



Town of Vienna

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Meeting Minutes Board of Architectural Review

Thursday, September 18, 2025

7:30 PM

Charles Robinson Jr. Town Hall, 127 Center
St. South

Roll Call

The Board of Architectural Review met in a regular session on Thursday, September 18, 2025, at 7:30 p.m. in Town Hall, 127 Center St S, Vienna, VA 22180.

Roll Call: Ms. Couchman, Ms. Shelly, Mr. Penati, Mr. O'Keefe, and Ms. Hanley were present.

Staff present: Planner Sharmaine Abaied, and Board Clerk Yaska Camacho Castillo.

Approval of the Minutes

The July 17, 2025, BAR regular meeting minutes, July 31, 2025, work session minutes, and the August 21, 2025, were accepted into the record.

Regular Business:

[BAR25-632](#)

155 Glyndon St SE - Blooming Nail & Spa - Signs

Request approval of a tenant panel for Blooming Nail & Spa, located at 155 Glyndon St SE, Docket No. PF-1810451-BAR, in the AE, Avenue East zoning district, filed by Long Chen, New Color Sign, project contact.

The applicant requested that her item be moved to the end of the agenda due to a scheduling conflict.

[BAR25-633](#) 264 Cedar Ln SE - ACE - sign

Request approval for a new wall sign for Vienna Ace, located at 264 Cedar Ln SE, Docket No. PF-1808851-BAR, in the GS, Gateway South zoning district, filed by Desi Varsel, Signs Unlimited, Inc., project contact.

Applicant present: Burton Francois

Ms. Abaied provided some background for the item. She explained that they spoke with the sign company, which had been advised to consider alternative design options. Although the company shared its logo catalog, they ultimately chose to proceed with the same design as presented at the previous meeting. It was later discovered that the sign had already been installed without approval from the board or a Fairfax County permit.

Mr. Francois noted that the current presentation is similar to last month's. He explained that Ace reviewed potential changes but ultimately stated they are limited by their brand guidelines, which restrict alterations to the sign's proportions or placement.

Ms. Hanley pointed out that the brand book provided included several options that, in her opinion, could meet the board's goals. She also noted that there didn't appear to be any requirement for the use of white in the branding.

Mr. O'Keefe agreed that the brand guidelines didn't specify the use of white and noted that the board's previous request was modest, suggesting a background color closer to the building's tone rather than pure white. He observed the sign recently and felt the requested changes were reasonable. He then questioned whether the sign had already been made prior to last month's meeting and if the decision to install it was made before or after the board chose to defer the application.

Mr. Francois responded that he wasn't entirely sure, but believed the sign may have been in production, though not completed, at the time of the last meeting. He explained that Ace Hardware's brand colors are red, black, and white, with limited flexibility. He also noted that other signs in the same plaza, including a previous CVS sign and the Red Bird sign, had similar designs with centered logos and large white backgrounds. Based on this, Ace felt comfortable moving forward with their sign design.

Mr. O'Keefe acknowledged the previous discussion and noted that the board had already reviewed these points at length before deferring the application, after which the applicant consulted with their client and returned. While opinions on the board were divided, Mr/O'Keefe admitted he was initially on the fence about approving the sign. He added that, after seeing it in person, it looked better than the rendering, but expressed disappointment that the applicant and business owner proceeded with installation, directly contradicting the board's decision.

Ms. Couchman expressed confusion and disappointment, stating that the brand document included better design options that weren't chosen. She repeated that she felt it was a shame and said she didn't like the installed sign after seeing it in person.

Ms. Shelly shared that, like Mr. O'Keefe, she felt the sign looked better in person than in the original rendering. She stated that she didn't find it aesthetically objectionable enough to justify disapproval.

Ms. Hanley reaffirmed her previous aesthetic objections, agreeing with Ms. Couchman that alternative options in the brand book could have offered better symmetry or blended more appropriately with the building. She stated that she would not vote in favor of the

sign, emphasizing that proceeding with installation after the board's deferral, without approval, undermines the town's regulatory process. She expressed disappointment, describing the applicant's actions as disrespectful and more troubling than the design itself.

