

Department of Planning and Zoning
Town of Vienna, Virginia
 127 Center Street South
 Vienna, VA 22180
 Phone: (703) 255-6341
 Email: DPZ@viennava.gov



Project Overview

#2216283

Project Title: Maple. spa

Application Type: Board of Architectural Review: Signs

Workflow: 2. BAR Meeting

Jurisdiction: Town of Vienna

State: VA

County: Fairfax

Project Contacts

Contact Information: Applicant

Yiqin Zhang
 Maple Tree Inc
 523 Maple Ave. 2nd Floor
 Vienna, VA 22180
 [REDACTED]
 [REDACTED]

Contact Information: Owner

Yiqin Zhang
 Maple Tree Inc
 523 Maple Ave. 2nd Floor
 Vienna, VA 22180
 [REDACTED]
 [REDACTED]

Indicate which of the following additional project contacts
 are to be included on project correspondences.: None of
 the Above

Project Address

Project Address: 523 MAPLE AVE W

Parcel (PIN): Address/Parcel

- 523 MAPLE AVE W: 0383 38 B5

Current Zoning: Address/Parcel

- 523 MAPLE AVE W: C-1

Suite:

Town Limits: Address/Parcel

- 523 MAPLE AVE W: IN TOWN OF VIENNA

Project Description

Project Description:

Panel switching name- nothing to existing box is being done or upgraded

Project Information

Business/Development Name: Maple Spa

Total Allowable Building Sign Area: 24

BAR Meeting Date: 07/16/2026

Width of Building Frontage/Leased Area: 17

BAR Agenda Item:

Project File Number: 1234567

Project Information

Total Number of Signs Proposed: 1

Sign Type A (please provide all applicable details below)



Proposed Sign Type: Front Facade

Scope of Work: New

Description of Sign:

Sign Area Height: 17

Changing name panel nothing else

Sign Area Width: 24

Total Sign Face Area: 17

Sign Depth: 24

Window Height:

Window Width:

Total Window Area:

Awning Depth:

Awning Width:

Height from Bottom to Sidewalk:

Total Structure Height:

Illumination Type: None

Lumens:

Kelvins:

Alternative Measurement:

Sign Type B (please provide all applicable details below)



Proposed Sign Type:

Scope of Work:

Description of Sign:

Sign Area Height:

Sign Area Width:

Total Sign Face Area:

Sign Depth:

Window Height:

Window Width:

Total Window Area:

Awning Depth:

Awning Width:

Height from Bottom to Sidewalk:

Total Structure Height:

Illumination Type:

Lumens:

Kelvins:

Alternative Measurement:

Sign Type C (please provide all applicable details below)



Proposed Sign Type:

Scope of Work:

Description of Sign:

Sign Area Height:

Sign Area Width:

Total Sign Face Area:

Sign Depth:

Window Height:

Window Width:

Total Window Area:

Awning Depth:

Awning Width:

Height from Bottom to Sidewalk:

Total Structure Height:

Illumination Type:

Lumens:

Kelvins:

Alternative Measurement:

Sign Type D (please provide all applicable details below)



Proposed Sign Type:

Scope of Work:

Description of Sign:

Sign Area Height:

Sign Area Width:

Total Sign Face Area:

Sign Depth:

Window Height:

Window Width:

Total Window Area:

Awning Depth:

Awning Width:

Height from Bottom to Sidewalk:

Total Structure Height:

Illumination Type:

Kelvins:

Lumens:

Alternative Measurement:



Department of Planning and Zoning

Town of Vienna, Virginia

127 Center Street S

Vienna, Virginia 22180

Phone: 703-255-6341 | Email: DPZ@viennava.gov

Hours: Monday – Friday, 8:00 am - 4:30 pm

APPLICANT AUTHORIZATION FORM

I hereby certify that I am the property owner or I have authority of the property owner to make this application, that the information is complete, and that if a permit or certificate is issued, the construction and/or use will conform to the zoning ordinance and other applicable laws and regulations including private building restrictions, if any, which relate to the property. This form must be submitted prior to issuance of any permit or certificate.

I understand that the permits or certificates obtained pursuant to this permit authorization form will be in my name. I accept full responsibility for the work performed.

Check one box below:



I am the property owner



I am an applicant who has the authority of the property owner (owner will still need to sign)

Description of permits or certificates being applied for:

Zoning permit for interior renovation: equipment replacement, repainting, and partial non-structural wall demolition (approx. half wall)

at the following address: 523 Maple Ave W Vienna 22180

Applicant Name (fill out if owner is not applicant): Xiu Wen Liu

Signature of Applicant: [Signature] Date: 10/9/25

Property Owner's Name: Wei Lin

Signature of Property Owner: [Signature] Date: 10/9/25