



Memorandum

To: Board of Architectural Review

From: Sharmaine Abaied, Planner

Meeting Date: August 21, 2025

Re: **Item No. 09 -Docket No. PF-1737199-BAR**
820 Follin Ln SE - Navy Federal Credit Union
Sign

Request approval for new signs and relocation of some existing signs for Navy Federal Credit Union, located at 820 Follin Ln SE, Docket No. PF-1737199-BAR, in the CP, Corporate Park zoning district, filed by Evan Burch, ASD / SKY, project contact.

The Board met with Navy Federal Credit Union (NFCU) May 8, 2025, in a work session setting, to discuss a proposed auditorium and new signage for the proposed auditorium as part of NFCU's ongoing modernization efforts.

The channel letter signs proposed for the new auditorium are as follows:

- Sign 1 measures 121.1 square feet that reads on three lines as follows –
Line 1: "NAVY" with the Navy Federal Credit Union logo.
Line 2: "FEDERAL"
Line 3: "Credit Union"
 - Front lit at 3500 Kelvins and 270 lumens per module
 - Opaque film applied to a white acrylic face
 - Installed to the face per sign fabricator specifications
- Sign 2 measures 17.9 square feet that reads on one line as follows – "Our Members Are The Mission"
 - Front lit with a dimmable LED strip at 3500 Kelvins and 270 lumens per module
 - Channel letters will be affixed to the granite

Attachments: 01 – Staff Report
02 – Application and Authorization
03 – Zoning Code Analysis

Applicants must attend the meeting and represent their application.
Failure to appear may result in the deferral of the item or amendments to the design.
Failure to appear will not relieve any pending violations.

- 04 – Existing Sign and Condition Photos
- 05 – Sign Renderings
- 06 – Demo Plans
- 07 – Proposed Sign Relocation
- 08 – Relevant Code Sections

Recommended motion:

I move to (approve/defer/deny) new signs and relocation of some existing signs for Navy Federal Credit Union, located at 820 Follin Ln SE, Docket No. PF-1737199-BAR, in the CP, Corporate Park zoning district, filed by Evan Burch, ASD / SKY, project contact. (as submitted / with the following conditions....)

Process

Per Town Code Chapter 4, all land areas zoned other than single-family detached residential are architectural control districts. Any lot, parcel or area of land within any area zoned for single-family detached residences, which is used for other than single-family detached residences, or which is the subject of an application for a use permit or building permit involving any such other use, is also designated an architectural control district.

No structure, building, sign or other improvements or other major landscape features surrounding such building, structure, sign or improvement located on any land within any architectural control district shall be erected, reconstructed, altered or restored until the plans for such shall have been approved by the Board of Architectural Review.