Mr. O'Keefe recalled being the last to vote previously and mentioned he was initially undecided but ultimately voted no, hoping for a small adjustment to the background color. He clarified that his disappointment isn't directed personally at the representative, who is just the contractor, but rather at the business owner for not attending the meeting. Acknowledging that the representative is left to take the criticism, he concluded by saying they will not be changing his vote.

Mr. Francois asked, out of curiosity, what Ms. Hanley and Ms. Couchman's preferred sign design option would be, specifically, one that sticks to the brand colors of white, black, and red from the brand guide, since those are the correct colors.

Ms. Couchman preferred the layout option in the middle row, finding it more balanced with the logo centered and "Vienna Hardware" placed at the bottom. She expressed confusion about the background options shown on page 21 of the brand guide, which seemed to suggest using the building itself as a background, though she wondered if she was misunderstanding the graphic. She also noted that cost might be a factor in the background choice.

Mr. O'Keefe noted that using the building as a background would be more expensive and would require the landlord's approval, and the applicant agreed. Mr. O'Keefe emphasized that the brand guidelines do not specify that the sign must have a white background, having reviewed the guidelines closely. In fact, there are several examples showing backgrounds that are not white. Therefore, he viewed the board's request to modify the background color to better harmonize with the building as a minor and reasonable adjustment.

Ms. Hanley suggested a third option, which is to ask the landlord to allow the sign without using a backer board. If that request is denied, then proceeding with the backer board would be acceptable. Mr. Francois explained that landlords often require multiple installation methods, such as direct attachment (like the Vienna sign) or using a raceway/backer board. With the building's wooden slat architecture, installing individual letters directly would be more complicated because it would require carefully planning the penetrations for mounting and routing electrical wiring for each letter, unlike a backer board where wiring is contained inside.

There was a discussion about the design. The board understands why the store chose the name order "Vienna Ace" instead of "Ace Vienna", and it was acknowledged that while the large "A" looks awkward, it's a common practice elsewhere. Their main concern remained the large white background, which they felt could be softened with other options. They complimented the lettering's raised, neat, and attractive design, which didn't come through well in the rendering. Finally, they asked if the backer board could be painted to address the white space without damaging the sign.

Mr. Francois acknowledged that the backer board could technically be painted, but was hesitant to give a strong opinion, noting he is not authorized to make final decisions and didn't want their input to be misinterpreted, as may have happened previously. He then discussed the centered layout option, similar to the CVS sign, which some board members preferred. He pointed out that centering the sign (with "Ace Hardware" aligned centrally) could actually increase the amount of visible white space. Ms. Hanley responded that the

backer board wouldn't need to remain the same size, since the applicant had stated it was a new backer board, and it could therefore be cut down to reduce the excess white space.

Mr. O'Keefe recalled that one option previously discussed was placing the word "Hardware" beneath "Vienna," creating a layout like "Vienna Ace Hardware" to better fill the available space. He acknowledged it wasn't a perfect example but referenced a layout similar to "Smith's Ace Hardware," where "Hardware" is positioned directly under the name. He noted that such a design might have improved the visual balance. However, he concluded by acknowledging that the board had already debated this extensively at the last meeting.

Ms. Couchman shared her recent experience presenting to the Fairfax County Architectural Review Board, where her project was deferred. She initially felt the feedback was unreasonable, but realized the absence of her client may have contributed.

The board suggested bringing the client next time and offered to workshop the project if needed. Drawing a parallel to the current situation, Ms. Couchman emphasized the value of collaboration and suggested that the decision-maker for the sign attend a future meeting or meet on-site. She stressed the importance of maintaining open communication and avoiding a precedent where applicants disregard the board's feedback after a denial.

