



Relevant Code Sections

Section 18-543 Certificate of Approval Required

1. All permanent sign types are required to be reviewed by the Board of Architectural Review and shall not be permitted or constructed until the Board of Architectural Review issues a Certificate of Approval. See §18-821 for review procedure.

Section 18-546 Sign Standards - Permanent Signs

1. Permanent signage is permitted for commercial, industrial, and mixed uses in all zoning districts.
2. Ground mounted signs
 - A. Total maximum aggregate sign area permitted for ground mounted signs for all commercial, industrial, and mixed uses in all zones and districts are as follows:

	RS-10, RS-12.5, RS-16	RMU, T, CS-O	AC,AC-O, CS, M, NM	AE, AW, GS	CP
All Sites & Structures	36 sq. ft.	24 sq. ft.	-	-	150 sq. ft.
Sites with Primary Site Frontage of:					
124 linear ft. or less			24 sq. ft.	36 sq. ft.	
125 to 249 linear ft.			36 sq. ft.	48 sq. ft.	
250 linear ft. or more			48 sq. ft.	60 sq. ft.	

- B. Maximum height of ground mounted signs for all public, institutional, and community uses in all zone or districts are as follows:

	RS-10, RS-12.5, RS-16	RMU, T, NM, CS-O	AC,AC-O, CS, M	AE, AW, GS	CP
All Sites & Structures	4 ft.	4 ft.	10 ft.	10 ft.	10 ft.

- C. *Number of Ground Mounted Signs Permitted by Type in all zones and districts:*
i. *Properties located in AC, AC-O, AE, AW, CS, GS, NM:*

Primary Frontage of Site	Monument	Secondary	Freestanding Hanging
124 linear ft. or less	1 per site	* No count limit	2 per site
125 linear ft. or more	2 per site	* No count limit	3 per site

3. *Building mounted signs*

- A. *Total maximum aggregate sign area permitted for building mounted signs for all public, institutional, and community uses in all zones and districts are as follows:*

Zone or District	Total Sign Area Permitted
AC, AC-O, AE, AW, CS, CS-O, GS, M, NM	2 sq. ft. per linear foot of building frontage at ground level
T	5 sq. ft. per tenant max
RS-10, RS-12.5, RS-16, RMU	24 sq. ft. max.
CP	500 sq. ft. max.

- B. *Number of Building Mounted Signs Permitted by Type in all zones and districts:*
i. *Properties located in AC, AC-O, AE, AW, CS, GS:*

Primary Frontage of Site	Wall; Wall, Minor; Awning	Projecting	Projecting, Minor	Window	Canopy
124 linear ft. or less	* No count limit	1 per structure	1 per building frontage max.	1 per window frame max. at ground level	2 per canopy max.
125 linear ft. or more	* No count limit	1 per building frontage max.	1 per building tenant max., located on ground level only	1 per window frame max. at ground level	2 per canopy max.



Relevant Code Sections

Section 18-553 Architectural Review

- 1. Any material change in the appearance of a building, structure, or site visible from public places (rights-of-way, plazas, squares, parks, government sites, and similar) and located in the Architectural Control Overlay District require review and approval by the Board of Architectural Review. See §18-821 for Certificate of Approval process.*
- 2. Material change in appearance shall include construction; reconstruction; exterior alteration, including changing the color of a structure or substantial portion thereof; demolition or relocation that affects the appearance of a building, structure or site. It shall also include any alterations of a building using lights that are placed in a configuration to outline the architectural features of the building, including, but not limited to, windows, doors, parapets and fascia and should be submitted as an exterior modification.*

Section 18-821 Board of Architectural Review Certificate of Approval

- 1. Certificate of Approval Required. Per Chapter 4, Section 4-8 of the Town Code, no structure, building, sign or other improvements or other major landscape features surrounding such building, structure, sign or improvement located on any land within any architectural control district shall be erected, reconstructed, altered or restored until the plans for such shall have been approved by the Board of Architectural Review; provided that the provisions of this chapter shall not apply to the regular maintenance of the same as opposed to the reconstruction, alteration or restoration. For the purposes of this section, the repainting of a structure, building or sign that results in the complete change of color of the said structure, building or sign or a substantial portion thereof shall be deemed an alteration and not regular maintenance.*
- 2. Criteria for Review. The criterion for the Board of Architectural Review decision is found within §4-15. - Design criteria and §8-B.3 Same – Purposes.*