



Town of Vienna

Charles A. Robinson Jr.
Town Hall
127 Center Street South
Vienna VA, 22180

Meeting Minutes Town Council Work Session

Monday, June 9, 2025

6:00 PM

Vienna Police Department Community Room,
215 Center St. South

1. Regular Business

Roll Call

Council Present: Council Member Chuck Anderson; Council Member Roy Baldwin; Council Member Ray Brill; Council Member Jessica Ramakis; Council Member Howard Springsteen and Mayor Linda Colbert.

Staff Present: Mercury Payton, Town Manager; Steven Barlow, Deputy Director of Finance; Leslie Herman, Director, Parks and Recreation; Brad Baer, Director, Public Works

Difficult to understand comments throughout

A. [25-5107](#)

6:00 p.m. - 7:00 p.m. Parks & Recreation Master Plan - Our Plan to Play

Mayor Colbert opened the Work Session at 6:00 PM by calling on Leslie Herman, Director, Parks and Recreation, to present the Item for Council consideration. Also present were David Samba, Kimley-Horn and Corey Dockman, Kimmel Bogrette.

Comments from Council included the following:

- *Assure that plan is fluid and adaptable to changing environment; Draft includes goals that are scalable and able to be analyzed on an annual basis; Assure that Town is always addressing the greatest need; Goal to focus on quadrant of Town with the greatest need, given the limited resources available;*
- *Goals are driven by both community input and data;*
- *Project has generated a significant amount of public feedback;*
- *Both Nottoway Park and the W&OD Trail were included in assessment;*
- *Draft report falls short of providing financial considerations; Council needs hard numbers on what is needed to bring existing facilities up to standard;*
- *Current document is not intended as a financial assessment; Financials fall under the CIP and the Operations budget;*
- *Current document will help Parks and Recreation to prioritize those items to be brought forth to Council; It will help to assure that core needs of residents are met;*
- *Many of identified strategies are ongoing;*
- *Request addition of statement that clarifies the document purpose as an aid to decision making but excludes commitment to action.*

Staff will forward a revised draft including suggested changes. Should Council vote to approve the document, it will be available to use as an aid in the upcoming CIP discussion.

Mayor Colbert called for a break at 7:25 PM. Work Session reconvened at 7:35 PM.

B. [25-5108](#)

7:00 p.m. - 8:00 p.m. Capital Campaign Framework: Fundraising for an Aquatic &

Fitness Center

Mayor Colbert called on Staff to present the Item to Council.

Comments and discussion items included the following:

- *Government grants would be identified in early stages of endeavor; Once Foundation established then greater opportunities present themselves;*
- *Critical to determine how much money is acceptable to spend on this project;*
- *Support refinement of approach and directing Staff to finalize policies to fundraising in general;*
- *Good to have policies in place for acceptance of donations;*
- *Consider hiring a fundraiser; Funding available to do so;*
- *Capital Campaign funds would allow for reduction of duration of meals tax increase for Aquatics Center Project.*

C. [25-5115](#)

8:00 p.m. - 9:00 p.m. Budget Process for 2026-2027 Calendar

Mayor Colbert called on Steven Barlow, Director, Finance to present the Item for consideration.

Comments from Council included the following:

- *Additional background information provided this last budget session proved valuable;*
- *Suggest early discussion of bigger picture to include overview of CPI, assessment ranges, and resulting potential tax rate; Information will serve to inform the budget committee work;*
- *Inclusion of newly approved projects (five-year span) for each department should be a permanent inclusion to budget book;*
- *Resident's approval of process suggestive of success;*
- *Consider presenting budget scenario using the equalization rate and comparing that to a typical budget; Town equalization rate has 1-2% built in increase due to redevelopment so will not necessarily remain flat.*

D. [25-5116](#)

9:00 p.m. - 9:30 p.m. Church St and East St Roundabout Project Design Update

Mayor Colbert called on Brad Baer, Director, Public Works to present the Item for Council consideration.

Council comments are summarized as follows:

- *Roundabout project pursued in response to auto/pedestrian accident; Stop signs installed as immediate safety measure;*
- *Have spent \$100,000 to date on project;*
- *Funding for project is 50% VDOT and 50% TOV; If project stopped, funding likely returned to VDOT;*
- *Stop signs are working; Supported by police and three members of TSC;*
- *Literature unclear on vehicle to pedestrian conflict in roundabouts; Automobiles not required to stop in roundabout so tend to speed up;*
- *Consider medians at intersection;*
- *Roundabout shortens pedestrian crossing; Creates scenario where pedestrians and automobile drivers look one direction;*
- *Capacity problem during AM/PM rush hour; Reconfiguration of signage should resolve issue;*
- *In light of original Town Council direction to move forward with roundabout*

project, decision to terminate would require majority vote;

- *Possible to wrap up design work to logical conclusion until Council vote in August.*

E. [25-5123](#) 9:30 p.m. - 10:00 p.m. Capital Bikeshare Stations Overview and Update

Mayor Colbert called on Brad Baer, Director, Public Works and Andrew Jenks, Traffic Engineer, to present the Item.

Council comments are summarized as follows:

- *Project is ready for the installation component;*
- *TOV will purchase bikes and station; Purchased through VDOT grant;*
- *Fairfax County maintains both station and bikes;*
- *No liability to TOV; Liability rests with bicyclist;*
- *Study provided recommendation of five station locations; Concern expressed regarding recommended location at gas station near Town Hall; Public Works recommends installing stations as presented in study; Should location become problematic, station can be moved.*

2. Meeting Adjournment

Council Member Anderson reported that through efforts of Historic Vienna, Inc. the traveling museum, VA250 Mobile Museum Experience, will be in Vienna July 10, 2025- July 12, 2025.

With no additional discussion, Mayor Colbert concluded the work session at 9:55 PM.

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