
BOARDS AND COMMISSIONS
11130

PURPOSE

The Boards and Commissions are filled by citizens appointed by the Town Council and serve the Town Council in an advisory, oversight, review, or judicial capacity. The only exception is the Board of Zoning Appeals, which is a statutory body.

**STRATEGIC PLAN**

Citizens serve on the Town's Boards and Commissions and play a critical role in assessing and advocating needs and delivering resolutions. Effective engagement exemplifies the Town's Strategic Plan, "*Vienna as an engaged community.*"

ACTIVITIES / PRODUCTS / SERVICES

- **The Conservation and Sustainability Commission (CSC)** continues implementation of energy, environmental, and natural resource initiatives to work towards the Town's sustainability goals.
- **The Town/Business Liaison Committee (TBLC)** representatives assist in resolving matters of mutual interest between the Town government and the local business community.
- **The Planning Commission** reviews and recommends changes to the Town's Comprehensive Plan; evaluates changes to the Town's zoning ordinance and map; and reviews and makes recommendations on proposed subdivision plats, lot line adjustments, site plan modifications, and conditional use permits.
- **The Board of Zoning Appeals** members review determinations made by the Town's Zoning Administrator, approve/deny conditional use permits, grant variances upon determination of a verifiable hardship, and make determinations as to the location of zoning map boundaries in the case of uncertainty.
- **The Board of Architectural Review** members review all exterior building changes and landscape plans for those lands within an architectural control district (everything that is not a single-family residence within a single-family detached residential zone).
- **The Windover Heights Board of Review** members determine the appropriateness of any exterior changes or new construction activities within the 28-acre Windover Heights Historic District in Northwest Vienna.
- **The Transportation Safety Commission** studies intersections, traffic signs, speed limits, and other matters relating to street safety before making recommendations to Council.

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PERSONNEL

Authorized Appointed Positions	Adopted FY 22-23	Adopted FY 23-24	Proposed FY 24-25
Administrative Retirement Committee (no compensation received)	6	6	6
Board of Architectural Review (Members: \$91.00/Chair: \$120.00 per month)	5	5	5
Board of Zoning Appeals (Members: \$91.00/Chair: \$125.00 per month)	7	7	7
Conservation and Sustainability Commission (Members: \$50.00/Chair: \$80.00 per month)	10	10	10
Transportation Safety Commission (Members: \$91.00/Chair: \$120.00 per month)	9	9	9
Planning Commission (Members: \$182.00/Chair: \$215.00 per month)	7	7	7
Town/Business Liaison Committee (Members: \$50.00/Chair: \$80.00 per month)	7	7	7
Windover Heights Board of Review (no compensation received)	5	5	5
Total	58	58	58