Mr. Francois expressed his passion for signage and acknowledged the wide range of opinions on the subject. He emphasized that, in his work, he encourages clients to stay true to their brand, especially when it comes to colors. Using Coca-Cola as an example, he explained the importance of consistency, choosing the exact brand color over similar shades. Referring to the Ace sign, he noted that red, black, and white are the primary brand colors, and while there may be exceptions, the majority of examples follow that scheme. In his opinion, the sign looks better on a white background because it provides more contrast. He acknowledged it's just his personal perspective, but wanted to share it, emphasizing his deep commitment to the craft of signage.

Mr. O'Keefe the speaker asked for clarification on the difference between a deferral and a denial. Ms. Abaied explained that a deferral allows the applicant to revise and return with the same application, whereas a denial would require submitting an entirely new application. The board acknowledged this and concluded that, based on what the applicant took from the board's previous suggestions and what they presented this time, they deserve a clear decision.

Mr. O'Keefe made a motion to deny the application for a new wall sign for Vienna Ace located at 264 Cedar Lane SE, Docket No. PF-1808851-BAR, in the GS, Gateway South zoning district, filed by Desi Varsel, Signs Unlimited.

Motion: Mr. O'Keefe

Second: Ms. Couchman

Aye: Mr. O'Keefe, Ms. Couchman, Mr. Penati, and Ms. Hanley

Nay: Ms. Shelly

Motion Carried

[BAR25-634](#) 136 Maple Ave W - Pump24 Vienna - Sign

Request approval for a new wall sign for Pump 24, located at 136 Maple Ave W, Docket No. PF-1844106-BAR, in the AC, Avenue Center zoning district, filed by Meghan Cole, Pump 24, project contact.

Applicants present: Nash Cook & Anthony Bianucci

Mr. Cook, identifying as one of the business owners, clarified that the sign has not yet been installed, and they are committed to following the town's brand and signage standards. They provided a high-level overview of their sign proposal: it will be 24 inches tall, 115 inches wide, and ½ inch deep, staying within the 20 square foot limit. The materials include routed white PVC with blind studs for a flush mount, no lighting, and an overall design that aligns with town guidelines. They emphasized that nothing has been built yet; they are awaiting the permit process and are seeking the Board of Architectural Review's input before proceeding. They also expressed enthusiasm about opening in the town.

Mr. Cook was asked to clarify the location of 136 Maple Ave. He explained that it's the former Tuesday Morning space, located next to Panera, in the back of a shopping center. When asked about signage, he confirmed that the proposed sign is on the side facing the parking lot, which is considered the front of the store for their purposes. There are no plans to place a sign on Maple Avenue due to tree coverage and a utility box obstructing visibility. He emphasized that the sign is intended for way finding within the shopping center, will not be illuminated, and won't create any visual obstruction.

Mr. O'Keefe asked if the business would operate 24/7, and the applicant confirmed it would. Mr. O'Keefe was surprised that a 24-hour facility wouldn't have an illuminated sign. However, it was then clarified that the shopping center likely prohibits illuminated signage on that side of the building because it faces a residential area.

Ms. Hanley suggested that the applicant consider adding window decals on the Route 123 side of the building. They advised checking with Ms. Abaied, as the applicant could potentially modify their current application to include the decals without having to pay an additional application fee.

Mr. O'Keefe then asked for clarification on the design, specifically whether the white letters had any black outline. The applicant explained that the letters would be plain white, routed into PVC to add texture, with no lighting. The letters were ordered through Brand Vision, who would also handle installation. When asked if they brought a sample, the applicant confirmed they did not but reiterated that it would be standard white PVC.

Ms. Couchman made a motion to approve the request for a new wall sign for Pump 24, located at 136 Maple Ave W, Docket No. PF-1844106-BAR, in the AC, Avenue Center zoning district, filed by Meghan Cole, Pump 24, project contact.

