

TOWN OF VIENNA, VIRGINIA
OFFICE OF THE TOWN MANAGER
**REGULATORY REQUIREMENTS
FOR COUNCIL ACTIONS**

Council Meeting Date: 06/01/2026

Item: 26-5528 - Grounds Maintenance and License Agreement Between the Town of Vienna and Navy Federal Credit Union

Department: Public Works

Date Initiated: 5/13/2026

Item Description (check box):

Land Use Case (Rezoning, Modification of Requirements, Subdivision, etc.)

Memorandum of Understanding Ordinance Resolution

Procurement (Contract Award, Purchase Agreement, etc.)

Other Describe: **Request approval to enter into a Maintenance and License Agreement**

Requirements	Yes/No	Applicable Code Section(s)	Applicable Date(s), etc.
Notice of Adoption	No		
Council Approval	Yes	Sec 6-2	
Public Hearing - Town Council	No		
Public Hearing - Planning Commission	No		
Newspaper Legal Ad	No		
Procurement Waiver*	No		
Sign Posted	No		
Written Notice to Property Owner(s) of Subject Site	No		
Written Notice to Property Owners/ Agents/ Occupants of Abutting Properties and those Immediately across the Street from Subject Site	Yes	N/A	
Written Notice to Fairfax County	No		

*For Town Manager/*Staff Use*