



# Town of Vienna

Charles A. Robinson Jr. Town  
Hall  
127 Center Street South  
Vienna VA, 22180

## Meeting Agenda Town Council Meeting

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Monday, March 18, 2024

7:30 PM

Charles Robinson Jr. Town Hall, 127 Center St. S

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### Invocation: Councilmember Ray Brill

### Pledge of Allegiance to the Flag of the United States of America

#### 1. Roll Call

#### 2. Acceptance of the Minutes:

- A. [24-4345](#) Acceptance of the Regular Council Meeting Minutes of February 26, 2024 And March 4, 2024.

Attachments: [1. Draft Meeting Minutes 2-26-2024](#)  
[2. Draft Meeting Minutes 3-4-2024](#)

#### 3. Receipt of petitions and communications from the Public that are not on the Agenda. (Limited to 3 minutes per issue and no formal action can be taken this evening)

#### 4. Reports/Presentations

- A. [24-4316](#) 7:45 p.m. - 8:15 p.m. - Presentation on Water and Sewer Rate Study Results

Attachments: [Vienna Rate Study Presentation - v4](#)

- A. Report and Inquiries of Council Members
  - B. Report of the Town Manager
  - C. Report of the Mayor
  - D. Proposals for Additional Items to the Agenda
  - E. Closed Session Report
- A. [24-4347](#) Closed Session Report

#### 5. Public Hearings

- A. [24-4314](#) 8:30 p.m. - 10:30 p.m. - Public Hearing on the Necessity for Public Improvements Within the Windover Heights Historic District Adjacent to and/or on the property 288 Windover Avenue NW

**Attachments:** [01\\_Staff Memo to TC\\_288 Windover Ave NW\\_Public Improvements\\_March 16 2024](#)  
[02\\_Public Improvements Process\\_288 Windover Ave NW\\_Public Improvements\\_Dec 5](#)  
[03\\_Existing Condition with Tree Inventory](#)  
[04\\_Recommendation Memo from WHBR 288 Windover 2.12.24](#)  
[05\\_Applicant Submissions\\_288 Windover Ave NW](#)  
[06\\_WHBR - December 5 2023 - Posted Minutes & Public Comments](#)  
[07\\_WHBR - January 23 2024 - Posted Work Session Minutes](#)  
[08\\_WHBR February 6 2024 - Draft Minutes & Public Comments](#)  
[09\\_Cross Sections by Department of Public Works](#)  
[10\\_Presentation\\_Town Council CS\\_3-18-2024](#)  
[11.WH Emails from residents updated 3-15-2024](#)  
[12.WH Written Emails updated 3-15-2024](#)

#### 6. 10:30 p.m. - 10:35 p.m. - Consent Agenda

- A. [24-4310](#) Request to Set a Public Hearing for April 8, 2024 regarding the FY2024-25 Operating Budget

**Attachments:** [Reg Require Set Pub Hearing Budget](#)

- B. [24-4311](#) Request to Set a Public Hearing for April 8, 2024 regarding the FY2024-25 Water and Sewer Rates

**Attachments:** [Reg Require Set Pub Hearing WS Rates](#)

- C. [24-4312](#) Request to Set a Public Hearing for April 29, 2024 regarding the FY2024-25 Real Estate Tax Rate

**Attachments:** [Reg Require Set Pub Hearing Tax Rate](#)

- D. [24-4319](#) Request to Set a Public Hearing for Special Events Meals Taxes Ordinance Change on May 20, 2024

**Attachments:** [Reg Require Set Pub Hearing Meals taxes](#)

- E. [24-4303](#) Request to Direct the Town Clerk to advertise a Notice of Intent to Adopt Text Amendments Related to Preserving and Enhancing Tree Canopy in Chapters 17, 18 and 27 and creating a new Tree Advocacy Committee to replace the Tree Board.

Attachments:

- [01 - Proposed Amendments to Tree Canopy Ordinance New Chapter DRAFT 01 25 202](#)
- [02 - TreeBoardAmendments Town Code Section 27-5 DRAFT Updated 01 25 2024 SD](#)
- [03 - Relevant State Code 961 961.1 10.1-1127](#)
- [04 - DPZ Memo and PP for 12-4-23 TC Discussion of Tree Code Amendments](#)
- [05- Written Testimony to PC on Trees](#)
- [06 - Public Hearing Comments on Proposed Amendments to Town Code Chapters 17 O](#)
- [07 - Written comments to TC - Tree Ordinance 2023](#)
- [08 - PC Recommendation to Town Council - Tree Ordinance](#)
- [09 - Regulatory Requirements](#)
- [15 - Works Session Comments on Councilmember Suggestions Chapter 17 \(1\)](#)

## 7. Regular Business

- A. [24-4309](#) 10:45 p.m. - 11:00 p.m. - Reallocate AARPA and CIP

Attachments:

- [1. Council Meetings where ARPA discussed](#)
- [2. Council Presentation 3-18-24](#)
- [3. Regulatory Requirements for Agenda -ARPA Approval](#)

## 8. Meeting Adjournment

*THE TOWN OF VIENNA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (703) 255-6304, OR 711 VIRGINIA RELAY SERVICE FOR THE HEARING IMPAIRED.*