Motion: Ms. Couchman

Second: O'Keefe

Motion Carried

[BAR25-635](#) 332 Maple Ave E - Burke & Herbert Bank - Signs

Request approval for a refurbished pylon sign, new directional signs, building-mounted sign, vinyl signs, ATM signs, ATM's and new canopy color for Burke & Herbert Bank, located at 332 Maple Ave E, Docket No. PF-1847248-BAR, in the AE, Avenue East zoning district, filed by Gary Brent, MG Permits LLC., project contact.

Applicant present: Gary Brent

The applicant provided a detailed presentation stating that the application is for a rebranded bank, formerly an entity operating under a different name, now under new ownership from West Virginia. Mr. Brent highlighted that the changes are primarily cosmetic, involving updates to the logo and font, with no major structural modifications.

Key Points:

- Pylon Sign:
 - Reface only; no structural changes.
 - Uses the existing metal backer (opaque) with routed-out letters that are internally illuminated.
 - Letter colors: blue and gold vinyl on acrylic.
 - Lighting: 3000K LED at 150 lumens, compliant with town requirements.
- Building Sign (Channel Letters):
 - Replacing existing letters with a new design.
 - Mounted on a white backer to reduce wall penetrations and conceal repair work on the brick.
 - Illuminated with the same 3000K LED/150 lumens spec.
 - Total area: 35.55 square feet.
- Directional Signs:
 - Replacement of existing signs, same size and location.
 - Fabricated aluminum with vinyl lettering, non-illuminated.
- Vinyl Signage & Store Hours:
 - Replacement of vinyl for business hours and ATM signage.
 - White first-surface vinyl; prior blue backers are being removed.
 - Includes side entrance and drive-through teller windows.
- ATM Surround Redesign:
 - Includes illuminated header for the new logo (3000K LED, 150 lumens).
 - An additional oval logo on the ATM is not illuminated—just gold vinyl.

Ms. Hanley asked if they're changing the color blue on the pylon sign. The applicant responded that the pylon sign will remain the same Berk and Herbert blue (Pantone 534C). However, the pole, which is currently gray, will be painted the same blue to match the rest of the branding.

There's concern that in the rendering, the sign looks slightly misaligned or "cock-eyed," but this is attributed to a bad photo taken at an angle. The actual plan is to center the sign left to right on the brick and align it properly top to bottom, possibly top-justified as the existing sign appears to be.

The reasoning behind adding a backer panel is due to visible damage to the brick from the existing sign's mounting and electrical holes, which cannot be fully repaired without rebuilding the wall. The backer panel will cover this damage for a cleaner appearance. There's also a discussion about ensuring no conflict with the nearby canopy, but the current plan should work.

Mr. O'Keefe commented on how he likes the design and logos, but strongly objects to the

white backing used on both the pole sign and the building sign. He notes an inconsistency in the renderings; some signs have white on blue, while others are blue on white, and they prefer the former. His main concern with large white areas is that they can be too reflective in daylight, especially on street-facing signs, making them distracting and possibly less effective.

There was a discussion about having the blue background with white lettering. The group agrees that this option is the preferred design, especially for the street-facing pole sign, due to its better contrast, visual consistency, and stronger branding, particularly since the building already features blue. There's a shared concern about inconsistency across signs, with a preference for uniformity rather than mixing blue-on-white and white-on-blue designs.

Originally, three color options were considered: white backing, blue backing, and a tan option matching the brick. The blue background is seen as enhancing the ampersand, a signature branding element, which can get lost against white. There's even a suggestion to change the ampersand to a marigold color for better visibility.

Fortunately, the applicant provided optional illustrations in advance, allowing the group to potentially approve the blue background option now, avoiding another meeting. The applicant's rep confirmed that if the board indicates the blue background is acceptable, they can move forward without delay.

The board suggests reversing the color scheme on those signs: making the background blue and the lettering white, arguing that this might improve readability and visual appeal at a large scale.

