

## Memorandum

To: Board of Architectural Review

From: Sharmaine Abaied, Planner

Meeting Date: August 21, 2025

Re: **Item No. 04 -Docket No. PF-1802825-BAR**  
**167 Glyndon St SE - Texas Donuts**  
**Sign**

**Request approval of a new sign for Texas Donuts, located at 167 Glyndon St SE, Docket No. PF-1802825-BAR, in the AE, Avenue East zoning district, filed by Gary Brent, MG Permits LLC, project contact.**

The applicant is proposing a new 20.15 square foot illuminated channel letter sign. The white acrylic channel letters will read "TEXAS DONUTS" with yellow (PMS 123) vinyl overlay, and red (PMS 4705) vinyl overlay trim. An acrylic donut is proposed to be placed above the channel letters with yellow (PMS 123) vinyl overlay, and red (PMS 4705) vinyl overlay trim. The donut will also have the following colors:

- Green (PMS 346)
- Blue (PMS 2985)
- Pink (PMS 7424)
- Light Pink (PMS 7422)

The sign is proposed to be illuminated at 3000 Kelvins and 150 Lumens and will be mounted to the wall with stainless steel bolts.

Attachments: 01 - Staff Report  
02 - Application and Authorization  
03 - Sign Rendering  
04 - Glyndon Shopping Center - Staff Exhibit  
05 - Relevant Code Sections

***Recommended motion:***

I move to (approve/defer/deny) a new sign for Texas Donuts, located at 167 Glyndon St SE, Docket No. PF-1802825-BAR, in the AE, Avenue East zoning district, filed by Gary

***Applicants must attend the meeting and represent their application.***

***Failure to appear may result in the deferral of the item or amendments to the design.***

***Failure to appear will not relieve any pending violations.***

Brent, MG Permits LLC, project contact. (as submitted / with the following conditions....)

***Process***

Per Town Code Chapter 4, all land areas zoned other than single-family detached residential are architectural control districts. Any lot, parcel or area of land within any area zoned for single-family detached residences, which is used for other than single-family detached residences, or which is the subject of an application for a use permit or building permit involving any such other use, is also designated an architectural control district.

No structure, building, sign or other improvements or other major landscape features surrounding such building, structure, sign or improvement located on any land within any architectural control district shall be erected, reconstructed, altered or restored until the plans for such shall have been approved by the Board of Architectural Review.