



# Town of Vienna

Charles A. Robinson Jr. Town  
Hall  
127 Center Street South  
Vienna VA, 22180

## Meeting Agenda Town Council Meeting

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Monday, July 8, 2024

7:30 PM

Charles Robinson Jr. Town Hall, 127 Center St.  
South

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**Invocation: Reverend Brenda Burns, Vienna Assembly of God**

**Pledge of Allegiance to the Flag of the United States of America**

### 1. Roll Call

### 2. Acceptance of the Minutes:

- A. [24-4546](#) Acceptance of the Regular Council Meeting Minutes of June 3, 2024

Attachments: [Draft Meeting Minutes 6-3-2024](#)

### 3. Receipt of petitions and communications from the Public that are not on the Agenda. (Limited to 3 minutes per issue and no formal action can be taken this evening)

### 4. Reports/Presentations

- A. [24-4289](#) 7:45 p.m. - 8:00 p.m. Proclamation for National Parks & Recreation Month
- B. [24-4508](#) 8:00 p.m. - 8:15 p.m. Presentation from Fire Chief John Morrisson regarding Emergency Vehicle Preemption (EVP) system that has been installed.

- A. Report and Inquiries of Council Members
- B. Report of the Town Manager
- C. Report of the Mayor
- D. Proposals for Additional Items to the Agenda
- E. Closed Session Report

### 5. 8:15 p.m.- 8:30 p.m. Consent Agenda

- A. [24-4449](#) Approve Two Agreements to Execute Culinary Careers Collaborative Workforce Program (MOA & MOU)
- Attachments:** [Attachment 1: Roles and Responsibilities of CCC Partners March 2024](#)  
[Attachment 2: MOA Between All Partners](#)  
[Attachment 3: MOU Between Fairfax City EDA Town of Vienna 06102024](#)  
[Attachment 4: Culinary Careers Collaborative Overview](#)  
[Attachment 5: Vienna Regulatory Requirements Form](#)
- B. [24-4479](#) Approve Town Manager Contract
- Attachments:** [20240528 Contract Addendum and Extension - Mercury Payton 2024-2025](#)  
[Regulatory Requirements for Agenda - Reso WC for Council](#)
- C. [24-4507](#) Approval of the payment to Tyler Technologies for the standard software maintenance agreement (SSMA) for the Vienna Police Department.
- Attachments:** [#1 SSMA](#)  
[#2 waiver - invoice](#)  
[#3 Regulatory Requirements for Agenda Items](#)
- D. [24-4521](#) FY 2025 funding of additional contracts issued by other jurisdictions.
- Attachments:** [1. Table of Content - Additional Ridable FY25 Contracts - July 08, 2024](#)  
[2. Table of ADDITIONAL FY25 TOWN RIDEABLE CONTRACT EXT - July 08, 2024](#)  
[3. Regulatory Requirements for 24-4521 Agenda Items Rev - June 14, 2024](#)
- E. [24-4525](#) Request to Award IFB 24-12 to Sagres Construction Corporation (Primary) and A&M Concrete Corporation (Secondary) for On-Call Roadway Maintenance and request for FY25 spending
- Attachments:** [1. Invitation For Bid - IFB 24-12 - On Call Roadway Maintenance - June 07, 2024](#)  
[2. Bid Tabulation Summary - IFB 24-12 - On Call Roadway Maintenance - June 21, 2024](#)  
[3. Regulatory Requirements for 24-4525 Agenda Items Rev - June 14, 2024](#)
- F. [24-4534](#) Request to adopt 2025 Vienna Town Council meeting schedule for inclusion in the 2025 Town calendar.
- Attachments:** [Proposed 2025 Vienna Council Meeting Calendar](#)  
[Regulatory Requirements for Agenda Items 08-23-22 Calendar Final](#)  
[Vienna Town Meeting Calendar 10 Year History Analysis Plus Proposed 2025updatedJ](#)

- G. [24-4526](#) Request award of IFB 24-28 for Pavement Marking as needed to Resurface Inc. and request FY25 spending

Attachments:

- [1. IFB 24-28 - Pavement Marking - June 06, 2024](#)
- [2. Bid Tabulation IFB 24-28 - Resurface Inc - June 10, 2024](#)
- [3. Regulatory Requirements for 24-4526 Agenda Items Rev - June 14, 2024](#)

- H. [24-4528](#) Request to Award RFP 24-16 for On-Call Environmental Professional Services to WSP USA Environment & Infrastructure, Inc., and Request for FY25 Spending

Attachments:

- [1. RFP 24-16 - Environmental Professional Services - March 26, 2024](#)
- [2. Proposal Tabulation - RFP 24-16 -March 26, 2024](#)
- [3. Notice of Intent to Award - RFP 24-16 -June 18, 2024](#)
- [4. WSP USA Environment & Infrastructure - Proposal - March 26, 2024](#)
- [5. WSP 2024 Rate Schedule Vienna - June 17, 2024](#)
- [6. REGULATORY Requirements for 24-4528 Agenda Items Rev - June 14, 2024](#)

## 6. Regular Business

- A. [24-4529](#) 8:30 p.m. - 8:45 p.m. Approval request to award Construction of Robinson Trust Sidewalk Projects on the south side of Lullaby Lane, SE, from Tapawingo Road to Harmony Drive, SW, on the west side of Harmony Drive, SW, from Lullaby Lane, SE to the end of the street, and on the west side of Johnson Street, SW, from Glen Avenue to the end of the street.

Attachments:

- [1. Location Maps - Johnson St and Lullaby Harmony - July 08, 2024](#)
- [2. A&M Concrete - Cost Estimate - Lullaby Ln & Harmony Dr July 08,2024](#)
- [3. A&M Concrete - Cost Estimate - Johnson St - July 08, 2024](#)
- [4. Regulatory Requirements for 24-4529 Agenda Items Rev - June 14, 2024](#)

- B. [24-4536](#) 8:45 p.m. - 9:00 p.m. Approval request to award Construction of Robinson Trust Sidewalk Projects on the west side of Saint Andrews Drive, NE, from Westbriar Drive to Maple Avenue and on the west side of Saint Bernard Drive, NE, from Westbriar Drive to Maple Avenue.

Attachments:

- [1. Location Maps - Saint Andrew and Saint Bernard - February 26, 2024](#)
- [2. Sagres Construction - Cost Estimate - St. Andrews Dr - July 08, 2024](#)
- [3. Sagres Construction - Cost Estimate - St. Bernard Dr - July 08, 2024](#)
- [4. Regulatory Requirements for 24-4536 Agenda Items Rev - June 14, 2024](#)

- C. [24-4530](#) 9:00 p.m. - 9:15 p.m. Request approval to Award IFB 24-26 to Stonebridge Civil, LLC for \$591,962.50 for construction of Robinson Trust Sidewalk Projects on Courthouse Road, SW, from Maple Avenue to Locust Street, and on Pleasant Street, NW, from Maple Avenue extending 200 feet north.
- Attachments:* [1. Location Maps for IFB 24-26 Courthouse - Pleasant - July 08, 2024](#)  
[2. Invitation For Bid - IFB 24-26 - Sidewalk Improv at Courthouse Rd SW and at Pleas](#)  
[3. Detailed Bid Tabulation](#)  
[4. STONEBRIDGE CIVIL, LLC Bid for IFB 24-26](#)
- D. [24-4531](#) 9:15 p.m. - 9:30 p.m. Request to Approve a Final Plat for Consolidation of Two Lots, 39 and 39A into one at 103 Saint Andrews Dr., NE, in the RS-12.5 Single-Family Detached Residential Zone.
- Attachments:* [01 - 103 Saint Andrews Drive NE - TC Staff Report](#)  
[02 - Application and Authorization](#)  
[03 - Final Consolidation Plat](#)  
[04 - Plan Set Pages](#)  
[05 - Relevant Code Sections](#)  
[06 - Property Deeds](#)  
[07 - Regulatory Requirements for Agenda Item](#)  
[08 - PC Memo to Town Council](#)  
[TC Staff Presentation - 103 Saint Andrews Lot Consolidation](#)
- E. [24-4535](#) 9:30 p.m. - 9:45 p.m. Appropriate Spending for the Town Attorney for FY 2024-25
- Attachments:* [1. 2025 Legal Services Budget](#)  
[2. Regulatory Requirements for Agenda Items- Regular Procurement Legal](#)
- F. [24-4532](#) 9:45 p.m. - 10:00 p.m. Resolution of the Town of Vienna, Virginia Town Council Approving of the Town's Participation and Submission of Participation Form in the Proposed Settlement of Opioid-Related Claims
- Attachments:* [Attorney General Request to Participate](#)  
[County Attorney Request to Participate](#)  
[Action Required Kroger National Opioid Sett'l Notice of 08 12 2024 Deadline](#)  
[Town of Vienna RESOLUTION \(June 2024\) for non-litigating towns - Approval of Sett](#)  
[TOV RESOLUTION \(Feb 2023\) for non-litigating towns - Approval of Settlements wit](#)

## 7. Meeting Adjournment

*THE TOWN OF VIENNA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (703) 255-6304, OR 711 VIRGINIA RELAY SERVICE FOR THE HEARING IMPAIRED.*