Mr. O'Keefe made a motion to approve the refurbished pylon sign, new directional signs, building-mounted sign, vinyl signs, ATM signs, ATM's and new canopy color for Burke & Herbert Bank, located at 332 Maple Ave E, Docket No. PF-1847248-BAR, in the AE, Avenue East zoning district, filed by Gary Brent, MG Permits LLC., with the condition that the pylon sign and building-mounted sign be alternated so the backing color be blue and the letters white as presented in option 2.

Motion: Mr. O'Keefe

Second: Mr. Penati

Motion Carried

[BAR25-636](#) 352 Maple Ave E - Wiygul Automotive Clinic - Signs & Exterior Modification

Request approval for: removal of the existing canopy, installation of a new canopy, new paint colors, lighting, and signs for Wiygul Automotive Clinic located at 352 Maple Ave E, Docket No. PF-1848568-BAR, in the AE, Avenue East zoning district, filed by Mazin Abdelgader, Conceptual Minds, Inc., project contact.

Applicants present: Jonathan Hillman & Terryn Sody

Mr. Hillman outlined the following proposed exterior signage updates:

- **Main Sign:** One large illuminated acrylic sign across the front of the building, mounted to a raceway.
- **Secondary Sign:** A smaller, non-illuminated or illuminated sign on the right side of the building, flush-mounted.
- **Service Bay Accents:** Decorative circular elements above the service bays, made of ACM (Aluminum Composite Material), flush-mounted.
- **Pylon Sign:** The existing pylon sign will remain in place but will receive a new acrylic face for a refreshed look.
- **Lighting** will utilize 3000K LED at 150 lumens.
- All materials and mounting styles are selected for durability and clean aesthetics.
- The building is being repainted, with the color Matthews MP14019 Tres Blue and the lower third in pure white.
- The canopy and lighting under the canopy, including dimmer switches, are also part of the application.

Ms. Hanley asked for clarification on the lighting. The applicant stated that the lighting will use 3000K LEDs with 150 lumens per module, totaling 4250 lumens. All illuminated elements will include full LEDs, dimmers, and amplifiers. The dimmers are documented in the application. Hard copies of all items on the checklist are available, if needed.

Ms. Hanley needed a few more clarifications on the application when it came to the metal materials. The applicant stated that the application includes metal materials for the raceway and channel letters, plus translucent vinyls matching specific color codes. The pylon sign is part of the application and will reuse the existing pole with the same size and material. The sign will have 6mm acrylic with translucent vinyl and dimmers. The surrounding metal trim, currently silver, will stay, but the color will change from green to blue. Ms. Hanley commented that the paint color and type need to be submitted to staff for approval and inclusion in the application.

The discussion continued, and WD Wiygul jumped into the conversation and stated that the building has a blue hue, and the silver metal around the sign complements the overall look, especially when viewed from across the street. He prefers to keep the metal trim around the sign as is, feeling it adds a nice visual “pop” and matches other trim elements.

There was some confusion about which metal piece would be painted; it was clarified that only the vertical pole is being painted, not the metal trim around the sign. The pole painting is included in the application, along with paint details.

Ms. Hanley commented that adding some landscaping around the pole would enhance the appearance. The following was stated:

- It was noted that during a work session, there was a discussion about removing certain shrubs, specifically the green ones at the back of the property, which may be removed without issue. The applicant wanted to ensure that removing these shrubs complies with

zoning rules before proceeding.

- It was clarified that the green shrubbery near the property (not the red ones along the right) is the focus.
- The applicant is comfortable with removing the green shrubs and adding low-maintenance plants or grasses around the pole for easier upkeep.
- The shrubs attract wasps and are difficult to mow around, so removal and replacement with easier landscaping would be beneficial.
- Rain usually waters the area, so low-maintenance grasses would suffice without much extra care.

