



**Department of Planning and Zoning**  
**Town of Vienna, Virginia**  
 127 Center Street South  
 Vienna, VA 22180  
 Phone: (703) 255-6341  
 Email: DPZ@viennava.gov

## Project Overview

#1670063

**Project Title:** 390B Maple Ave E - Clay & Kiln Club - BAR Sign

**Jurisdiction:** Town of Vienna

**Application Type:** Board of Architectural Review: Signs

**State:** VA

**Workflow:** 1. Initial Review

**County:** Fairfax

## Project Contacts

### Contact Information: Applicant

Pinar Turhan  
 Clay & Kiln Studio LLC  
 390 B Maple Avenue E  
 Vienna, VA 22180  
 P:5712326634  
[info@clayandkilnclub.com](mailto:info@clayandkilnclub.com)

### Contact Information: Owner

Pinar Turhan  
 Clay & Kiln Studio LLC  
 390 B Maple Avenue E  
 Vienna, VA 22180  
 P:5712326634  
[info@clayandkilnclub.com](mailto:info@clayandkilnclub.com)

**Indicate which of the following additional project contacts are to be included on project correspondences.:** None of the Above

## Project Address

**Project Address:** 390B MAPLE AVE E

**Suite:**

**Parcel (PIN): Address/Parcel**

- 390B MAPLE AVE E: 0382 02 0028

**Town Limits: Address/Parcel**

- 390B MAPLE AVE E: IN TOWN OF VIENNA

**Current Zoning: Address/Parcel**

- 390B MAPLE AVE E: C-1A

## Project Description

### Project Description:

Clay & Kiln Club is a local community ceramics studio offering pottery classes, workshops, and open studio hours for all skill levels. Our mission is to foster creativity, mindfulness, and connection through the art of ceramics. The proposed signage will help residents and visitors easily locate our studio and become aware of the opportunities we offer for artistic expression and community engagement in Vienna.

**Fairfax County Building Permit Number(s):** ELEC-2025-00897

## Project Information

**Business/Development Name:** Clay & Kiln Club

**Width of Building Frontage/Leased Area:** 1.6

Total Allowable Building Sign Area: 52

Are any Fairfax County Building Permit application numbers associated with this application?: Yes

Fairfax County Building Permit Number(s): ELEC-2025-00897

BAR Agenda Item:

BAR Meeting Date: 05/15/2025

Project File Number:

### Project Information

Total Number of Signs Proposed: 1

#### Sign Type A (please provide all applicable details below)

Proposed Sign Type: Front Facade

Scope of Work: New

##### Description of Sign:

Sign Area Height: 2.16

Since my ceramic studio is located approximately 80 feet from Maple Avenue, I chose a simple font to ensure that the sign is easily readable by people passing by. The buildings facade is white, so I selected a white background for the sign to maintain a clean and minimalist design. To make the sign stand out, I added a black border around it. I also included my business logo on the sign.

Sign Area Width: 8

Total Sign Face Area: 17.3

Sign Depth: 1

Window Height:

Window Width:

Total Window Area:

Awning Depth:

Awning Width:

Height from Bottom to Sidewalk:

Total Structure Height:

Illumination Type: None

Lumens:

Kelvins:

Alternative Measurement:

#### Sign Type B (please provide all applicable details below)

Proposed Sign Type:

Scope of Work:

Description of Sign:

Sign Area Height:

Sign Area Width:

Total Sign Face Area:

Sign Depth:

Window Height:

Window Width:

Total Window Area:

Awning Depth:

Awning Width:

Height from Bottom to Sidewalk:

Total Structure Height:

Illumination Type:

Lumens:

Kelvins:

Alternative Measurement:

#### Sign Type C (please provide all applicable details below)

Proposed Sign Type:

Scope of Work:

Description of Sign:

Sign Area Height:

Sign Area Width:

Total Sign Face Area:

Sign Depth:

Window Height:

Window Width:

Total Window Area:

Awning Depth:

Awning Width:

Height from Bottom to Sidewalk:  
Illumination Type:  
Kelvins:

Total Structure Height:  
Lumens:  
Alternative Measurement:

Sign Type D (please provide all applicable details below) ✕

Proposed Sign Type:  
Description of Sign:  
Sign Area Width:  
Sign Depth:  
Window Width:  
Awning Depth:  
Height from Bottom to Sidewalk:  
Illumination Type:  
Kelvins:

Scope of Work:  
Sign Area Height:  
Total Sign Face Area:  
Window Height:  
Total Window Area:  
Awning Width:  
Total Structure Height:  
Lumens:  
Alternative Measurement:





## Department of Planning and Zoning

Town of Vienna, Virginia

127 Center Street S

Vienna, Virginia 22180

Phone: 703-255-6341 | Email: DPZ@viennava.gov

Hours: Monday – Friday, 8:00 am - 4:30 pm

### APPLICANT AUTHORIZATION FORM

I hereby certify that I am the property owner or I have authority of the property owner to make this application, that the information is complete, and that if a permit or certificate is issued, the construction and/or use will conform to the zoning ordinance and other applicable laws and regulations including private building restrictions, if any, which relate to the property. This form must be submitted prior to issuance of any permit or certificate.

I understand that the permits or certificates obtained pursuant to this permit authorization form will be in my name. I accept full responsibility for the work performed.

Check one box below:

☐ I am the property owner

☒ I am an applicant who has the authority of the property owner (owner will still need to sign)

Description of permits or certificates being applied for:

*Commercial Certificate of Occupancy*

at the following address: 390 B Maple Ave East, Vienna, VA, 22180

Applicant Name (fill out if owner is not applicant): Pinar Turchan

Signature of Applicant: Pinar Turchan Date: 2/25/25

Property Owner's Name: MCB IARMIS ASSOCIATES, LLC

Signature of Property Owner: Mary McDiarmid Date: 2/26/25