



# Town of Vienna

127 Center Street South  
Vienna, Virginia 22180  
p: 703.255.6341  
TTY 7111

## Meeting Minutes Planning Commission

---

Wednesday, June 27, 2018

8:00 PM

COUNCIL CHAMBERS-VIENNA TOWN  
HALL

---

### Regular Meeting

*The Planning Commission met in regular session on Wednesday, June 27, 2018, at 8:00 p.m. in the Council Chambers of the Vienna Town Hall, 127 Center Street South, Vienna, Virginia. Michael Gelb, Chairman presiding and the following members present: David Miller, Sarah Couchman, Walter I. Basnight, Steve Kenney, Andrew Meren, and Laurie Genevro Cole. Also, in attendance and representing Town staff were Cindy Petkac, Director for Planning & Zoning and Jennifer Murphy, Clerk to the Commission.*

### Roll Call

*Commissioners McCullough and Baum are absent.*

### Communication from Citizens and/or Commissioners

*Chairman Gelb asked for communications. Commissioner Cole stated that since this will be her last meeting she wanted to thank her fellow commissioners for making her feel welcome while she served. She wished everyone luck with the challenging issues ahead and commended supporting town staff for the excellent work that they provide, in particular Michael D'Orazio, Jennifer Murphy, and Frank Simeck. She stated they have been the backbone of the Department of Planning & Zoning through some tumultuous times. She is happy that they have continued on in their service to the town, which everyone has benefited from. She wished Ms. Petkac the best of luck, stating that she is very excited to see the things that she will accomplish under her guidance. Commissioner Cole encouraged everyone to get their friends and family to serve on a town board or commission, stating that it is a great way to be involved in the town. Chairman Gelb thanked Commissioner Cole for her comments and wished her well. He thanked her for all her years of service to the town having served on both the Planning Commission and Town Council. He will especially miss her knowledge and assistance.*

*Commissioner Basnight stated that he has known Commissioner Cole for a long time. She has always been very helpful to him and was especially helpful when he chaired the Commission. Commissioner Miller hoped Commissioner Cole would remain available for counsel. Chairman Gelb concurred.*

*Chairman Gelb commended the Clerk for her efforts in quickly providing very long and detailed public hearing minute records to Town Council.*

### Regular Business: None

**Public Hearings: None****Planning Director Comments**

*Following up from the joint work session discussion with Town Council on proposed MAC text amendments, Ms. Petkac stated that they were able to come to a consensus on some items to move forward. At the June 13, 2018 meeting they had also discussed possibly holding a special meeting in July. This would allow for two public hearings in anticipation of the August 20, 2018 Town Council meeting. She asked if the commission would be open to holding a special meeting for public hearing on Monday, July 30th followed by a meeting on August 8, 2018. Chairman Gelb responded that he would like a bit more time to consider discussed text amendment language before setting it up for public hearing. It was unclear to him whether they needed two meetings. He had concerns whether review of proposed text amendments would be out of context with other MAC items. Commissioner Miller asked if there was a reason for holding hearings so soon. Ms. Petkac responded that there had been consensus from the joint work session to move forward. There are also projects that are currently in the que. If they want those amendments to apply to potential future re-zonings then they need to move forward, hold public hearings to get them adopted. Additional discussion followed regarding scheduling a public hearing.*

*Commissioner Couchman stated that they will still have an opportunity to address the other items that they did not have consensus on and was comfortable in moving ahead. Commissioner Kenney stated that he would like to see the schedule allow at least two meetings for public hearing and discussion. Additional discussion followed to determine whether there would be a quorum for the July 30th meeting.*

*There being no further discussion Chairman Gelb called for a motion.*

*Commissioner Basnight made a motion that the commission hold a special meeting for public hearing on July 30, 2018 to address the consensus items as discussed at tonight joint work session.*

*Motion: Basnight  
Second: Couchman  
Vote: 6-0-1  
Abstain: Cole*

**Approval of the Minutes**

*Commissioner Basnight made a motion that the May 23, 2018 meeting minutes be approved as drafted.*

*Motion: Basnight  
Second: Couchman  
Vote: 5-0-2  
Abstain: Cole & Kenney*

*Commissioner Cole made a motion that the June 13, 2018 meeting minutes be approved as drafted.*

*Motion: Cole  
Second: Couchman*

*Vote: 6-0-1  
Abstain: Basnight*

## **Meeting Adjournment**

*There being no further discussion the meeting adjourned at 8:20 pm.*

*Respectfully Submitted,*

*Jennifer M. Murphy  
Commission Clerk*

*THE TOWN OF VIENNA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (703) 255-6304, OR 711 VIRGINIA RELAY SERVICE FOR THE HEARING IMPAIRED.*

*THE TOWN OF VIENNA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (703) 255-6304, OR 711 VIRGINIA RELAY SERVICE FOR THE HEARING IMPAIRED.*