Mr. Penati inquired about the signage. During the discussion, it was suggested that adding orange trim around the signage could help create better visual balance, especially since the signs currently appear misaligned, with one higher than the other. The design intent was originally to emphasize the larger front sign without drawing too much attention to the side sign, which is meant more for pedestrian visibility. Ms. Hanley asked whether lowering the side sign to align with the front one would help, and it was noted that the rendering may not accurately reflect the final placement. The applicant stated that the side sign is intended primarily for Starbucks drive-thru traffic, and questions were raised about the canopy depth, which is approximately 3 feet. Clarification was given that the channel letters will be mounted to a raceway above the canopy, not directly on the building facade, and the design includes a gutter system for water drainage. This mounting method helps differentiate the signs and avoid a "same-same" look, improving the overall visual hierarchy.

Ms. Hanley inquired about lighting. The applicant confirmed that lighting details for the signage are included, at least in the hard copy materials. While there was some uncertainty about whether those details were part of the application submittal, it was clarified that specifications for the channel letters are provided. Since the letters are white, attention was given to the color temperature, which will be around 3000 Kelvin, with 150 lumens per module, aligning with code requirements and established guidelines. These standards were followed throughout the work session. Additional documentation is also available regarding remote controls for dimmers, ensuring a high level of control over the light output.

Ms. Couchman asked for clarification on the canopy measurements. The discussion clarified that the canopy detail currently submitted is incorrect, and the dimensions provided were likely just an example, as the final version is still under engineering review. It was noted that the submitted 60-inch measurement differs significantly from what was previously installed, but this is now under the jurisdiction of Fairfax County for approval.

Ms. Couchman voiced her concerns with using white paint, particularly regarding how it might show dirt or grime along the bottom of the building. The applicant acknowledged this and emphasized that all of their buildings are white and are maintained meticulously, with regular cleaning to prevent issues like dirty or greasy fingerprints.

Regarding the paint type, the specified color is Sherwin-Williams Pure White, though the application did not indicate whether it includes special coatings like anti-graffiti or low-maintenance finishes. The team clarified that they typically use a latex-based exterior paint on brick or concrete block buildings, which allows for easy cleaning. It was assumed they're likely using Sherwin-Williams Duration or a similar latex product, which offers good durability without going for the lowest-cost option. The conversation concluded positively, confirming the team is using an appropriate and maintainable paint type.

Ms. Hanley asked staff why the signage and the exterior modifications are combined when typically they are kept separate. Ms. Abaied responded that she combined them because

she had two applicants who were requesting both signs and minimal exterior modifications. She felt it made sense to group them in those cases.

Ms. Hanley requested that, going forward, it would be better to separate signage from exterior modifications in the motions and on the agenda. The reason given is to make it simpler in the future for a new tenant, as they would only have to update the sign portion rather than the entire exterior modification approval.

Ms. Couchman made a motion to approve the removal of the existing canopy, installation of a new canopy, new paint colors, and lighting for Wiygul Automotive Clinic located at 352 Maple Ave E, Docket No. PF-1848568-BAR, in the AE, Avenue East zoning district, filed by Mazin Abdelgader, Conceptual Minds, Inc., project contact, as submitted.

Motion: Ms. Couchman

Second: Mr. Penati

Motion Carried

[BAR25-637](#) 502 Maple Ave W - Yousefi Building - Exterior Modifications

Request approval of a new exterior paint color for the Yousefi Building, located at 502 Maple Ave W, Docket No. PF-1855638-BAR, in the AW, Avenue West zoning district, filed by Sam Yousefi, Yousefi Vienna Building, project contact.

Applicant present: Sam Yousefi

The applicant admitted that he made a mistake by painting the building without knowing that a permit was required, and he apologized for the oversight. The discussion focused on the recent painting and modification of a building, specifically addressing the new color and remaining work. The board complimented the new paint, noting it was a "nice subtle change" compared to the old reflective color. A question was raised about a discrepancy in the roof color over the Freedom Bank side entrance/ATM, which was still a copper color, unlike the rest of the dark accents. The applicant confirmed this section's roof is part of the remaining work and will be painted black to match the new dark building palette, along with the planned resurfacing of the parking lot.

