

TOWN OF VIENNA**Request For Waiver**

Dept	Date	Dept Head Signature	Proposed Vendor	Amount
DPW	11/17/2020	DocuSigned by: 11/17/20 8:52 AM EST <i>Michael Gallagher</i> 2E2DBF5A7945421...	CURRIE HEATING AND COOLING	\$ 83,295
A Request For Waiver is required by the Town's Procurement Policies and Procedures. Check the box below that best applies.				
Sole Source/Proprietary	<input type="checkbox"/>	Emergency Procurement	<input checked="" type="checkbox"/>	Waive Purchase Procedures
	<input type="checkbox"/>		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

CHECK JUSTIFICATION(S) BELOW THAT APPLY TO THE PROPOSED PURCHASE AND SUPPLY DOCUMENTATION/EXPLANATION AS REQUIRED

1. Commodity/Service is from the original manufacturer or provider. There are no other distributors. (Findings must be documented below or attached)
2. The product is an integral part of existing equipment. Other brands not interchangeable. (State manufacturer and model number of existing equipment below.)
3. Only known product that meets the specialized needs of the department to bring about continuity of results. (Explain in detail below or attached)
4. Staff has had extensive training and/or experience with the product. Purchase of other than proposed product would incur substantial cost in re-training. (Explain in detail below or attached)
5. Purchase of this item/service is of an urgent nature because it is essential to public health & safety. (Describe in detail below)
6. Unable to obtain 3 or more quotes for item/service (Explain in detail below or attached)
7. Competitive negotiation (or quotes) is either not practicable or not fiscally advantageous, as described below.
8. Confirming Purchase Order (Explain reason for expenditure without issuance of PO below)

Explanation:

DPW is requesting to waive competitive procurement for this item due to the time constraints with the Cares Act Funds expiring 12/30/20, however, three quotes were obtained. DPW is requesting to utilize Currie Heating and Cooling to install the GPS units on all HVAC units within all Town Buildings. The GPS (Global Plasma Solutions) air purification system fights pathogens, bacteria, mold, dust and airborne viruses. The GPS technology cleans the air by introducing ions into the space by the airflow through the ventilation system. Due to the Covid 19 Pandemic the GPS air purification system is essential to public health and safety as it will make the air quality in Town Buildings safer.

Currie Heating and Cooling: \$83,295 - total for all buildings although not broken out on the quote

Advanced Building: \$89,239
Kelly HVAC: \$90,989

Funds To Come From Account: 100-103-1031-13150-43308

Council Date: 12/07/2020

Reviewed by: *Gina Gilpin* Date: 11/17/20 | 9:05 AM EST Reviewed by: *Steven D. Briglia* Date: 11/17/20 | 9:51 AM EST
Purchasing Agent Town Attorney

Reviewed and Approved by: *Marion Surfass* Date: 11/17/20 | 6:52 AM PST
Finance Director

Reviewed and Approved by: *Mercy Payton* Date: 11/17/20 | 10:55 AM EST
Town Manager

