE, Drainage Project from Ayr Hill to Jean Place.

Attachments:

- [1. IFB 24-12 Sagres Construction Pricing Sheet](#)
- [2. Notification Letter to Citizens- Council Mtg for Approval of Construction - October \(](#)
- [3. Location Map TC Agenda - October 09, 2024](#)
- [4. Glyndon Street, N.E. Roadway & Drainage Improvement Plan - October 09, 2024](#)

- B.** [24-4698](#) Request Approval to Award Construction of the ARPA Funded Glen Avenue, SW, Sidewalk.

Attachments:

- [1. Estimate with A&M Unit Costs - Glen Ave Sidewalk - October 04, 2024](#)
- [2. Glen Avenue - 95 Plan - September 27, 2024](#)
- [3. Glen Avenue SW Sidewalk Meeting \(CIM\) Letter - March 07, 2024](#)
- [4. Glen Avenue SW Sidewalk Update Letter - May 09, 2024](#)
- [5. Glen Ave Sidewalk -Notice to Award Construction Contract - October 10, 2024](#)
- [6. Regulatory Requirements for 24-4698 Agenda Items Rev - October 04, 2024](#)
- [7. Glen Avenue SW sidewalk mailing labels \(incl. Johnson Hillside Albrecht, 343 Court](#)

- C.** [24-4699](#) Request approval to award the construction of Drainage Improvements on Manvell Road, SE, from Park Street to Glyndon Street, SE

Attachments:

- [1. US Concrete Estimate - Manvell Rd SE Drainage Improvement - September 30, 2024](#)
- [2. Manvell Road 100 Percent Construction Documents - September 2024](#)
- [3. Manvell Rd Vicinity Map - September 26, 2022](#)
- [4. Citizen Meeting Notice - Council Construction Package - October 08, 2024](#)
- [5. Regulatory Requirements for 24-4699 Agenda Items Rev - October 04, 2024](#)

7. Meeting Adjournment

THE TOWN OF VIENNA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (703) 255-6304, OR 711 VIRGINIA RELAY SERVICE FOR THE HEARING IMPAIRED.