Ms. Hanley raised a question about the red-painted wooden timbers located at the basement entrance on the side of the bank building, noting that they looked very aged. She wondered if the red color was meant to remain, especially since the rest of the building looked "refreshed." The applicant confirmed that those timbers were part of the ongoing work and would be addressed as part of the overall refresh of the entire building.

Mr. O'Keefe pointed out a potential issue: the Freedom Bank sign appears "lost" and is difficult to see against the dark background. He asked if the bank was planning on updating its signage to address this. The property representative confirmed that the bank is in the process of renewing its contract, and while they can ask the bank to look into updating the sign, they have no direct control over the bank's signage decisions, which would require a separate application. The representative agreed that the sign has become somewhat lost against the new color.

The board and the applicant discussed several final details of the building's exterior updates. Ms. Hanley questioned the white trim on the glass vestibule of a side entrance and asked if it could be painted a dark color to match the refresh. The applicant agreed, stating it would look better, but noted they needed to check with the bank first due to a contract limiting the landlord's control over certain modifications.

To avoid forcing the applicant to return for another meeting, the board proposed an efficient solution: they would approve the painting of the trim and the black roof on the side (if the bank allows it) as a revision to the current application, allowing for a staff approval later, meaning the applicant has permission to proceed if the bank consents, but is not required to do the work if the bank refuses. The discussion also briefly touched upon the red wooden timbers, with the applicant confirming they are planning to renovate that unit and railing once the current tenant leaves, and clarifying a previous approval for a bright blue canopy that is now considered null because the specific tenant who requested it is no longer there, ensuring it won't clash with the new dark color scheme.

Mr. O'Keefe made a motion to approve the new exterior paint color for the Yousefi Building, located at 502 Maple Ave W, Docket No. PF-1855638-BAR, in the AW, Avenue West zoning district, filed by Sam Yousefi, Yousefi Vienna Building, project contact, with the following condition:

- The colors be applied to the entirety of the building.

Motion: Mr. O’Keefe
Second: Ms. Couchman
Motion Carried

Recall Item #1: Request approval of a tenant panel for Blooming Nail & Spa, located at 155 Glyndon St SE, Docket No. PF-1810451-BAR, in the AE, Avenue East zoning district, filed by Long Chen, New Color Sign, project contact.

Applicant Present: Long Chen

The board reviewed the application and confirmed that the main issues from last time, the font style and changing the text layout from two lines to one, were addressed. They noted that the applicant followed their suggestion by using a smaller font size for secondary words like "Blooming" and "Nail and Spa," achieving consistency with the font used on other tenant panels of the same size. The board members confirmed their satisfaction with the changes and the overall consistency, acknowledging the slight differences in the color rendering between the computer images and the actual material.

Ms. Shelly made a motion to approve a tenant panel for Blooming Nail & Spa, located at 155 Glyndon St SE, Docket No. PF-1810451-BAR, in the AE, Avenue East zoning district, filed by Long Chen, New Color Sign, as submitted.

Motion: Ms. Shelly
Second: Mr. O’Keefe
Motion Carried

Other Business:

BAR Annual Report

The board reviewed the Board of Architectural Review Annual Report. There were no changes needed. The board unanimously approved it with a verbal "aye" vote.

Discussion on BAR representative to WHBR

Ms. Shelly was recommended as the Board of Architectural Review's (BAR) representative to the Windover Heights Board.

Mr. O'Keefe made a motion to recommend that Ms. Ellen Shelly be approved by the Town Council as the Board of Architectural Review's representative to the Windover Heights Board. The board unanimously approved it with a verbal "aye" vote.

Meeting Adjournment

The meeting adjourned at 9:09 pm.

Yaska Camacho Castillo
Board Clerk

THE TOWN OF VIENNA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (703) 255-6304, OR 711 VIRGINIA RELAY SERVICE FOR THE HEARING IMPAIRED.