

PLANNING COMMISSION
March 26, 2025
Work Session Action Minutes

The Planning Commission met for subcommittee and work session on Wednesday March 12, 2025, beginning at 6:30 pm, in the Vienna Town Hall Council Chambers. Commissioners present were Chairman Matthew Glassman, Douglas Noble, Stephen Kenney, Deepa Chakrapani, Keith Aimone, Jessica Plowgian, and David Miller. Staff members present were Director of Planning & Zoning, David Levy, Deputy Director of Planning & Zoning, Kelly O'Brien, Principal Planner, Lyndsey Clouatre, Town Engineer, John Sergeant, Deputy Director of Department of Public Works, Alan Chen, and Clerk to the Commission, Jennifer Murphy.

Item No. 1
Comprehensive Plan Update Discussion on Transportation Chapter, Continued

Group 2 members consisting of Douglas Noble, Matthew Glassman, and Stephen Kenney met with staff to continue discussions. Reviewed and edited the draft Streets Typology map. Staff will send out the draft document for suggested feedback. Once received, staff will begin chapter 5 draft Transportation language.

Subcommittee discussion adjourned at 7:27 pm.

Work Session discussions with the entire Planning Commission began at 7:30 pm.

Item No. 2
Comprehensive Plan Work Session – Review First Drafts of Chapters 6) Community Facilities and Infrastructure and 8) Environment and Sustainability.

Staff presented Comprehensive Plan draft text for chapters 6 and 8. Updates include revised formatting for policies, implementation and measurable goals for both chapters. Discussed future review timelines with meeting scheduling. Staff will send out a Doodle Poll survey to collect options for additional meeting dates.

Concluding discussion, the work session adjourned at 9:12 pm.

Respectfully submitted,

Jennifer M. Murphy
Clerk to the Commission