

**REQUEST FOR PROPOSAL SUMMARY REPORT
AND AWARD RECOMMENDATION**

Date: March 26, 2015

Bid Number and Title: RFP 15-04 Auditing Services

Proposals Due: February 20, 2015, 11:00 AM

Opened by: Gina Gilpin, Purchasing Agent

Witnessed by: Karen Spence, Finance Director

Total Responses Received: Four (4)

An Optional Pre-Proposal Meeting was held on February 12, 2015, and six (6) firms attended. Proposals were received from four (4) of those six (6) firms for the subject RFP.

As a result of the initial evaluation from the three (3) Evaluation Committee members, the top three (3) firms were interviewed; PBMares; Brown Edwards; and Robinson, Farmer, Cox.

After the interviews, references were called for Brown Edwards and Robinson, Farmer, Cox. Negotiations were then entered into with Robinson, Farmer, Cox and an agreement was reached for services as specified in the RFP.

Award is recommended to be made to:

Robinson, Farmer, Cox Associates
10709 Spotsylvania Avenue, Suite 101-A
Fredericksburg, VA 22408