



Town of Vienna

Charles A. Robinson Jr. Town
Hall
127 Center Street South
Vienna VA, 22180

Meeting Agenda Town Council Meeting

Monday, January 6, 2025

7:30 PM

Charles Robinson Jr. Town Hall, 127 Center St.
South

Invocation: Corky Eddins, Assistant Pastor, Christ Church Vienna

Pledge of Allegiance to the Flag of the United States of America

1. Roll Call

2. Acceptance of the Minutes:

- A. [24-4810](#) Acceptance of the Regular Council Meeting Minutes of December 9, 2024 and the Work Session Minutes of December 16, 2024.

Attachments: [Draft Meeting Minutes 09-Dec-2024](#)
[Draft Work Session Minutes 16-Dec-2024](#)

3. Receipt of petitions and communications from the Public that are not on the Agenda. (Limited to 3 minutes per issue and no formal action can be taken this evening)

4. Reports/Presentations

- A. [24-4812](#) Proclamation for Vienna Youth Soccer Day

- A. Report and Inquiries of Council Members
 - B. Report of the Town Manager
 - C. Report of the Mayor
 - D. Proposals for Additional Items to the Agenda
 - E. Closed Session Report
- A. [24-4813](#) Closed Session Report

5. Public Hearings

- A. [24-4805](#) Public Hearing on the Necessity of Public Improvements within the Windover Heights Historic District adjacent to and/or on the property located at 348 Windover Avenue NW.

Attachments: [01 - DPZ Staff Memo 348 Windover Ave NW Public Improvements Jan 6 2025 FINAL](#)
[02 - Application](#)
[03 - Proposed Condition Plan](#)
[04 - Site and Right of Way Photos](#)
[05 - Plat 1986 - 348 Windover Avenue NW](#)
[06 - Memo from WHBR - Dec 3 2024](#)
[07 - Regulatory Requirements for Agenda Item](#)
[08 - Town Code Sec. 18 237. Windover Heights Historic Overlay WH O .](#)
[09- 348 Windover Ave NW Public Improvements TC Staff Presentation Jan 6 2025](#)

6. Regular Business

- A. [24-4804](#) Request to Approve Final Plats for Two Lot Consolidations at 130 Wilmar Place NW - 1) Lots 61 and 62, and 2) Lots 63, 64, 65, and Part of 66, in the RS-10, Residential - Single-Unit, 10,000 sq. ft. Zone.

Attachments: [01 - Staff Report - 130 Wilmar Pl NW Lot Consolidation Jan 6 2025](#)
[02 - Relevant Code Sections](#)
[03 - Applicant Letter to Council 12-11-2024 130 Wilmar Pl NW](#)
[04 - Planning Commission Memo November 13 2024 130 Wilmar Pl NW](#)
[05 - BZA Order and Minutes November 20 2024 130 Wilmar Pl NW](#)
[06 - Application and Authorization - Lots 61 and 62 130 Wilmar Pl NW](#)
[07 - Preliminary Consolidation Plat - Lots 61 and 62 130 Wilmar Pl NW](#)
[08 - Application and Authorization Lot 63-part of 66 130 Wilmar Pl NW](#)
[09 - Preliminary Consolidation Plat Lot 63-part of 66 130 Wilmar Pl NW](#)
[10 - Concept Plan Lots 61 and 62 130 Wilmar Pl NW 130 Wilmar Pl NW](#)
[11 - Preliminary Development Plans Lot 63-part of 66 Preliminary Development Plans](#)
[12 - Existing Conditions Plat - 2012 130 Wilmar Pl NW](#)
[13 - Wilmar Pl NW Record Plat and Deed 1924 130 Wilmar Pl NW](#)
[14 - Surrounding Property Plats 130 Wilmar Pl NW](#)
[15 - Regulatory Requirements for Agenda Item](#)
[16- 130 Wilmar Place Lot Consolidation TC Staff Presentation Jan 6 2025](#)

7. Meeting Adjournment

THE TOWN OF VIENNA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (703) 255-6304, OR 711 VIRGINIA RELAY SERVICE FOR THE HEARING IMPAIRED.