

# Town of Vienna Emergency Management

## Practice Winter Preparation Exercise

### Purpose:

- Provide overview to new managers
- Exercise current procedures
- Look for areas of improvement, identify gaps
- Solidify everyone's roles and responsibilities
- Look for areas to improve service

## Winter Storm

Today is Monday, December 14, 2015. The town is open, the current weather is 15 degrees and breezy. The past 10 days have been unseasonably cold but there has been no precipitation.

All department heads are currently working and there is a town council meeting scheduled for tonight.

The National Weather Service is beginning to report a significant storm headed from the Midwest to the east coast. At this point it appears it could create a snow and/or ice event later in the week, most likely Thursday.

***What does your department do with this information?***

## Winter Storm

Tuesday, December 15, 2015. The Town is open, current temperature is 12 degrees with today's high not reaching beyond 24 degrees.

All department heads are working. There is a routine town staff meeting at 0900 to go over last night's council meeting.

The National Weather service is now reporting that the winter weather currently in the Midwest is dropping large amounts of snow and bringing temperatures into the single digits with the wind chill. It's now being predicated that snow fall in the Washington DC area will begin tomorrow around 1:00p.m and could last throughout the night. Snow fall at the rate of one inch an hour could occur for a large portion of this time.

Fairfax County Schools and other local governments have not announced any changes in schedules.

*What is your department doing today?*

## Winter Storm

Wednesday, December 16, 2015, 8:00 a.m. The Town is open the temperature is 10 degrees. All department heads are working. The schools are opening on schedule but cancelling evening activities. Local governments are operating as normal.

The National Weather service is now issuing a winter storm warning with snow expecting to start at 1:00 p.m. and continue through the night into Thursday morning.

Expected accumulation could be as high at 16 inches or as low as 6 inches.

There is a BZA meeting scheduled for 8:00 p.m.

***What actions are you taking currently?***

## Winter Storm

Wednesday- 2:00 p.m. Snow has been falling for a little over an hour and one and a half inches have accumulated on the grass.

Schools are dismissing an hour early.

Police are reporting the snow is beginning to stick on the roadways, several minor accidents being reported.

The weather forecast has remained the same with the snow accumulation expected to be in the high predicted totals.

***What actions are you currently taking?***

## Winter Storm

Wednesday-7:00pm. Over 6 inches of snow has fallen with several inches on the roadways.

All local schools have closed for Thursday.

*Is the town open or closed for Thursday?*

*How is that being communicated to workers and the public?*

*What staffing is currently working?*

*What staffing arrangements are in place for Thursday?*

*Where are you?*

*What decisions do you need to be making over the next 12 hours?*

*How will people eat?*

*How will equipment get fixed?*

*Is storm compensation in place and understood?*