



# Town of Vienna

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## Meeting Minutes Windover Heights Review Board

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Tuesday, March 2, 2021

7:30 PM

COUNCIL CHAMBERS-VIENNA TOWN  
HALL

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### Continuity of Government - Electronic Participation

If you would like to attend this meeting please register online here:

<https://www.viennava.gov/DocumentCenter/View/6058>

*The Windover Heights Board of Review met in regular session at 7:30 PM on Tuesday, March 2, 2021, in the Council Chambers at the Vienna Town Hall, 127 Center Street, South, Vienna, VA. Adoption of the Continuity of Government allowed board members, staff, and applicants to participate electronically.*

### Roll Call

*Chairwoman Theresa Bachmann, Michael Cheselka, Sharon Baum, Julie Kylo, and Craig Burns were present participating via Zoom.*

*Also, in attendance and representing town staff were Town Planner, Andrea West, via zoom and, attending at Town Hall, Principal Planner, Kelly O'Brien moderating the online meeting, and Clerk to the Board, Jennifer Murphy.*

*Chairwoman Bachmann read the resolution aloud for the record.*

*Motion: Bachmann*

*Roll call vote: 5-0*

### Approval of the Minutes: October 6, 2020

*Ms. Baum made a motion that the October 6, 2020, meeting minutes be accepted as presented.*

*Motion: Baum*

*Second: Cheselka*

*Carried: 5-0*

### Regular Business

Request for a Certificate of Appropriateness for installation of a new fence on the property located at 212 West St. NW, Docket No. WHBR-01-21, in the RS-16, single-family detached residential zoning district; filed by Lynn Stattel, property owner.

*Lynn Stattel, owner was present participating by Zoom.*

*Staff representative, Ms. West presented staff's report, stating that application is for installation of new 4 ft, black aluminum, and wood replacement fence. The applicant verified that all posts will be set in concrete and that option A, the Quad Fleur finial,*

*will be attached to the black aluminum fence.*

*There being no further discussion a motion was in order.*

*Ms. Baum motioned that request for a Certificate of Appropriateness for installation of a new fence on the property located at 212 West St. NW, Docket No. WHBR-01-21, in the RS-16, single-family detached residential zoning district be approved as presented.*

*Motion: Baum  
Second: Cheselka  
Roll Call Vote: 5-0*

*Newest member Craig Burns was introduced. Mr. Burns is a member of the Conservation and Sustainability Commission (CSC) and will be a representative to the board. Additional discussion included the upcoming Walk on the Hill, which is still scheduled to occur.*

## **Meeting Adjournment**

*There being no further discussion the meeting was adjourned at 7:51 pm.*

*Respectfully submitted,*

*Jennifer Murphy  
Clerk to the Board*

*THE TOWN OF VIENNA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (703) 255-6304, OR 711 VIRGINIA RELAY SERVICE FOR THE HEARING IMPAIRED.*